

**August 17, 2020**  
6:00 PM

**Agenda**  
**Finance Committee Meeting**  
**City Council Chambers, 2<sup>nd</sup> Floor**  
**265 Main Street, Old Town, Maine**

1. **Call to Order** – I call the August 17, 2020 Finance Committee Meeting to order.

Please silence or turn off cell phones

2. **Finance-**
  - a. Danielle Berube, Finance Director, will update the Committee on the July 2020 financials.
3. Northeast Paving contract extension.
4. Possible sale of house at closed City landfill.

**Adjournment**

The Finance Committee is composed of Councilors Smart (Chair), May, Brissette and Council President Peterson.

**August 17, 2020**  
**-immediately following the Finance Committee**

**Agenda**  
**Public Services Committee Meeting**  
**City Council Chambers, 2<sup>nd</sup> Floor**  
**265 Main Street, Old Town, Maine**

1. **Call to Order** – I call the August 17, 2020 Public Services Committee Meeting to order.

Please silence or turn off cell phones

2. John Rouleau, Public Works Director, will update the Council on the downtown Signal design project.

3. John Rouleau, Public Works Director, will discuss to the Council on the Landfill status at the Gilman Falls transfer station.

4. **Adjournment**-Do I have a motion to adjourn? **Second-**  
All in favor-  
Opposed-

The Public Services Committee is composed of Councilor Ketchen, Councilor Smart and Council President Peterson.

**August 17, 2020**

**-immediately following the Public Services Committee**

**Agenda  
Special Council Meeting  
City Council Chambers, 2<sup>nd</sup> Floor  
265 Main Street, Old Town, Maine**

**I. Call to Order**

Please turn off or silence cell phones.

**II. Flag Salute**

**III. Roll Call**

**IV. Approval of the Minutes**

August 03, 2020 Regular Council Meeting

**V. Petitions, Communications, and Citizens' Requests**

**VI. Reports**

**A. Council President**

**B. Standing Committees –  
Finance, Public, Administrative & Economic Services;  
Landfill, Legislative, Sewer, Airport & Housing sub-committees**

**C. City Councilors**

**D. City Attorney**

**E. Special Committees**

**F. City Manager**

**VII. Consent Agenda**

1. The Old Town City Council will consider accepting an after-deadline redemption on foreclosed property for Portland Cellular Partnership, located at 289 West Old Town Road for payment of Taxes in the total amount of \$16830.79.

**Suggested motion:** Resolved, the Old Town City Council hereby accepts an after-deadline redemption on foreclosed property for Portland Cellular Partnership, 289 West Old Town Road, acct. # 3901 for payment of 2018 taxes in the total amount of \$16830.79. The City Council further authorizes the City Manager to execute a Municipal Quit-Claim Deed.

*Councilor Ketchen*

**VIII. Hearings and Second Reading of Ordinances**

**IX. Old Business**

**X. New Business: Items 1, 2 & 3**

- 1) The City Council will consider granting an Easement to Bangor Gas Company, LLC and authorize the City Manager to execute said Easement. (Attachments A, B & C)

**Suggested motion:** Resolved, the Old Town City Council hereby approves granting of an Easement to Bangor Gas Company, LLC for utility purposes of installing an underground gas line from Jefferson Street to 45 Lincoln Street and further authorizes the City Manager to execute said Easement.

*Councilor Smart*

- 2) The City Council will consider the sale of a piece of a property as shown on Assessor's Map 22, Lot 10-B to Mr. & Mrs. Paradis of 202 Stillwater Avenue. This parcel will measure approximately 32' x 130', or 4,160 square feet. (.0955 acres). The entirety of this lot must be granted as a maintenance easement to the City of Old Town. The Paradis' will be responsible for the surveying of the property, deed description, the recording of the property, any legal expenses and for any and all other cost associated with this transaction. (Attachment D and Maps)

**Suggested motion:** Resolved, the Old Town City Council hereby sell a piece of a property as shown on Assessor's Map 22, Lot 10-B to Mr. & Mrs. Paradis of 202 Stillwater Avenue, with a maintenance easement for the entirety of the parcel to the City of Old Town, in an amount to be determined by the City Assessor in accordance with past practice. This parcel measures approximately 32' x 130', or, 4,160 square feet. (.0955 acres). Actual dimensions will be verified in the field by a licensed surveyor and reflected accurately within the deed. The Paradis will be responsible for the surveying of the property, deed description, the recording of the deed, any legal expenses and for any and all other cost associated with this transaction. The Council further authorizes the City Manager to execute said sale.

*Councilor Folster*

- 3) The Old Town City Council will consider entering a purchase and sale of Real Estate agreement between the City of Old Town and Michael A and Lisa M. Burton for 272 Main Street shown on Assessor's Map 26, Lot 3 for the agreed upon purchase price of \$18,500.

**Suggested motion:** Resolved, the Old Town City Council hereby approves entering into a purchase and sale of Real Estate agreement between the City of Old Town and Michael A and Lisa M. Burton for 272 Main Street shown on Assessor's Map 26, Lot 3 for the agreed upon purchase price of \$18,500. The City Council authorizes Finance Director to transfer \$18,500 from fund balance 10-3800-00 to 01-045-4851 and expended from 01-120-60-6400 capital outlay and further authorizes the City Manager to execute said agreement as recommended by the Old Town Development, LLC.

*Councilor Brissette*

## **XI. Adjournment**

**LOCATION PERMIT APPLICATION  
FOR  
BURIED NATURAL GAS PIPELINE**

To the Old Town City Council:

Bangor Gas Company, LLC respectfully requests permission to place and maintain buried pipes, valves, caps, valve boxes, manholes, tracer wires, warning tapes other fixtures in, along, under and across portions of the surface of the public streets and highways as further described in the attached table titled "Location Permit Request".

The above referenced pipes and other fixtures will be placed in accordance with the enclosed plan sheets. The plans are prepared on Base Maps generated from a combination of aerial photography and field survey. The aerial photography was taken on November 18, 1998.

In conjunction with this location application, Bangor Gas Company, LLC also request permission to place and maintain the previously described pipes and other fixtures in, along under and across the above intersecting public ways for the purpose of making connections with such other portions of the natural gas distribution system and buildings as may be desired for the purpose of distributing natural gas.

Respectively submitted by:

Mike Lynch, Engineering Tech  
Bangor Natural Gas Company, LLC  
August 11, 2020  
City of Old Town Location Permit Approval

  
\_\_\_\_\_

Date: 8/11/2020

(Attachment A)

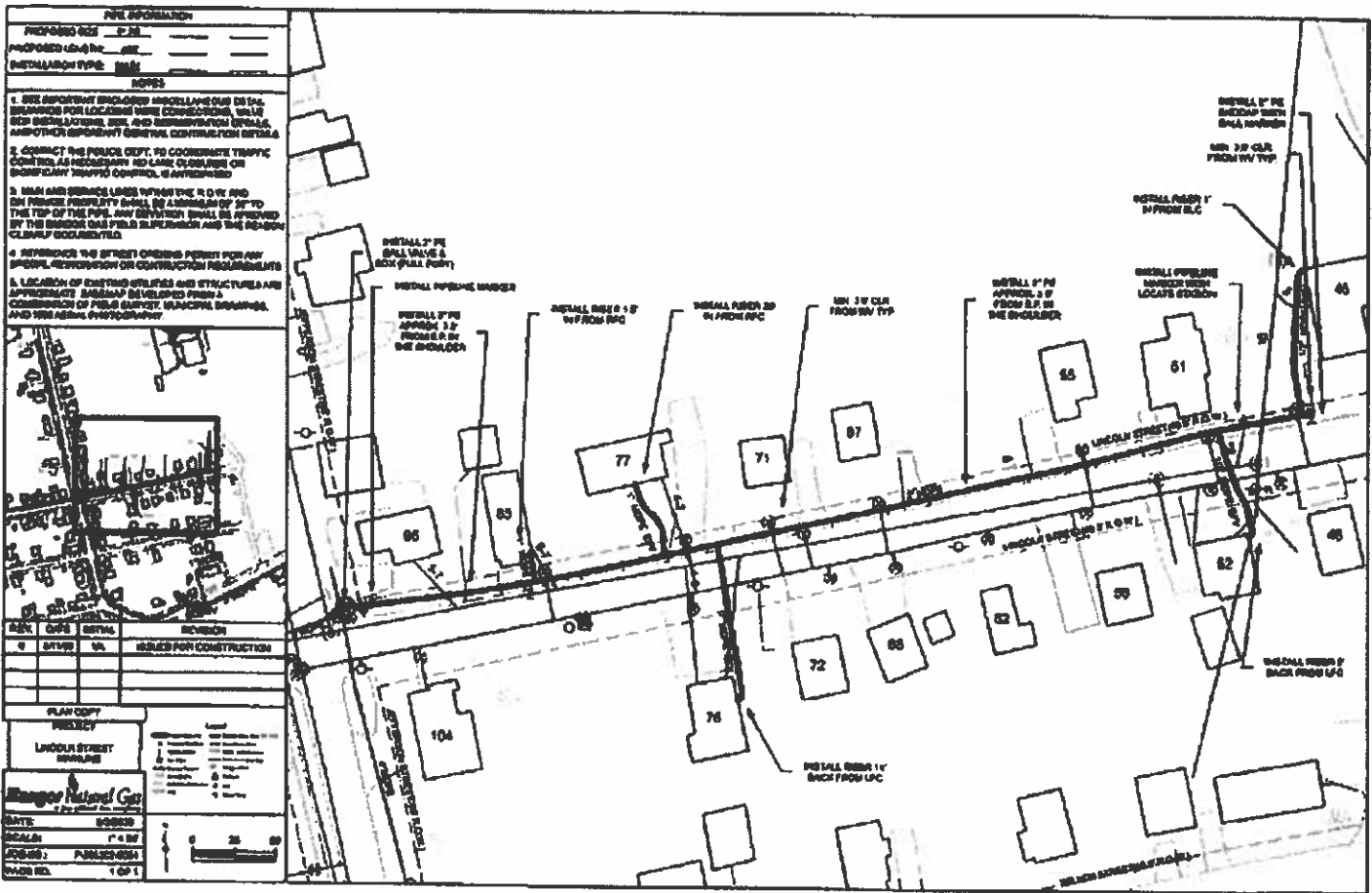
**LOCATION PERMIT REQUEST  
FOR THE  
INSTALLATION OF NATURAL GAS DISTRIBUTION MAINS  
WITHIN THE ROAD AND STREET RIGHT-OF-WAYS  
OF THE  
CITY OF OLD TOWN**

As an integral part of the development of the natural gas distribution system for the City of Old Town, Bangor Gas proposes to install polyethylene natural gas system piping within the road and street right-of-ways. The pipe material will be PE 2406, medium density polyethylene gas pipe. The pipe color will be yellow, in compliance with the national color code standards for utilities. The pipe will be installed by trenchless and/or conventional open cut-ditch methods. All gas mains will be installed at a minimum depth of three feet below finished surface grade. Refer to the attached plans and table below for details of the proposed construction.

**Proposed Location Summary Table**

| <b>Location</b> | <b>From</b>      | <b>To</b>         | <b>Linear Feet</b> |
|-----------------|------------------|-------------------|--------------------|
| Lincoln Street  | Jefferson Street | 45 Lincoln Street | 495'               |

(Attachment B)







**Property Card: STILLWATER AVENUE**  
Old Town, ME

NO PHOTO  
AVAILABLE

**Parcel ID:** 022-010-00B

**Owner:** OLD TOWN CITY OF

**Co-Owner:**

**Mailing Address:** 265 MAIN STREET  
OLD TOWN, ME 04468

**Valuation**

**Deed**

**Account #:** 2198

**Acreage:** 0.1

**Taxes:**

**Land Value:** \$200

**Building Value:** \$0

**Total Value:** \$200

**Last Year's Land Value:**

**Last Year's Building Value:**

**Last Year's Total Value:**

**Exemption Amount:**

**Net Assessment:**

**Building Sketch**

NO SKETCH  
AVAILABLE

**Building Information**

**Living Area (sqft):** 0

**Basement Living Area:**

**Number of Rooms:**

**Number of Bedrooms:**

**Number of Full Baths:**

**Number of Half Baths:**

**Bath Style:**

**Attic:**

**Wet Basement:**

**Cooling Type:**

**Cooling %:**

**Foundation:**

**Insulation:**

**Kitchen Style:**

**Roof Surface:**

**Building Style:**

**Exterior Walls:**

**Heat Type:**

**Heat Percent:**

**Topography:** Level

**Utilities:** All Public

**Street Surface:** 1

**Sale Date:**

**Sale Price:** 0

**Book/Page:** B4454P230

**Dwelling Units:**

**Other Units:**

**Stories:**

**Year Built:**

**Year Remodeled:**

**Hearths:**

**Number of Fireplaces:**

**Zoning:** R-2 - GENERAL RES



8/11/2020

Data shown on this report is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this report.

Page 1 of 1

Property Information - Old Town, ME

(Attachment D)+Maps



90

32

10B

49

130

32