



REGULAR COUNCIL MEETING – DECEMBER 3, 2018

Council convened December 3, 2018 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President Stan Peterson, Shirley Brissette, Donna Ketchen, Janet Klitch, David Mahan, Carol May and Kyle Smart.

Administration present: Bill Mayo, Patty Brochu, Katie Foster, Danielle Berube, David Daniel, Cindy Jennings, John Rouleau, Travis Roy, David Russell, David Smith and Scott Wilcox.

Others present: one citizen in the audience.

Council President Peterson called the meeting to order at 7:00 p.m.

Councilor Klitch, seconded by Councilor Brissette, moved to approve the Minutes of the October 15, 2018 Special Council Meeting, the November 5, 2018 Regular Meeting and the November 7th & 19th, 2018 Special Meetings. *Approved all in favor, 7-0.*

REPORTS

President Peterson thanked David Mahan for all his hard work at the Mill over the last three years and honorable mention to all the others who participated.

Attorney Foster reported they are working on a type of Lease Agreement with the Penobscot Paddlers who want to use city property along the river. She asked for guidance from the Council as to how strict they wanted the perimeters. She said a Lease Agreement is stricter than a Memorandum of Agreement. A Lease Agreement would allow the City to terminate the agreement if it was not following. Councilor Mahan said they discussed keeping it simple and felt the city should go with just a Memorandum of Agreement; Attorney Foster also reported on 79 Sanford Avenue property. She said the second owners are not responding to any correspondence so because of the condition of the building, she is recommending sending the owners a Notice of Dangerous Building.

Manager Mayo reported several items: 1) He passed out a photo of what the Customs Board Patrol building will look like at the airport and the City will need to look into financing; 2) there have been issues with residents pushing snow out onto the sidewalks and roads; 3) He's meeting with Nine Dragons on Wednesday where they will give updates; 4) he's been working on ambulance questions and costs and he will send out a spread sheet with the information; 5) he will be off on Thursday & Friday.

Assessor Travis Roy updated on the Festival of lights. On Saturday 12/8 Santa will light the official City Tree which is made out of Kayaks, there will be six saxophone players in the Gazebo playing Christmas songs, the Boosters will be there providing coffee and hot chocolate.

Librarian Cindy Jennings added their Open House and Tea Party was tomorrow, the River Coalition gift baskets will be raffled off on Saturday and Santa will be there as well.

CONSENT AGENDA

Councilor Ketchen, seconded by Councilor Mahan, Resolved, the Old Town City Council hereby approves the Suggested motions under New Business items 1, 2 & 4 as presented and as follows:

Item #1: Resolved, the Old Town City Council hereby approves a renewal application for a Malt, Vinous & Spirituous Liquor License for the VFW Post 3381, 173 Main Street.

Item #2: Resolved, the Old Town City Council hereby re-appoints Robert Stanley and Jane Sturgeon to the Old Town Housing Authority Board of Directors, terms to expire December 31, 2022.

Item #4: Resolved, the Old Town City Council hereby approves a renewal application for a Malt, Spirituous & Vinous Liquor License and Special Amusement Permit for the American Legion, Tedd-Lait Post #75, 20 Water Street.

Consent Agenda items approved all in favor, 7-0

SECOND READING OF ORDINANCES

The City Council conducted a Second Reading for final approval on a proposal to amend Chapter 18, Subdivisions to exempt 40 acre or larger parcels from the Subdivision Review process as recommended by the Planning Board.

There being no discussion, President Peterson closed the hearing.

The City Council considered final approval on a proposal to amend Chapter 18, Subdivisions.

Councilor Klitch, seconded by Councilor Mahan, Resolved, the Old Town City Council hereby approves a proposal to amend Chapter 18, Subdivisions to exempt 40 acre or larger parcels from the Subdivision Review process.

ROLL CALL VOTE:

<i>Councilor Ketchen</i>	<i>Yes</i>
<i>Councilor Klitch</i>	<i>Yes</i>
<i>Councilor May</i>	<i>Yes</i>
<i>Councilor Smart</i>	<i>Yes</i>
<i>Councilor Mahan</i>	<i>Yes</i>
<i>Councilor Brissette</i>	<i>Yes</i>
<i>Councilor Peterson</i>	<i>Yes</i>

Motion approved all in favor, 7-0.

