

**OCTOBER 1, 2018
7:00 P.M.**



**AGENDA
REGULAR COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine**

- I. CALL TO ORDER (Please turn off or silent cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes of the September 4, 2018 Regular Council Meeting and the September 17, 2018 Special Council Meeting.**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. City Manager**
- VII. CONSENT AGENDA (New Business items 1, 2, 3 & 4)**

Suggested motion: Resolved, the Old Town City Council hereby approves the Suggested motions under New Business Items 1, 2, 3 & 4 as presented.

(Councilor Peterson)

VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

1. The City Council will conduct a Public Hearing on a proposal to amend Chapter 21, titled Welfare, Appendices A, B & C (Food, Housing & Heat Assistance Limits) of the General Assistance Maximum Amounts for the period October 1, 2018 through September 30, 2019. This amendment is a requirement of the Department of Human Services in compliance with Title 22, M.R.S.A. §4305(4).
- 1a. The City Council will consider scheduling a Second Reading for final approval on a proposal to amend Chapter 21, Titled Welfare, Appendices A, B, C & D of the General Assistance Maximum Amounts.

Suggested motion: Resolved, the Old Town City Council hereby approves scheduling a Second Reading for final approval on November 5, 2018 on a proposal to amend Chapter 21, titled Welfare, Appendices A, B & C (Food, Housing & Heating Assistance Limits) of the General Assistance Maximum Amounts for the period October 1, 2018 through September 30, 2019 as presented in Attachment #1.

(Councilor Klitch)

IX. OLD BUSINESS

X. NEW BUSINESS

1. The City Council will consider issuance of Municipal Warrants for the November 6, 2018 Regular Municipal Election.

Suggested motion: Resolved, the Old Town City Council hereby approves issuance of Municipal Warrants for the November 6, 2018 Regular Municipal Election.
2. The City Council will consider setting hours for the Registrar of Voters for the November 6, 2018 State General & Regular Municipal Election.

Suggested motion: Resolved, the Old Town City Council hereby approves the Registrar of Voters hours for the November 6, 2018 State General & Regular Municipal Election, pursuant to Title 21A, M.R.S.A. §101(6) as presented in attachment #2 and recommended by the City Clerk.
3. The City Council will consider approval of a renewal application for a Malt, Vinous & Spirituous Liquor License and a Special Amusement Permit for the Old Town Lodge of Elks #1287, 37 Fourth Street.

Suggested motion: Resolved, the Old Town City Council hereby approves a renewal application for a Malt, Vinous & Spirituous Liquor License and a Special Amusement Permit for the Old Town Lodge of Elks #1287, 37 Fourth Street.

4. The City Council will consider approval of an application for a Major Event Permit for the Old Town Rotary and to waive the permit fee.

Suggested motion: Resolved, the Old Town City Council hereby approves an application for a Major Event Permit for the Old Town Rotary Club to hold the Annual Hunters Breakfast to be held in the Municipal Parking lot on Main Street on October 27, 2018 and to allow set up on October 26, 2018 starting at 1:00 p.m. and to further waive the permit fee.

5. The City Council will consider going into Executive Session for the purpose of discussing a Personnel matter.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter.

(Councilor May)

XI. ADJOURNMENT



REGULAR COUNCIL MEETING – SEPTEMBER 4, 2018

Council convened September 4, 2018 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President David Mahan, Shirley Brissette, Donna Ketchen, Janet Klitch, Carol May and John Nuttall. Stan Peterson absent.

Administration present: Bill Mayo, Katie Foster, Patty Brochu and Danielle Berube.

Council President Mahan called the meeting to order at 7:00 p.m.

REPORTS

Councilor May gave an update on the upcoming Riverfest.

Manager Mayo reported that the tree on Stillwater Avenue should be taken down sometime next week; the property at 79 Sanford Avenue will be put out to bid; the Wayfaring signs will start being installed around town on the 14th; the Fire Rescue Truck is making lots of noises in the transmission; he also said he will be away at training the rest of the week.

CONSENT AGENDA

Councilor Brissette, seconded by Councilor Klitch, Resolved, the Old Town City Council hereby approves the Suggested motions under New Business items 1, 2 & 3 as presented and as follows:

Item #1: Resolved, the Old Town City Council hereby approves a renewal application for a Malt Liquor License for Krisanthi Shanos, d/b/a Angelo's Pizzeria, 484 Stillwater Avenue.

Item #2: Resolved, the Old Town City Council hereby approves authorizing the City Manager to execute an amendment to the Service Level Agreement with InforME to add Boat Registration renewal service.

Item #3: Resolved, the Old Town City Council approves entering into a Municipal Lease Purchase Agreement with Androscoggin Bank in the amount of \$70,000 for the purchase of Self-Contained Breathing Apparatus packs, extra bottles and associated equipment and accessories for the Fire Department.

Consent Agenda items unanimously approved, 6-0.

NEW BUSINESS

The City Council considered going into Executive Session for the purpose of hearing an application for an abatement of taxes based on poverty.

Councilor May, seconded by Councilor Klitch, Resolved, the Old Town City Council hereby approves going into Executive Session at 7:06 p.m. pursuant to Title 36, M.R.S.A., §841(2) for the purpose of considering an application for an abatement of taxes based on poverty. **Approved all in favor, 6-0.**

Councilor Klitch, seconded by Councilor Brissette, moved to come out of Executive Session at 7:17 p.m. **Approved all in favor, 6-0.**

The City Council considered an application for Abatement of Taxes based on poverty.

Councilor Nuttall, seconded by Councilor Brissette, Resolved, the Old Town City Council hereby denies application 2018-1 for an abatement of taxes based on poverty. **Approved all in favor, 6-0.**

Councilor Klitch, seconded by Councilor Brissette, moved to adjourn at 7:18 p.m. **Approved all in favor, 6-0.**

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME



SPECIAL COUNCIL MEETING – SEPTEMBER 17, 2018

Council convened September 17, 2018 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President David Mahan, Shirley Brissette, Donna Ketchen, Jan Klitch, Carol May and Stan Peterson. John Nuttall absent.

Administration present: Bill Mayo, Danielle Berube, Patty Brochu.

Others present: Two citizens in the audience.

Council President Mahan called the meeting to order at 7:07 p.m.

REPORTS

Manager Mayo reported there is a MSW hearing on Thursday at 9:00 am at the Cross Center in Bangor.

NEW BUSINESS

The City Council considered authorizing the City Manager to execute all necessary documents to transfer the property located at 18 Bosworth Street to the Bangor Area Habitat for Humanity for the development of affordable housing.

Councilor Ketchen, seconded by Councilor Klitch, Resolved, the Old Town City Council hereby authorizes the City Manager to execute all necessary documents to transfer the property located at 18 Bosworth Street to the Bangor Area Habitat for Humanity. **Approved all in favor, 6-0.**

The City Council considered issuance of a Proclamation in observance of Constitution Week September 17th through 23rd.

Councilor Klitch, seconded by Councilor Peterson, Resolved, the Old Town City Council hereby approves issuance of a Proclamation in observance of Constitution Week September 17th through 23rd, sponsored by the Old Town-Orono Esther Eayers Chapters Daughters of the American Revolution. **Approved all in favor, 6-0.**

The City Council considered Suspending the Council Rules to take up an item not on the agenda.

Councilor Klitch, seconded by Councilor May, Resolved, the Old Town City Council hereby approves Suspending the Council Rules to take up an item not on the Agenda. *Approved all in favor, 6-0.*

The City Council considered going into Executive Session to discuss an Economic Development matter.

Councilor Peterson, seconded by Councilor Ketchen, Resolved, the Old Town City Council hereby approves going into Executive Session at 7:12 p.m. pursuant to Title I MRSA Section 405, §(6) (C) for the purpose of discussing an economic development matter. *Approved all in favor, 6-0.*

Councilor Klitch, seconded by Councilor Peterson, moved to come out of Executive Session at 7:32 p.m. *Approved all in favor, 6-0.*

Councilor Peterson, seconded by Councilor Brissette, moved to adjourn at 7:32 p.m. *Approved all in favor, 6-0.*

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME

2018

General Assistance Maximums Reference Sheet- Bangor HMFA

2019

Oct 1, 2018 to Sept 30, 2019

OVERALL MAXIMUMS

Persons in Household				
1	2	3	4	5
733	814	1,032	1,294	1,748

Household of 6 = 1,823

* Add \$75 for each additional person

Housing Maximums

BEDROOM	UNHEATED		Heated	
	Weekly	Monthly	Weekly	Monthly
0	132	567	155	668
1	144	618	173	742
2	185	793	220	947
3	234	1,008	278	1,195
4	328	1,409	380	1,636

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

FOOD MAXIMUMS

Persons	Weekly	Monthly
1	44.65	192
2	82.09	353
3	117.44	505
4	149.30	642
5	177.21	762
6	212.56	914
7	235.12	1,011
8	268.60	1,155

Add \$144 per month for each + person

PERSONAL CARE & HOUSEHOLD SUPPLIES

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

HEATING FUEL

Month	Gallons	Month	Gallons
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

1-800-442-6003

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.20	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

Number in Household	Weekly	Monthly
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

Warrant for Municipal Election State of Maine

County of Penobscot, ss.

To Scott Wilcox a Constable[or resident] of Old Town:
(Name of Constable of Resident)

You are hereby required in the name of the State of Maine to notify the voters of Old Town of the election described in this warrant.

To the voters of Old Town: **WARD ONE**

You are hereby notified that the Municipal Election in this municipality will be held at The Knights of Columbus Hall, 5 Gilman Falls Avenue on the second Tuesday of November, the same being the 6th day of said month, in the year of our Lord two thousand eighteen for the purpose of effecting the election to the following office:

**TWO MEMBERS OF THE CITY COUNCIL FOR A TERM OF THREE YEARS-ELECTED AT LARGE:
TWO MEMBERS OF THE RSU #34 BOARD FOR A TERM OF THREE YEARS-ELECTED AT LARGE:
ONE WARDEN & ONE WARD CLERK FOR WARD ONE FOR A TERM OF TWO YEARS:**

The polls shall be opened at 7:00 a.m. and closed at 8:00 p.m.

The Registrar of voters will hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person who becomes 18 years of age on election day, or after the close of registration prior to it; and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

Given under our hands in Old Town this 1st day of October in the year of our Lord two thousand eighteen.

Majority of Municipal Officers of Old Town

A true copy of the Warrant and Notice of Election.

Attest: _____
Patricia A. Brochu-Old Town City Clerk

**ABSENTEE BALLOTS WILL BE PROCESSED AT THE POLLS ON ELECTION DAY
NOVEMBER 6, 2018 AT 8:00 A.M., 9:00 A.M., 10:00 A.M. 11:00 A.M. 1:00 P.M., 2:00 P.M.,
3:00 P.M. 4:00 P.M. 6:00 P.M. 7:00 P.M. AND 8:00 P.M.**



CITY OF OLD TOWN
VOTER REGISTRATION HOURS
265 MAIN STREET

The Registrar of Voters will be at 265 Main Street to register new voters and correct the voting list. The dates are as follows:

OCTOBER 29, 2018 through NOVEMBER 2, 2018

8:00 A.M. TO 4:30 P.M.

NOVEMBER 5, 2018 (Monday)

8:00 A.M. TO 4:30 P.M.

NOVEMBER 6, 2018 - ELECTION DAY-DEPUTY REGISTRARS WILL BE AT THE POLLS AS WELL AS CITY HALL

7:00 A.M. TO 8:00 P.M.

**REGISTRAR OF VOTERS:
DEPUTY REGISTRAR:
DEPUTY REGISTRAR:
DEPUTY REGISTRAR:
DEPUTY REGISTRAR:
DEPUTY REGISTRAR:**

**PATRICIA BROCHU
MICHAELLE LACHANCE
LAURA ENGSTROM
KAREY KENISTON
NANCY BLANCHARD
CATHERINE MARTINAGE**