



**AUGUST 6, 2018
7:00 P.M.**

**AGENDA
REGULAR COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine**

- I. CALL TO ORDER** (Please turn off or silent cell phones)
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV.** Approval of the Minutes of the June 21, 2018 Special Council Meeting.
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. City Manager**
- VII. CONSENT AGENDA (New Business items 1, 2 & 3)**

Suggested motion: Resolved, the Old Town City Council hereby approves the Suggested motions under New Business items 1, 2 & 3 as presented.
(Councilor Brissette)
- VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES**

X. NEW BUSINESS

1. The City Council will consider several appointments to several Boards & Committees.

Suggested motion: Resolved, the Old Town City Council hereby appoints the following:

<u>Sewer Advisory Board</u>	<u>Term Expires</u>
Timothy Letourneau	12/31/2020
Philip Dunn, Jr.	12/31/2020

<u>Planning Board</u>	
Timothy Folster	12/31/2021
Philip Dunn, Jr.	12/31/2020

<u>Board of Assessment Review</u>	
Dale Dubay	12/31/2018
Brent Folster	12/31/2020
Jeff Street	12/31/2018

<u>Plumbing Inspector</u>	
David Russell	12/31/2018

2. The City Council will consider voting for the Vice President and three members to serve on the Board of Directors for the Maine Municipal Associations Executive Committee.

Suggested motion: Resolved, the Old Town City Council hereby votes for the Slate of Officers to the MMA Executive Board as presented on the MMA Voting Ballot.

3. The City Council will consider accepting a proposal for replacing the City's Financial Software System to accommodate the processing of credit cards.

Suggested motion: Resolved, the Old Town City Council hereby accepts the proposal from Trio Software Systems in the one-time amount of \$130,900 for the conversion of the City's Financial Software and an annual fee of \$9,500 as recommended by the Finance Committee. Funds are to come from the IT Account #7100-0414.

4. The City Council will consider accepting a bid for a 2018 Ford Utility Police Interceptor Vehicle for the Police Department.

Suggested motion: Resolved, the Old Town City Council hereby accepts the bid from Darlings Ford in the amount of \$32,871.00 for a 2018 Ford Utility Police Interceptor Vehicle. The City Council further approves the expenditure of \$8,698.00 for the installation of new equipment required for the cruiser. The Funds will come from Account #7000-0414 Capital Heavy Equipment Reserve.

(Councilor Peterson)

5. The City Council will receive an update on French Island property located on Tax Map 31, Lot 189.
6. The City Council will consider going into Executive Session for the purpose of discussing an economic development matter.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title I MRSA Section 405, §(6) (C) for the purpose of discussing an economic development matter.

(Councilor Nuttall)

XI. ADJOURNMENT



Maine Municipal
Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

Dally
JUL 16 2018

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Stephen W. Gove, MMA Executive Director

DATE: July 11, 2018

SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

Deadline: Friday, August 17, 2018 by 12:00 noon

Nomination Process – Each year member municipalities have an opportunity to vote on the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying for and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2018 to member municipalities.

Petition Process – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Monday, July 9, by 4:30 pm. There were no municipal officials nominated by petition.

It is now time for each member municipality to cast its official vote.

Election Process – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for “Write-in Candidates” since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 17. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Linda C. Cohen, Mayor, City of South Portland.

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at www.memun.org on Monday, August 20. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held *Wednesday, October 3, at 1:30 p.m. at the Augusta Civic Center*. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon as well as the MMA Annual Business Meeting and will officially take office on January 1, 2018.

If you have any questions on the Election Process, please contact me or Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at tchavarie@memun.org. Thank you.



MAINE MUNICIPAL ASSOCIATION
VOTING BALLOT

Election of MMA Vice President and Executive Committee Members
Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 17, 2018

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Christine Landes, Town Manager, Town of Bethel

(Note: Ms. Landes will become the City Manager of Gardiner effective August 13, 2018)

EXECUTIVE COMMITTEE MEMBERS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

Elaine Aloes, Chair of Selectboard, Town of Solon

William Bridgeo, City Manager, City of Augusta

Melissa Doane, Town Manager, Town of Bradley

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.

The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ **Municipality:** _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Print Name: _____ **Signature:** _____

Position: _____

OR Signed by a Majority of Municipal Officers **Current # of Municipal Officers:** _____

Print Names:

Signatures:

Return To:

*MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: (207) 626-3358 or 626-5947
Email: tchavarie@memun.org*

MEMO

Date: July 10, 2018

To: Finance Committee

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request to approve the Purchas of 2018 Police Interceptor

I am looking for a recommendation to the full Council to accept a bid for a 2018 Police Interceptor Utility Base Vehicle in the amount of \$31,798.00 from Darling Ford. The Police Department requested three bids but only two were returned, Darlings Ford being the lowest and Quirk Ford in Augusta coming in at \$32,871.00.

Respectfully Submitted

Scott J Wilcox

Custom Installations, LLC

5 Thibodeau Drive
 Levant, ME 04456
 (207) 944-5920
 Custominstallationsmaine@gmail.com

Estimate

Date	Estimate #
7/25/2018	254

Name / Address
City of Old Town - Police Department 150 Brunswick Street Old Town, ME 04468 Attn: Captain Miller

Project

Description	Qty	Cost	Total
Whelen Inner Edge IW34UFX DUO B/W front light	1	899.95	899.95
Whelen DUO I2E lights for side 1/4 windows	2	110.95	221.90
Whelen SSFPOS tail light flasher	1	69.95	69.95
Whelen PAR46S2B blue white replacement spot light	1	249.95	249.95
Federal SL4F2B2W Rear Stick	1	239.45	239.45
Federal CNSM-RBK1 mount kit for rear light stick	1	24.95	24.95
Setina 12-VS-13 PIU Cargo Partition, Rear Expanded Steel Screen, 13+ PIU	2	389.95	779.90
Setina TK0248ITU12 Cargo Box, DSC Drawer, BSC Base, Combo Lcks12+ PIU	2	1,149.85	2,299.70
Setina WBS-VS-13PIU Window Bars	1	189.95	189.95
Setina DK0100ITU12 Door Panels, VS, TPO Black Plastic 12+ PIU	1	215.43	215.43
Setina BB6858 bolt kit	1	49.95	49.95
Setina BB2212 bolt kit	1	39.95	39.95
Setina Shipping	1	250.00	250.00
PCTEL 3db Gain Antenna w/cable	1	69.45	69.45
Sound Off Signal ECVDMLTST4 white work lights includes switch	2	39.95	79.90
AC/DC MZL 90 shutdown timer	1	139.83	139.83
Gamber Johnson equipment console w/armrest, internal cupholder & 9" sliding mongoose swing arm 40-6610-0717	1	689.45	689.45
Gamber Johnson 84661 Kussmaul USB Kit	1	49.95	49.95
Gamber Johnson 4410-0617 Interface Plate	1	29.95	29.95
Gamber Johnson 7160-0332 3" Pocket	1	32.99	32.99
Shop Supplies	1	75.00	75.00
Parts Sales Tax		5.50%	0.00
Thank you for your business.		Total	\$6,697.55

Customer Signature _____