

**APRIL 1, 2019  
MONDAY  
6:00 P.M.**



**AGENDA  
REGULAR COUNCIL MEETING  
City Council Chambers, 2<sup>nd</sup> Floor  
265 Main Street-Old Town, Maine**

- I. CALL TO ORDER (Please turn off or silent cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes of the March 4, 2019 Regular Council Meeting.**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**

ASCE Engineering Students from U Maine will give a short presentation about who they are and the upcoming Concrete Canoe Races scheduled for April 14<sup>th</sup>.

**VI. REPORTS**

- A. Council President**
- B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
- C. City Councilors**
- D. City Attorney**
- E. Special Committees**
- F. City Manager**

**VII. CONSENT AGENDA (New Business items 1 & 2)**

Suggested motion: Resolved, the Old Town City Council hereby approves the Suggested motions under New Business items 1 & 2 as presented.

(Councilor Smart)

## **VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES**

### **PUBLIC HEARINGS**

1. The City Council will conduct a Public Hearing on a new application for a Malt, Spirituous & Vinous Liquor License for Kyle Lemeux, d/b/a OTO (Outta the Ordinary) 296 Main Street.
- 1a. The City Council will consider approval of a new application for a Malt, Spirituous & Vinous Liquor License for Kyle Lemeux, d/b/a OTO.

Suggested motion: Resolved, the Old Town City Council hereby approves a new application for a Malt, Spirituous & Vinous Liquor License for Kyle Lemeux, d/b/a OTO (Outta the Ordinary) 296 Main Street.

(Councilor Klitch)

## **X. NEW BUSINESS**

1. The City Council will consider authorizing the City Manager to execute all necessary documents to accept the donation of the ball field owned by the Knights of Columbus.

Suggested motion: Resolved, the Old Town City Council hereby authorizes the City Manager to execute all necessary documents to accept the donation of the ball field owned by the Knights of Columbus.

2. The City Council will consider accepting donations that were made to the Old Town Community Food Drive.

Suggested motion: Resolved, the Old Town City Council hereby accepts donations in the amount of \$3,095.96 and authorize the Finance Director to issue a check in the same amount to the Good Shephard Food Bank to be distributed equally to the following food pantries: Crossroads Ministries; St. Anne's Penobscot Nation Food Pantry; Holy Family Church Food Pantry and the RSU #34/Methodist Church Food Pantries.

## **XI. ADJOURNMENT**



APRIL 2, 2019  
TUESDAY  
4:00 P.M.

**CITY OF OLD TOWN  
FINANCE COMMITTEE  
AGENDA**

City Hall-Council Chambers, 2<sup>nd</sup> Floor  
265 Main Street-Old Town, ME

1. **Call to Order** (Please silence or turn off cell phones)

2. **BUDGET DISCUSSIONS**

The Finance Committee will meet with the City Manager to discuss the upcoming 2019-2020 Municipal Budget.

3. **Adjournment**

**FUTURE AGENDA ITEMS**

*Heavy Equipment Replacement Capital Account Discussion  
Public Safety, Library,  
UDAG Loan Discussion  
Foreclosures  
IT-Phones, Upgrade, IT Staffing  
Legislative Affairs  
RSU #34 Update*

**Note:** The Finance Committee is composed of Councilors Mahan (Chair), May, Smart and Council President Peterson.



APRIL 3, 2019  
WEDNESDAY  
5:00 P.M.

# CITY OF OLD TOWN FINANCE COMMITTEE AGENDA

City Hall-Council Chambers, 2<sup>nd</sup> Floor  
265 Main Street-Old Town, ME

1. **Call to Order** (Please silence or turn off cell phones)

2. **Customs Border Patrol Project**

The City Manager is looking for a recommendation to the full Council authorizing him to move forward with securing financing with Camden National Bank for the Customs Border Patrol Project.

3. **Plymovent Replacement in Fire Station**

The City Manager is looking for a recommendation to the full Council to replace the Plymovent system in the Fire Station.

4. **BUDGET DISCUSSIONS**

The Finance Committee will meet with Department Managers to discuss the upcoming 2019-2020 Municipal Budget.

5. **Adjournment**

**FUTURE AGENDA ITEMS**

*Heavy Equipment Replacement Capital Account Discussion*

*Public Safety, Library,*

*UDAG Loan Discussion*

*Foreclosures*

*IT-Phones, Upgrade, IT Staffing*

*Legislative Affairs*

*RSU #34 Update*

**Note:** The Finance Committee is composed of Councilors Mahan (Chair), May, Smart and Council President Peterson.

**City of Old Town  
Summary of Loan Proposals  
As of March 13, 2019**

<b>Terms</b>	<b>Androscoggin Bank</b>	<b>Camden National</b>	<b>Bangor Savings Bank</b>	<b>Katahdin Trust Company</b>	<b>Penobscot Federal Credit Union</b>
	Late Submission		Declined		Declined
Loan Amount		1,500,000		1,500,000	
Interest Rate		4.89%		5.39%	
Term		15 years		15 years	
Total Interest		704,282.25		776,519.33	



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of New England LLC

## PROPOSAL

DATE:	March 1, 2019				
TO:	Old Town Fire Rescue (ME) 150 Brunswick Street Old Town, ME 04468				
ATTN:	David Daniel ddaniel@oldtownfd.org	Phone:	207-991-1136	FAX:	

### *Replacement of the existing Nerderman rail system with STR Plymovent Source Capture Emergency Vehicle Exhaust Fume Removal System*

The Plymovent Source Capture Emergency Vehicle Exhaust Fume Removal System is designed for six (6) fire apparatus with under carriage exhaust that operate in a back-in mode.

#### **Equipment**

Add two (2) Plymovent STR 50-2 Vehicle Exhaust Rail source capture emergency vehicle exhaust system designed for tandem arrangement of two (2) vehicles with extruded aluminum rail with bottom rubber seals, 47' 6" long. The rail has two traveling trolley assemblies that move on nylon suspension wheels through the rubber seals mounted on bottom opening of the rail. The seals form an airtight seal under negative pressure to prevent the escape of exhaust fumes. The system has two complete hose assemblies each with a 4" diameter four ply high temperature hose, safety disconnect assembly, manual inflation/deflation valve, totally enclosed spring balancer with stainless steel cable, supported coil airline with regulator, shock absorber end stop and pneumatic grabber nozzle that is constructed of high temperature polymer composite with Nomex inner lining. The pneumatic grabber nozzle provides a positive seal on the vehicle's tailpipe to prevent gases from escaping inside the fire station.

Add one (1) Plymovent STR 70-2 Vehicle Exhaust Rail source capture emergency vehicle exhaust system designed for tandem arrangement of two (2) vehicles with extruded aluminum rail with bottom rubber seals, 66' 6" long. The rail has two traveling trolley assemblies that move on nylon suspension wheels through the rubber seals mounted on bottom opening of the rail. The seals form an airtight seal under negative pressure to prevent the escape of exhaust fumes. The system has two complete hose assemblies each with a 4" diameter four ply high temperature hose, safety disconnect assembly, manual inflation/deflation valve, totally enclosed spring balancer with stainless steel cable, supported coil airline with regulator, shock absorber end stop and pneumatic grabber nozzle that is constructed of high temperature polymer composite with Nomex inner lining. The pneumatic grabber nozzle provides a positive seal on the vehicle's tailpipe to prevent gases from escaping inside the fire station.

One (1) Plymovent TEV-559 Exhaust Blower, 5 HP 208 Volt, 3Ø, 3450 RPM TEFC direct drive motor, designed to deliver 1558 CFM at 8.5 inches E.S.P. The inlet is 9 7/8" diameter and the outlet is 12 3/8"

Proposed By: Chris Roche  
Sales Manager

Accepted By:

# PROPOSAL

diameter. Class B spark resistance construction of powder coated steel housing and aluminum wheel with shaft seals.

One (1) Plymovent TEV-585 Exhaust Blower, 7 1/2 HP 208 Volt, 3Ø, 3450 RPM TEFC direct drive motor, designed to deliver 2727 CFM at 8.5 inches E.S.P. The inlet is 9 7/8" diameter and the outlet is 12 3/8" diameter. Class B spark resistance construction of powder coated steel housing and aluminum wheel with shaft seals.

Two (2) Plymovent OS3 Series Automatic Control Panel designed to automatically energize the exhaust blower by a pressure sensor, the moment any vehicle engine connected to the system is started. The control panel shall contain the motor starter, overload, and solid-state circuit card with timer adjustments from 30 to 360 seconds, fused low voltage transformer, in a NEMA 12 rated key lock electrical enclosure. On the outside of the panel are soft touch AUTO START- STOP - MANUAL RUN membrane controls and system indicator LED lights.

## ***Installation***

Installation includes proper location of the track / rail and mounting to ceiling structure with support legs and cross braces. The hose connection for the ductwork is located and mounted to the track / rail. The hose assembly with pneumatic nozzle is attached to the trolley and spring balancer. The pneumatic controls are connected to the airline from the compressor.

Ductwork installation covers the fitting and assembly of the taper ductwork system to connect the hose assembly to the exhaust blower. All connections are screwed in place and sealed. The pressure sensors are installed in the proper location.

Brackets and mounts are provided as required to install and secure the exhaust blowers. Existing roof penetrations will be used to allow the ductwork to exit the building and run above the roofline. A vertical discharge EPA type non-backdraft damper is installed to prevent entrainment of diesel fume into the office or living quarters.

## ***Start-Up***

On site start up is provided by Factory Trained Personnel and includes adjustments of the pressure sensors. Adjustments are made to the hose length and release valve location to insure proper release of pneumatic nozzle from the vehicle exhaust tailpipe.

## ***Training***

On site training is done by factory authorized personnel. A training video is provided as a permanent training aid.

Proposed By: Chris Roche  
Sales Manager

Accepted By:

# PROPOSAL

***Warranty***

The warranty is for all parts and labor of the system for one (1) year from final date of acceptance. This includes preventative maintenance, inspection and adjustments on all parts of the system performed in six (6) months by Factory Trained Personnel for the duration of the warranty period.

***Modification to Apparatus tailpipe to accept attachment of the nozzle***

Modification of the apparatus tailpipe is included in this proposal.

***Electrical***

Electrical and control wiring is not included in the installation. The Fire Department is responsible for all electrical work.

***Price .....*** ***\$66,930.00***

Proposed By: Chris Roche  
Sales Manager

Accepted By: