



APRIL 18, 2017
TUESDAY
6:30 P.M.

CITY OF OLD TOWN FINANCE COMMITTEE AGENDA

City Hall-Council Chambers, 2nd Floor
265 Main Street-Old Town, ME

1. **Call to Order** (Please silence or turn off cell phones)

2. **Yamas-Water Line**

Manager Mayo will discuss the replacement of a water line with larger piping for Yamas Bar and Grill to install a Sprinkler system in his restaurant.

3. **Adjournment**

FUTURE AGENDA ITEMS

Heavy Equipment Replacement Capital Account Discussion

Public Safety, Library,

UDAG Loan Discussion

Foreclosures

IT-Phones, Upgrade, IT Staffing

Legislative Affairs

RSU #34 Update

Note: The Finance Committee is composed of Councilors Peterson (Chair), May, Nuttall and Council President Mahan.

Thornton Construction, Inc.

PO Box 529
206 Bradley Road

Estimate

Date	Estimate #
8/29/2016	1794

Name / Address
Yamas Bar and Grill 268 Main Street Old Town, Maine

Project

Description	Qty	Rate	Total	U/M
Excavation and Installation of 6" fire suppression line	1	10,744.00	10,744.00	
Work to be included: Excavation and Location of City Water Main Installation of 20' Ductile Iron Water Pipe Installation of 10"x6" SS Tapping Sleeve and Valve Installation of 60" Valve Box and Covers Chlorination and Pressure Testing Concrete Sidewalk Repair Flowable Fill and Stone Pavement Repair and Replacement Traffic Control Plan				

Subtotal	\$10,744.00
Sales Tax (5.5%)	\$0.00
Total	\$10,744.00



APRIL 18, 2017

TUESDAY

Immediately following the Finance Comm. Mtg.

**CITY OF OLD TOWN
PUBLIC SERVICES COMMITTEE
AGENDA**

**Old Town City Hall
Council Chambers, 2nd floor
265 Main Street, Old Town, Maine**

1. **Call to Order** (Please turn off or silent cell phones)

2. **Recreational Marijuana**

Informational discussion regarding the sale of recreational marijuana in Old Town.

3. **Adjournment**

FUTURE AGENDA ITEMS
Special Projects

Note: The Public Services Committee is composed of Councilors May (Chair), McLeod, Roach and Council President Mahan.



APRIL 18, 2017

TUESDAY

Immediately following the Public Services Comm. Mtg.

AGENDA
SPECIAL COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine

- I. CALL TO ORDER (Please turn off or silence cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes of the April 3, 2017 Regular Council Meeting.**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. City Manager**
- VII. CONSENT AGENDA (New Business items 1, 2 & 3)**

Suggested motion: Resolved, the Old Town City Council hereby approves the suggested motions under New Business items 1, 2 & 3 as presented.

(Councilor Klitch)

VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

PUBLIC HEARINGS

1. The City Council will conduct a Public hearing to discuss an application being submitted to the State of Maine CDBG program for a Micro-Enterprise Assistance Grant. The purpose of the grant application is to complete downtown façade improvements. The Grant is in the amount of \$100,000 and requires local matching funds of \$25,000.
- 1a. The City Council will consider approval to submit an application for a Micro Enterprise Grant.

Suggested motion: Resolved, the Old Town City council hereby approves submitting an application to the Department of Economic & Community Development for a Micro Enterprise Grant in the amount of \$100,000 to complete downtown façade improvements.

(Councilor Roach)

IX. OLD BUSINESS

X. NEW BUSINESS

1. The City Council will consider approval of a new application for a Lunch Wagon Permit for Peter Crockett, d/b/a Wilhelmina's Wicked Wiener's.

Suggested motion: Resolved, the Old Town City Council hereby approves a new application for a Lunch Wagon Permit for Peter Crockett, d/b/a Wilhelmina's Wicked Wiener's.

2. The City Council will consider approval of a renewal application for a Malt, Vinous & Beverage Cart Liquor License for Joseph Perdue, d/b/a Hidden Meadows Golf Course, 240 W. Old Town Road.

Suggested motion: Resolved, the Old Town City Council hereby approves a renewal application for a Malt, Vinous and Beverage Cart Liquor License for Joseph Perdue, d/b/a Hidden Meadows Golf Course, 240 W. Old Town Road.

3. The City Council will consider approval of a Major Event Permit application from the United Baptist Church for a Gospel Music Concert in Riverfront Park. The Church has asked the fee be waived.

Suggested motion: Resolved, the Old Town City Council hereby approves the application for a Major Event Permit from the United Baptist Church for a Gospel Music Concert in Riverfront Park on July 29, 2017 from 6:00 p.m. to 7:00 p.m. (setup 3:00 pm to 8:00 pm) and to waive the fee.

4. The City Council will consider new Sewer rates (5% increase) for the 2017-2018 Fiscal year as recommended by the Citizens Sewer Advisory Board. This increase is necessary to help cover the costs of replacement of three aging pump stations.

Suggested motion: Resolved, the Old Town City Council hereby approves the 5% Sewer rate increase for the 2017-2018 Fiscal Year (Effective July 1, 2017) as recommended by the Citizens Sewer Advisory Board and presented in Attachment #1.

(Councilor May)

5. The City Council will consider authorizing the City Manager to take all necessary steps to retain Tax Acquired property formerly owned by 10 Cent Properties, LLC located at 283 Main Street and on Assessor's Map 26, Lot 102 in accordance with the Policy for Disposition of Tax Acquired Property.

Suggested motion: Resolved, the Old Town City Council hereby authorizes the City Manager to take all necessary steps to retain Tax Acquired property formerly owned by 10 Cent Properties, LLC located at 283 Main Street and on Assessor's Map 26, Lot 102 in accordance with Chapter 5 of the Policy for Disposition of Tax Acquired Property.

(Councilor Nuttall)

6. The City Council will consider reimbursing Yamas Bar & Grill for installing a larger water line to meet his building in order for them to install a Sprinkler System in their restaurant.

Suggested motion: Resolved, the Old Town City Council hereby authorizes the City Manager to reimburse Yamas Bar & Grill, in an amount not to exceed \$11,000, for installing a larger water line to meet their building contingent upon Yamas completing the installation of a Sprinkler System in his restaurant. Funds will come from Account #03800 Fund Balance.

(Councilor Roach)

7. The City Council will consider going into Executive Session for the purpose of discussing an economic development issue relating to the Expera Mill.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(C) for the purpose of discussing an economic development issue relating to the Expera Mill.

(Councilor May)

XI. ADJOURNMENT



REGULAR COUNCIL MEETING – APRIL 3, 2017

Council convened April 3, 2017 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President David Mahan, Janet Klitch, Carol May, John Nuttall, Eric Roach and Stan Peterson. Linda McLeod absent.

Administration present: Bill Mayo, Attorney’s Ed Bearor and Katie R. Foster, Patty Brochu, Ron Harriman, Steve O’Malley, John Rouleau, Travis Roy, David Smith and Scott Wilcox.

Others present: two citizens in the audience

Council President Mahan called the meeting to order at 7:00 p.m.

Councilor Klitch, seconded by Councilor Nuttall, moved to approve the Minutes of the March 6, 2017 Regular Council Meeting and the March 20, 2017 Special Council Meeting. ***Approved all in favor, 6-0.***

REPORTS

Councilor Roach requested discussion at a committee meeting regarding the potential impact of recreational marijuana. Manager Mayo said he and the Police Chief attended an informational meeting in Bangor last week.

Manager Mayo: 1) reported that he and Ron Harriman have been working with Yamas on their sprinkler system and that they need to upgrade the water line going into the building. He further stated there will be costs associated and wants them to pay upfront and the city will reimburse them once completed; 2) the Jefferson Street school is completed but remediation comes at a cost of \$80 to \$90K and he is trying to find some money for this; 3) He recently met with staff and organizers for the Memorial Day parade.

CONSENT AGENDA

Councilor Peterson, seconded by Councilor May, Resolved, the Old Town City Council hereby approves the Suggested motions under New Business items 1, 2, & 3 as presented and as follows:

Item #1: Resolved, the Old Town City Council hereby approves to accept \$3,009 from the State of Maine vs. Josue Colon based on the grounds that the Old Town Police department made a substantial contribution to the investigation of this criminal case.

Item #2: Resolved, the Old Town City Council hereby accepts the proposal from Northstar Protection, LLC in the amount of \$4,170.00 for additional security cameras in the Public Safety Building as recommended by the Finance Committee.

Item #3: Resolved, the Old Town City Council hereby approves entering into a Municipal Partnership Agreement with the State of Maine regarding the Mill and Fill project for Main and Brunswick Streets and Gilman Falls Avenue. The total cost of the projects is \$375,383 with the city's share of 50% being \$187,691.50 as recommended by the Finance Committee.

Consent agenda items approved all in favor, 6-0.

SECOND READINGS

The City Council conducted a Second Reading on a proposal to amend Chapter 20, Vehicles for Hire by replacing it in its entirety with a new Chapter 20, Vehicles for Hire.

Police Chief Scott Wilcox reported that he has made some changes after meeting with the Taxi Companies and heard their concerns. Some issues were where the picture ID is supposed to be displayed so he changed it to where passengers can see it; another issue was what if the police departments inspection officer was gone when they needed a vehicle inspected so he added that a temporary permit would be issued until the officer returned to work and lastly all the companies need is to have a valid current inspection sticker at the time of registering with the city. All these issues have been implemented into the ordinance.

No other comments, the Council President closed the hearing.

The City Council considered final approval on a proposal to amend Chapter 20, Vehicles for Hire.

Councilor Roach, seconded by Councilor Klitch, Resolved, the Old Town City Council hereby schedules a Second Reading for final approval on a proposal to amend Chapter 20, Vehicles for Hire by replacing it in its entirety with a new Chapter 20, Vehicles for Hire as presented in Attachment #1.

Roll Call Vote:

<i>Councilor McLeod</i>	<i>Absent</i>
<i>Councilor Nuttall</i>	<i>Yes</i>
<i>Councilor Peterson</i>	<i>Yes</i>
<i>Councilor Roach</i>	<i>Yes</i>
<i>Councilor Klitch</i>	<i>Yes</i>
<i>Councilor May</i>	<i>Yes</i>
<i>Councilor Mahan</i>	<i>Yes</i>

Motion approved all in favor, 6-0.

NEW BUSINESS

The City Council considered accepting property at 159 Perkins Avenue and a closing concession in the amount of \$10,000 from Wells Fargo Bank. Property is located on the Assessor's Tax Map 21, Lot 174.

Councilor Klitch, seconded by Councilor Peterson, Resolved, the Old Town City Council hereby approves accepting property at 159 Perkins Avenue and a closing concession in the amount of \$10,000 from Wells Fargo Bank. **Approved all in favor, 6-0.**

The City Council considered going into Executive Session for the purpose of discussing a Personnel matter.

Councilor May, seconded by Councilor Klitch, Resolved, the Old Town City Council hereby approves going into Executive Session at 7:15 p.m. pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter. **Approved all in favor, 6-0.**

Councilor Nuttall, seconded by Councilor May moved to come out of Executive Session at 7:32 p.m. **Approved all in favor, 6-0.**

Councilor May, seconded by Councilor Roach, moved to adjourn at 7:32 p.m. **Approved all in favor, 6-0.**

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME

**Pollution Control
Department**

Memo

To: Old Town City Council
From: David Smith
cc:
Date: April 7, 2017
Re: Sewer Rate Increase

The Pollution Control Facility is requesting a rate increase. This would be the second 5% increase. The recommendation is to have a 5% annual increase for four consecutive years. This increase is needed to help cover the cost of upcoming projects. One of the main projects is the replacement of three aging pump stations, the Elm Street Area sewer rehabilitation project, and the upcoming Stillwater Bridge project.

POLLUTION CONTROL RATE INCREASE (5%)

The Pollution Control Facility currently charges \$6.2125 per 100 cubic feet (750 gallons) with a minimum charge of 1200 CF. for a minimum bill of \$74.55 per quarter. (3 months)

A 5% increase would mean an increase of \$0.31 per 100 CF. or \$3.72 per 1200 CF. The minimum quarterly bill would increase from \$74.55 to \$78.27. The minimum annual sewer fee would increase from \$298.20 to \$313.08.

This is what the average Old Town Sewer user who pays the minimum quarterly fee would expect to see when a 5% rate increase is approved.

2016-2017	Current Rate	\$74.55 per quarter	\$298.20 per year
2017-2018	5% Increase	\$78.27 per quarter	\$313.08 per year