The City Council conducted a Second Reading on a request for a Contract Zone Change from C-1 Commercial Business to R-2 General Residence located at 149 Center Street as recommended by the Planning Board.

There being no discussion, President Peterson closed the hearing.

The City Council considered final approval on a request for a Contract Zone Change.

Councilor Brissette, seconded by Councilor Mahan, Resolved, the Old Town City Council hereby approves a request for a Contract Zone Change from C-1 Commercial Business to R-2 General Residence located at 149 Center Street as recommended by the Planning Board.

ROLL CALL VOTE:

<i>Councilor May</i>	<i>Yes</i>
<i>Councilor Smart</i>	<i>Yes</i>
<i>Councilor Mahan</i>	<i>Yes</i>
<i>Councilor Brissette</i>	<i>Yes</i>
<i>Councilor Ketchen</i>	<i>Yes</i>
<i>Councilor Klitch</i>	<i>Yes</i>
<i>Councilor Peterson</i>	<i>Yes</i>

Motion approved all in favor, 7-0.

NEW BUSINESS

The City Council considered the purchase of AED’s and wall mount enclosures for City facilities and select emergency vehicles as recommended by the Finance Committee.

Councilor May, seconded by Councilor Brissette, Resolved, the Old Town City Council hereby approves the purchase of 16 Life Pak CR AED’s and 6 Alarmed AED Wall Cabinets in the total amount of \$25,113.37 which includes trade-in credit and shipping and handling. The Council further authorizes the Finance Director to transfer the total funds from the Technical Equipment Reserve Account #03490 to the Capital Technical Equipment Account #7100-0414 as recommended by the Finance Committee.

Councilor Smart had asked if the ones in the ambulances were life paks too. Public Safety Director Wilcox said those were purchased in 2014 and is close to the end of their life expectancy. He said the City received an \$80k FEMA Grant so the ambulance has big monitors. Councilor Smart asked if the Manufacturer would throw in portable ones for emergency vehicles when it was time to purchase the big ones. The Director replied that the new ones wouldn’t be available until 2020. Travis Roy added there are 9 currently in vehicles and 6 in various buildings. There are two that were just removed from emergency vehicles because they were 1999 models and not up to date with the American Heart Association nor did they have pediatric pads. Councilor Smart asked if the two outdated ones were put into the budget last year. Director Wilcox replied no and they had applied for 3 Grants but only received 1. President Peterson asked if there would be training for employees. Mr. Roy said there were 2 classes scheduled for the next week.

Motion approved 5-2. Councilors Smart & Brissette opposed.

The City Council considered an appointment due to a resignation that has created a vacancy on the RSU #34 Board of Directors.

Councilor Mahan, seconded by Councilor Brissette, Resolved, the Old Town City Council hereby appoints Moriah Geer as an Interim Member of the RSU#34 Board of Directors to fill a vacancy due to the resignation of Lee Jackson. This appointment is in affect as of January 1, 2019 and will expire on December 1, 2019. **Approved all in favor, 7-0.**

The City Council discussed a written proposal presented by Councilor Mahan to amend the Council's Rules & Procedures and Resolution 2018-3 regarding the time of Regular Council Meetings.

Councilor Mahan proposed changing the time of Regular Meetings from 7:00 p.m. to 6:00 p.m. and Special Meetings would be the same time as well. This will be presented at the next meeting for final approval.

The City Council heard an update on the Downtown Traffic Lights from City Manager Mayo.

Mr. Mayo said that BACTS is currently doing an engineering study. Sewall Company did one back in 2014 and one of the recommendations was to turn Water Street back into a one-way street. He asked the Council if they wanted to change it back to a one-way or keep it as a two-way. President Peterson asked if they keep it the way it is, what would it cost for the lights. Public Works Director Rouleau said it's about \$250,000/per set of lights. He added that the State won't participate in the cost and FEMA won't cover enough.

Councilor Klitch, seconded by Councilor Brissette, moved to adjourn at 7:59 p.m. **Approved all in favor, 7-0.**

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME