



City of Old Town

Regular Council Meeting Minutes October 7, 2019

Council convened October 7, 2019, in the Old Town City Council Chambers, 265 Main Street

Councilors present – President Stan Peterson, Shirley Brissette, Donna Ketchen, Jan Klitch, Carol May, and Kyle Smart

Councilor absent – David Mahan

Administration present – Bill Mayo, Danielle Berube, Travis Roy, EJ Roach, Dana Sibley, Scott Wilcox, John Rouleau

Others present – Ron Miller, David Ames, Steve Rideout, Paul Boutin, Gene Lee, Matt Lavoie, Gary Greenleaf, Ty Sullivan, Margo Bradley, and 4 citizens

Council President Stan Peterson called the meeting to order at 6:00 p.m.

Approval of the Minutes

Motion made by Councilor Smart, seconded by Councilor Klitch,

Resolved, the Old Town City Council hereby approves as presented the September 23, 2019 Special Council Meeting minutes. *Approved, all in favor, 6-0*

Petitions, Communications, and Citizens' Requests

Stillwater Avenue Resident, Gary Greenleaf, stated that he is waiting on Dave Russell, Code Enforcement, to get back to him on information about locations for a dog park. He stated he has lots of interest and a good committee to help raise any necessary funds. Council Peterson has requested City Manager Bill Mayo to see if the City has any property that they would consider donating for the dog park.

Woodland Avenue Resident, Tyler Sullivan, expressed his gratitude to the City and Public Works Department on the terrific job paving the roads on Woodland Avenue. Mr. Sullivan thanked many City employees for their part in making this happen.

Woodland Avenue Resident, Margo Bradley, wanted to publicly thank the City of Old Town and all who worked on the Woodland Avenue project. Mrs. Bradley stated the road is much quieter.

Reports

Council President

President Peterson thanked several other towns' employees who recently assisted the City of Old Town in the Main Street fire.

President Peterson handed out Certificates of Recognition by the City Council to several members of the City, who not only discovered the fire on Stillwater Avenue, but they helped evacuate the tenants. Councilor Peterson called each one of these City employees—*Heroes*.

Standing Committees –

**Finance, Public, Administrative & Economic Services;
Landfill, Legislative, Sewer, Airport & Housing sub-committees**

City Councilor

Councilor Smart asked City Manager, Bill Mayo, if there were any plans in the works for cell phone devices for hands free use to be installed in City owned vehicles. Manager Mayo responded the City is working on this currently.

City Attorney

Special Committees

City Manager

City Manager, Bill Mayo, mentioned the City has mailed out 150 letters to the citizens and businesses that will be affected by the upcoming Stillwater Avenue project. Councilor Brissette asked Bill to reach out to the City of Orono to see if they can redirect their College Avenue traffic through Orono for the couple days of the project.

Consent Agenda – New Business Items

Motion made by Councilor Brissette, seconded by Councilor Smart,

Resolved, the Old Town City Council hereby approves the Consent Agenda – New Business items 1, 2, 3, 4, & 5 as presented. *Approved, all in favor, 6-0*

Public Hearings and Second Reading of Ordinances

1. *President Peterson opened the public hearing on proposal to amend Chapter 21, titled Welfare (Food, Housing & Heating Assistance Limits) of the General Assistance Maximum amounts.* The City Clerk explained this is an annual adjustment set by the State of Maine.

The City Council considered scheduling a Second Reading for final approval on a proposal to amend Chapter 21, Titled Welfare, Appendices A, B, C & D of the General Assistance Maximum Amounts.

Resolved, the Old Town City Council hereby approves scheduling a Second Reading for final approval on October 21, 2019 on a proposal to amend Chapter 21, titled Welfare, Appendices A, B & C (Food, Housing & Heating Assistance Limits) of the General Assistance Maximum Amounts for the period October 1, 2019 through September 30, 2020 as presented in attachment #1.

There were no questions or comments from the councilors or the audience. *Councilor Peterson closed the public hearing.*

Motion made by Councilor May, seconded by Councilor Brissette ***Approved, all in favor, 6-0***

2. *Councilor Peterson opened the public hearing on the Order approving the issuance of bonds and notes in amounts, not to exceed \$530,000, for rehabilitation and renovation of City roads, for the purpose of financing all or a portion of the cost of any or all (1) rehabilitation and renovation of City roads, City streets and other City paved surfaces and related ditch and drainage structures, and City street lights and (2) facilities, equipment or both functionally related and subordinate to the foregoing.*

Resolved, the Old Town City Council hereby approves the second reading with final approval of the Order approving the issuance of bonds and notes in amounts, not to exceed \$530,000.00, for the purpose of financing all or a portion of the cost of any or all (1) rehabilitation and renovation of City roads, City streets and other City paved surfaces and related ditch and drainage structures, and City street lights and (2) facilities, equipment or both functionally related and subordinate to the foregoing.

There were no questions or comments from the councilors or the audience. *Councilor Peterson closed the public hearing*

Motion made by Councilor Smart, seconded by Councilor Ketchen. ***Approved, all in favor, 6-0***

Old Business

New Business

1. Resolved, the Old Town City Council hereby approves issuance of Municipal Warrants for the November 5, 2019 Regular Municipal Election.
2. Resolved, the Old Town City Council hereby approves the Registrar of Voters hours for the November 5, 2019 State Referendum & Regular Municipal Election, pursuant to Title 21A, M.R.S.A. §101(6) as presented in attachment #2 and recommended by the City Clerk.
3. Resolved, the Old Town City Council hereby approves an application for a Major Event Permit for the Old Town Rotary Club to hold the Annual Hunters Breakfast to be held in the Municipal Parking lot on Main Street on November 2, 2019 and to allow set up on November 1, 2019 starting at 1:00 p.m. and to further waive the permit fee.
4. Resolved, the Old Town City Council hereby accepts an after-deadline redemption on foreclosed property for Michael C Dupray for payment of 2016 sewer fees in the amount of \$291.10 plus lien cost of \$48.00 and interest in the amount of \$10.87 for a total amount of \$349.97; and further authorizes the City Manager to execute a Municipal Quit-Claim Deed.
5. Resolved, the Old Town City Council hereby accepts an after-deadline redemption on foreclosed property for Nicole Carney for payment of 2016, 2017, 2018, 2019, sewer fees in the amount of \$2106.02 plus lien cost of \$208.75 and interest in the amount of \$233.81 including taxes for 2020 in the amount of \$1221.86; along with a late redemption fee of \$150.00; and further authorizes the City Manager to execute a Municipal Quit-Claim Deed.

Motion made by Councilor Smart, seconded by Councilor Klitch. *Approved, all in favor, 6-0.*

6. Resolved, the Old Town City Council hereby abates Personal Property taxes as follows:

<u>Assessed owner</u>	<u>Year</u>	<u>Amount</u>	<u>Type</u>
ABB, LLC	2018	\$5973.32	PP

Motion made by Councilor Ketchen seconded by Councilor Brissette *Approved, all in favor, 6-0.*

7. Resolved, the Old Town City Council hereby approves the Resolution to ratify the acquisition of concrete barriers.

WHEREAS, on September 21 and 22, 2019 a major fire occurred on Main Street, causing significant damage to four structures in close proximity to the sidewalk and street,

WHEREAS, it was determined by public safety officials, with advice from a structural engineer hired by the City, that the remaining structures pose a danger to both pedestrians and motorists, the Acting City Manager in consultation with the Council President purchased concrete barricades to be placed in such manner as to create a barricade along the easterly side of Main Street to keep the public away from dangerous buildings while at the same time allowing traffic to move along Main street in both directions,

WHEREAS, the acquisition of barriers by the City was warranted under these circumstances,

NOW THEREFORE, the Council hereby ratifies such action and expenditure and authorizes the Treasurer to appropriate \$12,130.00 from the City fund balance account 10-3800-00 to fund balance transfer revenue account 03-045-4851; the funds will be expended from 03-300-40-5860 for the acquisition of the concrete barriers.

Motion made by Councilor Smart, seconded by Councilor Ketchen. *Approved, all in favor, 6-0.*

Adjournment

Motion made by Councilor Klitch, seconded by Councilor Brissette, moved to adjourn at 6:24 p.m. *Approved, all in favor, 6-0*

Respectfully submitted,
Dana Sibley
City Clerk