



**MAY 1, 2017
7:00 P.M.**

**AGENDA
REGULAR COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine**

- I. CALL TO ORDER (Please turn off or silent cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes of the April 18, 2017 Special Council Meeting.**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. City Manager**
- VII. CONSENT AGENDA**
- VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES**
- IX. OLD BUSINESS**

X. NEW BUSINESS

1. The City Council will consider approval of an application from Tim Caliandro for a Major Special Event Permit to hold a Memorial Day Parade and Veterans Celebration in the Riverfront Park. Sponsors for the event are City of Old Town, Old Town Canoe, Old Town Trading Post, Old Town VFW and American Legion, Birmingham Funeral Home, Cyr Bus Co., Labree's Bakery, O.J. Folsom and Dirigo Slip Form.

Suggested motion: Resolved, the Old Town City Council hereby approves an application from Tim Caliandro for a Major Special Event Permit to hold a Memorial Day Parade and Veterans Celebration in the Riverfront Park on May 29, 2017 and to waive the Permit fee.

(Councilor Klitch)

2. The City Council will consider authorizing the City Manager to sell a portion of city owned land to James Mitchell.

Suggested motion: Resolved, the Old Town City Council hereby authorizes the City Manager to take all necessary steps to sell a portion of city owned land located on Tax Map 31, Lot 189 to James Mitchell.

(Councilor Peterson)

XI. ADJOURNMENT



SPECIAL COUNCIL MEETING – APRIL 18, 2017

Council convened April 18, 2017 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President David Mahan, Jan Klitch, Carol May, Linda McLeod, John Nuttall, Eric Roach and Stan Peterson.

Administration present: Bill Mayo, John Hamer, Ron Harriman, Patty Brochu, Steve O’Malley, John Rouleau, Travis Roy, David Russell, David Smith and Scott Wilcox.

Citizens: three

Council President Mahan called the meeting to order at 7:00 p.m.

Councilor Klitch, seconded by Councilor Nuttall, moved to approve the Minutes of the April 3, 2017 Regular Council Meeting. *Approved all in favor, 7-0.*

PETITIONS, COMMUNICATIONS AND CITIZENS’ REQUESTS

Code Officer Russell reported on a request to purchase city owned land from French Island resident James Mitchell who would like to put a garden on the property. Mr. Mitchell presented the Clerk with a petition of support from the neighbors. The Council President said this will be an item on the May 1st Regular Council Meeting.

REPORTS

Council President Mahan stated he wants Finance Committee Meetings on May 11th during the day to discuss the 2017-2018 FY budgets with the three large departments and on May 15th at 5:00 p.m. to meet with the rest of the Department Managers.

City Manager Mayo reported on 1) Spring Cleanup is scheduled for 5/8 to 5/11 and 5/15 to 5/18; 2) Senator Jim Dill, Representative Michelle Dunphy and other Democrats will be meeting this Saturday in response on the Governor’s Budget; 3) He has a meeting scheduled with Department Managers and the Contractor regarding the issues with Elm Street.

CONSENT AGENDA

Councilor Klitch, seconded by Councilor McLeod, Resolved, the Old Town City Council hereby approves the suggested motions under New Business items 1, 2 & 3 as presented and as follows:

Item #1: Resolved, the Old Town City Council hereby approves a new application for a Lunch Wagon Permit for Peter Crockett, d/b/a Wilhelmina's Wicked Wiener's.

Item #2: Resolved, the Old Town City Council hereby approves a renewal application for a Malt, Vinous and Beverage Cart Liquor License for Joseph Perdue, d/b/a Hidden Meadows Golf Course, 240 W. Old Town Road.

Item #3: Resolved, the Old Town City Council hereby approves the application for a Major Event Permit from the United Baptist Church for a Gospel Music Concert in Riverfront Park on July 29, 2017 from 6:00 p.m. to 7:00 p.m. (setup 3:00 pm to 8:00 pm) and to waive the fee.

Consent Agenda items approved all in favor, 7-0.

PUBLIC HEARINGS

The City Council conducted a Public hearing to discuss an application being submitted to the State of Maine CDBG program for a Micro-Enterprise Assistance Grant. The purpose of the grant application is to complete downtown façade improvements.

Council President Mahan recognized Ron Harriman, the City's Economic Development Director who explained the City is preparing to submit an application to the Department of Economic & Community Development for a Business Enterprise Grant in the amount of \$100,000. A \$25,000 local match is requested from the City. Mr. Harriman feels the city has a very competitive application and have had recent success with the small façade incentive program the City put in place over the past year. So far, four properties have made façade improvements using the program. This CDBG program will enable Old Town to made additional improvements to properties in the target area which includes Main Street from Center to the former Old Town Canoe Factory site. Harriman also stated that if successful, he feels funds could be available in July and the program would extend into 2019. The program does have requirements pertaining to lead paint, competitive bidding and Davis-Bacon wage rates.

There being no further comments, the Council President closed the hearing.

The City Council considered approval to submit an application for a Micro Enterprise Grant.

Councilor Roach, seconded by Councilor May, Resolved, the Old Town City council hereby approves submitting an application to the Department of Economic & Community Development for a Micro Enterprise Grant in the amount of \$100,000 to complete downtown façade improvements. **Approved all in favor, 7-0.**

NEW BUSINESS

The City Council discussed new Sewer rates (5% increase) for the 2017-2018 Fiscal year as recommended by the Citizens Sewer Advisory Board. This increase is necessary to help cover the costs of replacement of three aging pump stations.

Councilor May, seconded by Councilor Klitch, Resolved, the Old Town City Council hereby approves the 5% Sewer rate increase for the 2017-2018 Fiscal Year (Effective July 1, 2017) as recommended by the Citizens Sewer Advisory Board and presented in Attachment #1. **Approved all in favor, 7-0.**

The City Council considered authorizing the City Manager to take all necessary steps to retain Tax Acquired property formerly owned by 10 Cent Properties, LLC located at 283 Main Street.

Assessor Travis Roy explained that this is the standard process and the Lien matured in December of 2016. The City Attorney has reviewed and cleared for the city to proceed with the taking.

Councilor Nuttall, seconded by Councilor McLeod, Resolved, the Old Town City Council hereby authorizes the City Manager to take all necessary steps to retain Tax Acquired property formerly owned by 10 Cent Properties, LLC located at 283 Main Street and on Assessor's Map 26, Lot 102 in accordance with Chapter 5 of the Policy for Disposition of Tax Acquired Property. **Approved all in favor, 7-0.**

The City Council discussed reimbursing Yamas Bar & Grill for installing a larger water line to meet his building in order for them to install a Sprinkler System in their restaurant.

Councilor Roach, seconded by Councilor Klitch, Resolved, the Old Town City Council hereby authorizes the City Manager to reimburse Yamas Bar & Grill, in an amount not to exceed \$11,000, for installing a larger water line to meet their building contingent upon Yamas completing the installation of a Sprinkler System in his restaurant. Funds will come from Account #03800 Fund Balance.

Councilor Roach asked by the funds are coming out of Fund Balance and not the LLC. President Mahan said this is the same scenario that helped out businesses on Stillwater Avenue with the sewer lines and that it's helping the city's infrastructure.

Motion approved all in favor, 7-0.

The City Council will consider going into Executive Session for the purpose of discussing an economic development issue relating to the Expera Mill.

Councilor May, seconded by Councilor Klitch, Resolved, the Old Town City Council hereby approves going into Executive Session at 7:30 p.m. pursuant to MRSA Title 405, Section (6)(C) for the purpose of discussing an economic development issue relating to the Expera Mill. *Approved all in favor, 7-0.*

Councilor Peterson, seconded by Councilor Nuttall, moved to come out of Executive Session at 8:00 p.m. *Approved all in favor, 7-0.*

Councilor May, seconded by Councilor Roach, moved to adjourn at 8:00 p.m. *Approved all in favor, 7-0.*

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME