



**OCTOBER 2, 2017
MONDAY
7:00 P.M.**

**AGENDA
REGULAR COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine**

- I. CALL TO ORDER (Please turn off or silent cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes of the September 5, 2017 Regular Council Meeting.**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. City Manager**
- VII. CONSENT AGENDA (New Business items 1, 2, 3 & 4)**
 - Suggested motion: Resolved, the Old Town City Council hereby approves the Suggested motions under New Business items 1, 2, 3 & 4 as presented.
 - (Councilor McLeod)

VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

1. The City Council will conduct a Public Hearing on a proposal to amend Chapter 21, titled Welfare, Appendices A, B, C & D (Food, Housing, Heat & Personal Care Assistance Limits) of the General Assistance Maximum Amounts for the period October 1, 2017 through September 30, 2018. This amendment is a requirement of the Department of Human Services in compliance with Title 22, M.R.S.A. §4305(4).
- 1a. The City Council will consider scheduling a Second Reading for final approval on a proposal to amend Chapter 21, Titled Welfare, Appendices A, B, C & D of the General Assistance Maximum Amounts.

Suggested motion: Resolved, the Old Town City Council hereby approves scheduling a Second Reading for final approval on November 6, 2017 on a proposal to amend Chapter 21, titled Welfare, Appendices A, B, C & D (Food, Housing, Heating & Personal Care Assistance Limits) of the General Assistance Maximum Amounts for the period October 1, 2017 through September 30, 2018 as presented in Attachment #1.

(Councilor Nuttall)

2. The City Council will conduct a Public Hearing on a new application for a Lunch Wagon Permit for Mark Kent, d/b/a Wicked Good Gourmet, 1168 Main Street, Old Town, ME.
- 2a. The City Council will consider approval of a new application for a Lunch Wagon Permit for Mark Kent, d/b/a Wicked Good Gourmet.

Suggested motion: Resolved, the Old Town City Council hereby approves an application for a Lunch Wagon Permit for Mark Kent, d/b/a Wicked Good Gourmet, 1168 Main Street, Old Town, ME.

(Councilor Klitch)

IX. OLD BUSINESS

X. NEW BUSINESS

1. The City Council will consider approval of an application for a Major Event Permit for the Old Town Rotary and to waive the permit fee.

Suggested motion: Resolved, the Old Town City Council hereby approves an application for a Major Event Permit for the Old Town Rotary Club to hold the Annual Hunters Breakfast to be held in the Municipal Parking lot on Main Street on October 28, 2017 and to allow set up on October 27, 2017 starting at 1:00 p.m. and to further waive the permit fee.

2. The City Council will consider issuance of Municipal Warrants for the November 7, 2017 Regular Municipal Election.

Suggested motion: Resolved, the Old Town City Council hereby approves issuance of Municipal Warrants for the November 7, 2017 Regular Municipal Election.

3. The City Council will consider setting hours for the Registrar of Voters for the November 7, 2017 State General & Regular Municipal Election.

Suggested motion: Resolved, the Old Town City Council hereby approves the Registrar of Voters hours for the November 7, 2017 State General & Regular Municipal Election, pursuant to Title 21A, M.R.S.A. §101(6) as presented in attachment #2 and recommended by the City Clerk.

4. The City Council will consider approval to accept monies from the State of Maine in the case against the State of Maine vs. Patrick Pascal in the amount of \$460.00.

Suggested motion: Resolved, the Old Town City Council hereby approves to accept \$460.00 from the State of Maine vs. Patrick Pascal based on the grounds that the Old Town Police department made a substantial contribution to the investigation of this criminal case.

5. The City will consider approval for a renewal application for a Liquor License for Delicious Bangkok.

Suggested motion: Resolved, the Old Town City Council hereby approves a renewal application for a Malt, Spirituous & Vinous Liquor License for Sirirat Thongoat, d/b/a Delicious Bangkok, 151 Main Street, Old Town, ME.

(Councilor Klitch)

6. The City Council will consider accepting a bid for the demolition of structures at 17 Front Street & 27 Front Street.

Suggested motion: Resolved, the Old Town City Council hereby authorizes the demolition of the City owned structures located at 17 Front Street and 27 Front Street and hereby accepts the bid from Street's Landscaping and Lawn Care, Inc. in the amount of \$7,000 for demolition and removal of these structures.

(Councilor Peterson)

7. The City Council will consider going into Executive Session for the purpose of discussing an economic development update relating to the Expera Mill.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title I MRSA Section 405, §(6) (C) for the purpose of discussing an economic development update relating to the Expera Mill.

(Councilor May)

XI. ADJOURNMENT

To: Patty Brochu

From: Julie Moleon, Ga Caseworker

Date: 9/12/17

Re: 2017-2018 General Assistance Ordinance Maximums
Effective 10/1/2017

Please find attached New General Assistance Maximums
effective 10/1/17. Appendices A, B, C and D changed.

Thanks,

Julie Moleon

**CITY OF OLD TOWN
ALLOWED GA MAXIMUMS AT %110 OF HUD
2017-2018**

HOUSEHOLD #	1	2	3	4	5	ADDITIONAL PERSONS Add \$75.00 each additional person
	714	788	994	1,242	1,506	
MAXIMUM ALLOWED FOR FOOD:				USA THRIFTY FOOD PLAN		
NUMBER IN HOUSEHOLD:			WEEKLY		MONTHLY	
1			\$44.65			\$192.0
2			\$81.86			\$352.00
3			\$117.21			\$504.00
4			\$148.84			\$640.00
5			\$176.74			\$760.00
6			\$212.33			\$913.00
7			\$234.65			\$1,009.00
8			\$268.14			\$1,153.00

ADDITIONAL MEMBERS, ADD \$150 PER MONTH

HOUSING AMOUNTS NUMBER OF BEDROOMS	UNHEATED		HEATED	
	WEEKLY	MONTHLY	WEEKLY	MONTHLY
0	\$129.00	\$556.00	\$152.00	\$654.00
1	\$140.00	\$600.00	\$168.00	\$721.00
2	\$184.00	\$790.00	\$213.00	\$917.00
3	\$225.00	\$969.00	\$268.00	\$1152.00
4	\$275.00	\$1180.00	\$326.00	\$1403.00

Number in Household Weekly Monthly

ELECTRIC: An applicant is NOT AUTOMATICALLY entitled to the "maximums" established- applicants must demonstrate need.

UTILITIES: Households WITHOUT Electric Hot Water: the Maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses EXCLUDING HEAT:

Number in Household	Weekly	Monthly
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.20	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

UTILITIES: Households WITH Electric Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses EXCLUDING HEAT:

Number in Household	Weekly	Monthly
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

For each addition person add \$10.00 per month

NOTE: For electrically heated households, the maximum amount allowed for electrical utilizes per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

HEATING FUEL

<u>MONTH</u>	<u>GALLONS</u>	<u>MONTH</u>	<u>GALLONS</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the price per gallon.

When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year or 1000 gallons of propane.

PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$ 12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5.

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

Warrant for Municipal Election State of Maine

County of Penobscot, ss.

To Scott Wilcox a Constable[or resident] of Old Town:
(Name of Constable of Resident)

You are hereby required in the name of the State of Maine to notify the voters of Old Town of the election described in this warrant.

To the voters of Old Town: **WARD ONE**

You are hereby notified that the Municipal Election in this municipality will be held at The Knights of Columbus Hall, 5 Gilman Falls Avenue on the second Tuesday of November, the same being the 7th day of said month, in the year of our Lord two thousand seventeen for the purpose of effecting the election to the following office:

**THREE MEMBERS OF THE CITY COUNCIL FOR A TERM OF THREE YEARS-ELECTED AT LARGE:
TWO MEMBERS OF THE RSU #34 BOARD FOR A TERM OF THREE YEARS-ELECTED AT LARGE:**

SHALL THE MUNICIPALITY APPROVE THE CHARTER AMENDMENT REPRINTED BELOW?

YES **Shall the following amendments of Part I, Subpart A, Article IX of the City of Old Town Charter and their effective date be approved? (New language is shown as underlined; deleted language is shown as ~~stricken through~~.)**

NO

City of Old Town, Maine
2017 Amendment of the City Charter

Part 1. Article IX of the Charter of the City of Old Town, as enacted by Chapter 49 of the 1945 Private and Special Laws of Maine, as amended, is further amended by revising sections 7 and 8 and by adding a new section 7-A as follows (overstruck text will be deleted and underlined text will be added):

Sec. 7. Borrowing.

The borrowing of money by and for the city shall be limited as to form and purpose by the provisions of section 8 and section 9 of Article IX of this charter. The credit of the city shall in no manner be loaned to any individual, association or corporation except to the extent set forth in section 7-A of Article IX of this charter.

Sec. 7-A. Loans and grants.

Bonds, which are issued in accordance with section 8 of Article IX of this charter for the public purpose of economic development and the proceeds of which are used to make any grant or loan to any individual, association, corporation or other entity in accordance with such terms as may be approved by order of the city council, shall at no time be outstanding in an aggregate principal amount which exceeds \$4,000,000.

Sec. 8. Bond issue.

Money may be borrowed ~~within the limits fixed by~~ in accordance with the constitution and statutes of the state now or hereafter applying to ~~said~~ Old Town by the issue and sale of bonds or notes pledged on the credit of the city, or on the revenues and assets of the projects financed with the proceeds of any such borrowing, or on the revenues of the City specified by order of the city council, the proceeds to be used for ~~the payment of indebtedness of any public purpose determined by the city council, including~~ the acquisition of land, the construction and equipment of buildings, the construction of streets and roads, and other permanent public improvements, and for economic development to the extent determined by the city council to serve a public purpose, and for the payment or refunding of bonds, notes and certificates of indebtedness previously issued. No order providing for the issue of bonds shall be passed without public notice given by posting notice of the same in two (2) public places in the City of Old Town, and publishing said notice in at least two (2) newspapers published in said Penobscot County at least two (2) weeks before the final action by the city council, and the approval of a majority of all the members of the city council. Every issue of bonds shall be payable within a fixed term of years; if said bonds are issued ~~in payment of indebtedness incurred for a permanent improvement~~ for the purpose of financing a capital asset, the term of such bonds shall not exceed the estimated period of utility of said ~~improvement asset~~ but the declaration of the city council embodied in the order authorizing the issue shall be a conclusive determination of the estimated period of utility thereof; and the term within which all bonds shall be made payable shall in no case exceed thirty (30) years. Bonds issued after the adoption of this charter shall be made payable in equal, annual, serial installments as pertains to principal, and interest shall be made payable semiannually, provided that principal installments of bonds issued for economic development purposes need only be in amounts consistent with state law. Every order for the issue of bonds shall provide for a ~~tax levy~~ of taxes, an appropriation of revenues or both for each year of an amount necessary ~~to meet for~~ the payment of the annual, serial installment of principal and interest; and such amounts shall be included in the tax levy for each year until the debt is extinguished; provided, however, that the provisions for payment of any bonds of the city issued to refund any indebtedness of the City of Old Town existing prior to the adoption of the 2017 amendment of this section 8 of Article IX of this charter or bonds issued to refund such bonds shall not be subject to the aforesaid requirement of being made payable in equal, annual, serial installments shall not be altered by such 2017 amendment.

Part 2. If the amendment set forth in Part 1 hereof is approved by City voters on November 7, 2017, such amendment shall take effect on November 8, 2017.

The polls shall be opened at 7:00 a.m. and closed at 8:00 p.m.

The Registrar of voters will hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person who becomes 18 years of age on Election Day, or after the close of registration prior to it; and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

Given under our hands in Old Town this 2nd day of October in the year of our Lord two thousand Seventeen.

Majority of Municipal Officers of Old Town

A true copy of the Warrant and Notice of Election.

Attest: _____
Patricia A. Brochu-Old Town City Clerk

**ABSENTEE BALLOTS WILL BE PROCESSED AT THE POLLING PLACE ON
ELECTION DAY AT 9:00 A.M., 11:00 A.M., 2:00 P.M. 4:00 P.M. AND 8:00 P.M.**

ATTACHMENT #2



CITY OF OLD TOWN
VOTER REGISTRATION HOURS
265 MAIN STREET

The Registrar of Voters will be at 265 Main Street to register new voters and correct the voting list. The dates are as follows:

OCTOBER 30, 2017 through NOVEMBER 3, 2017

8:00 A.M. TO 4:30 P.M.

NOVEMBER 6, 2017 (Monday)

8:00 A.M. TO 4:30 P.M.

NOVEMBER 7, 2017 - ELECTION DAY-DEPUTY REGISTRARS WILL BE AT THE POLLS AS WELL AS CITY HALL

7:00 A.M. TO 8:00 P.M.

**REGISTRAR OF VOTERS:
DEPUTY REGISTRAR:
DEP UTY REGISTRAR:
DEPUTY REGISTRAR:
DEPUTY REGISTRAR:**

**PATRICIA BROCHU
SHANNON MEISTER
LAURA ENGSTROM
NANCY BLANCHARD
CATHERINE MARTINAGE**

STATE OF MAINE
Penobscot, ss

PENOBSCOT COURT
Criminal Action
Docket No. CR-15-3063

STATE OF MAINE }
 }
 v. }
 }
 PATRICK PASCAL }
 Defendant }
 }
 and }
 }
 \$460.00 in U.S. Currency }
 Defendant(s) In Rem }

Municipality of Old Town
Approval of Transfer
15 M.R.S.A. §5826(6) &
§5822(4)(A)

NOW COMES the City of Old Town, Maine, by and through its municipal officers, and does hereby grant approval pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) to the transfer the above captioned \$460.00 in U.S. Currency on the grounds that the Old Town Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the City of Old Town, Maine does hereby approve of the transfer of the Defendant in Rem, pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) by vote of the Old Town municipal legislative body on or about

Dated: _____

Chairperson/**Mayor**/Councilman/Clerk
Municipality of Old Town
Old Town, Maine
(Impress municipal legislative body seal here)

To: Old Town City Council
FROM: Travis Roy, Assessor
RE: Demolition of 17 & 27 Front Street
DATE: 09/19/2017

Staff is requesting that City Council consider approving the demolition of structures on 17 Front Street and 27 Front Street, at a cost of \$7,000.

These two properties were taken by the City Council through the State of Maine's tax lien foreclosure process.

1. 17 Front Street has been offered twice publically for sale by sealed bid. The property was offered for a minimum bid of \$8,000 the second time, and no bids were submitted. Property is a very small lot and structure is in very poor condition.
2. 27 Front Street is in very poor shape, and is not in livable condition. It has not been put out to bid.

In preparation for this discussion with City Council a request for bids to demo these two properties was sent to 4 local contractors.

The following two bids were received;

- Streets Landscape and Lawn Care, Inc. \$7,000 total
- Thornton's Construction \$7,500 total

Requested motion - Resolved, Old Town City Council authorizes the demolition of the City owned structures located at 17 Front Street and 27 Front Street, and hereby accepts the bid from Street's Landscaping and Lawn Care, Inc of \$7,000 for demolition and removal of these structures.