

2016

OLD TOWN CITY COUNCIL COMMITTEES

ADMINISTRATIVE SERVICES

Stan Peterson, Chair	Zoning Code	Charter	City Clerk
Linda McLeod	Real Estate	Library	Personnel
John Nuttall	Assessors	Welfare	UDAG
David Mahan, ex officio	Elections	Code Enforcement	

FINANCE SERVICES

Linda McLeod, Chair	Finance
Carol May	Taxation
John Nuttall	Purchases
David Mahan, ex officio	RSU #34

PUBLIC SERVICES

Carol May, Chair	Parks & Rec	Sidewalks	BUS
EJ Roach	Fire & Police	Water	Sewer
Linda McLeod	Street Lights	Cemeteries	Roads
David Mahan, ex officio	Dilapidated Bldgs.	Solid Waste	

ECONOMIC DEVELOPMENT

EJ Roach, Chair	Juniper Ridge Landfill
John Nuttall	Old Town Development Committee
Jan Klitch	Planning
David Mahan, ex officio	

FULL COUNCIL

Committee of the Whole	City Manager	Budget	Issues of Special Importance
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LIAISONS:

RSU #34

John Nuttall

HOUSING AUTHORITY

Jan Klitch

AIRPORT ADVISORY BOARD

Stan Peterson

LEGISLATIVE AFFAIRS

Linda McLeod

ECONOMIC DEVELOPMENT

EJ Roach

SEWER ADVISORY BOARD LIAISON

Carol May

(Revised: 12/14/2015)

Council President serves as an ex-officio member of all Council Committees _____



DECEMBER 21, 2015
MONDAY
6:30 P.M.

**CITY OF OLD TOWN
ADMINISTRATIVE SERVICES COMMITTEE
AGENDA**

City Hall-Council Chambers, 2nd Floor
265 Main Street-Old Town, ME

1. **Call to Order** (Please silence or turn off cell phones)

2. **Safety Report**

City Assessor Travis Roy and Fire Chief Steve O'Malley will give an overview of a proposed policy and procedure manual update.

3. **Adjournment**

FUTURE AGENDA ITEMS

Heavy Equipment Replacement Capital Account Discussion

Public Safety, Library,

UDAG Loan Discussion

Foreclosures

IT-Phones, Upgrade, IT Staffing

Legislative Affairs

RSU #34 Update

Note: The Finance Committee is composed of Councilors Peterson (Chair), McLeod, Nuttall and Council President Mahan.



DECEMBER 21, 2015

MONDAY

Immediately following the Administrative Services Mtg.

CITY OF OLD TOWN FINANCE COMMITTEE

AGENDA

City Hall-Council Chambers, 2nd Floor
265 Main Street-Old Town, ME

1. **Call to Order** (Please silence or turn off cell phones)

2. **Police Department**

Police Chief Scott Wilcox is seeking a recommendation to the full Council to accept the 2016 Evidence Based Impaired Driving HVE Grant in the amount of \$5,660. The funds will be used to enforce OUI laws, promote public awareness and to work with the District Attorney's Office to promote consistent prosecution.

3. **Airport Electrical Work**

Airport Director Lance Farrar is seeking a recommendation to full Council for relocation of electrical service for the terminal building.

4. **Adjournment**

FUTURE AGENDA ITEMS

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Legislative Affairs

RSU #34 Update

Note: The Finance Committee is composed of Councilors McLeod (Chair), May, Nuttall and Council President Mahan.

MEMO

Date: December 16, 2015

To: Finance Committee

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: 2016 Evidence Based Impaired Driving HVE Project

I am looking for a recommendation to the full Council to accept the 2016 Evidence Based Impaired Driving HVE Grant. The Department of Public Safety Bureau of High Way Safety has awarded the Old Town Police Department \$5,660.00 to support our efforts in detailing patrols for OUI enforcement. These funds will be used to enforce OUI laws, promote public awareness and to work with the District Attorney's Office to promote consistent prosecution.

Respectfully Submitted

Scott J Wilcox



DECEMBER 21, 2015

MONDAY

Immediately following the Finance Committee Mtg.

**CITY OF OLD TOWN
PUBLIC SERVICES COMMITTEE
AGENDA**

**City Hall-Council Chambers, 2nd Floor
265 Main Street-Old Town, ME**

1. **Call to Order** (Please silence or turn off cell phones)

2. **Snow Plowing Procedure**

Public Works Director John Rouleau will give an overview of the City's snow plowing procedures.

3. **Adjournment**

FUTURE AGENDA ITEMS

Heavy Equipment Replacement Capital Account Discussion

Public Safety, Library,

UDAG Loan Discussion

Foreclosures

IT-Phones, Upgrade, IT Staffing

Legislative Affairs

RSU #34 Update

Note: The Finance Committee is composed of Councilors May (Chair), McLeod, Roach and Council President Mahan.



DECEMBER 21, 2015

MONDAY

Immediately following the Public Services Comm. Mtg.

AGENDA
SPECIAL COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine

- I. CALL TO ORDER (Please turn off or silence cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes.**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. School Board Liaison**
 - G. City Manager**
- VII. CONSENT AGENDA**
- VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES**
- IX. OLD BUSINESS**

X. NEW BUSINESS

1. The City Council will consider accepting an after deadline redemption on foreclosed property for John Mitchell, located at 66 Dartmouth Street for payment of 2012-2016 Real Estate Taxes and 2012 to present Sewer fees in the total amount of \$15,288.13.

Suggested motion: Resolved, the Old Town City Council hereby accepts an after deadline redemption on foreclosed property for John Mitchell, 66 Dartmouth Street for payment of 2012 through 2016 Real Estate Taxes and 2012 to Present Sewer fees in the total amount of \$15,288.13 which includes interest, lien costs and late redemption fee and further authorize the City Manager to execute a Municipal Quit-Claim Deed.

(Councilor Nuttall)

2. The City Council will direct the City Manager to have the structures demolished and removed from city owned property located at 627 Main Street, Assessor's Tax Map 28, Lot 100.

Suggested Motion: Whereas the condition of the existing structures places the City of Old Town at risk of possible premises liability claims under 14 M.R.S.A. section 8104-A (2) (B) for injuries that may be sustained by members of the public on the property; Resolved, the Old Town City Council hereby directs the City Manager to take appropriate action to demolish and remove the existing structures located at 627 Main Street, Old Town, Maine, Assessor's Tax Map 28, Lot 100. Funds will be paid out of account # 5035-0262

(Councilor Roach)

3. The City Council will consider accepting a bid for the demolition of city owned property located at 627 Main Street. The city received two bids for the demolition of 627 Main Street. One from Street's Landscape and Lawn Care in the amount of \$5,800.00 and one from Thornton Construction in the amount of \$4,500.00.

Suggested motion: Resolved, the Old Town City Council hereby accepts the low bid from Thornton Construction in the amount of \$4,500.00 to demolish the building on city owned property at 627 Main Street.

(Councilor McLeod)

4. The City Council will consider going into Executive Session for the purpose of discussing an economic development issue relating to the Expera mill.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A., §405(6)(C) for the purpose of discussing an economic development issue relating to the Expera mill.

(Councilor May)

XI. ADJOURNMENT

LATE REDEMPTION-COUNCIL REQUEST FORM

NAME: John Mitchell

ADDRESS: 66 Dartmouth Street

ACCOUNT #: M2188R

TAX YEAR(S): 2012 - 2016

TAX AMOUNT: 12086.02

INTEREST: 1315.30 + 132.91 lien cost

SEWER YEAR(S): 3rd quarter 2012 – 4th quarter 2015

SEWER AMOUNT: 1543.90

INTEREST: included in above figure

LATE REDEMPTION FEE: 150.00

TOTAL AMOUNT COLLECTED: 15,288.13