



City of Old Town

Finance Committee Minutes June 29, 2020

Finance Committee members convened June 29, 2020 in the Old Town City Council Chambers, 265 Main Street

Committee members present – Councilor Kyle Smart (chair), Councilor Shirley Brissette, Councilor Carol May and President Stan Peterson

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Russell, Danielle Berube, Laura Engstrom, David Smith, Irene Pehrson, Lance Farrar, John Rouleau and Cynthia Jennings

Councilor Smart called the meeting to order at 6:00 p.m.

1. Danielle Berube, Finance Director updated the Committee on the May 2020 financials. She stated that it was a light expenditure month due to being open part-time because of Covid-19.
2. Bill Mayo, City Manager updated the Committee on the upcoming 2020-2021 budget.
 - Bill Mayo, City Manager stated that the tax rate for the 2020-2021 tax year is staying at a flat rate this year. He also stated that this is the first year in a number of years we did not have to pull from the reserve account.
 - Discussion of the 1,000,000 bond that will be used for paving and sidewalk repair was also discussed. If the paving bid came in under projection, projects to the airport road could also be included.
3. Bill Mayo, City Manager also mentioned if the revenues from the State came in higher than expected we could possibly revisit the original heavy equipment list or a 4th shift for the Fire Department.

Adjournment

Motion made by Council President Peterson, seconded by Councilor Brissette, moved to adjourn at 6:22 p.m. *Approved, all in favor, 3-0*

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Special Council Meeting Minutes June 29, 2020

Council convened June 29, 2020 in the Old Town City Council Chambers, 265 Main Street

Councilors present – President Stan Peterson, Shirley Brissette, Donna Ketchen, Tim Folster, Carol May, and Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Russell, Danielle Berube, Laura Engstrom, Irene Pehrson, Cynthia Jennings, John Rouleau, Scott Wilcox, Chris Baker, Lee Miller, Lance Farrar and David Smith.

Others present – Ed Bearor, Esq., Nicholas Davis, Aiden Koplovsky, Taylor Haines, Russ Johnston, Roberta Johnston, Jason Levasseur and Ty Sullivan

Councilor President Peterson called the meeting to order at 6:00 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented the June 15, 2020 Regular Council Meeting minutes.

Motion made by Councilor Smart, seconded by Councilor May. *Approved, all in favor, 6-0*

Petitions, Communications, and Citizens' Requests

1. Russell Johnston got up and spoke to the councilors asking about the bidding procedures for abutters on the 49 Willow Street address, where the inhabitable home will be torn down. Councilor Smart stated that it would first go out to abutters to bid. If a reasonable amount was offered it would be accepted by the councilors but if rejected, then it would go out to the public.

2. Reports

A. Council President

President Stan Peterson asked Ed Bearer, City Attorney on his (President Petersons') role and participation as Council President during Committee Meetings. Ed Bearer, City Attorney said he would read the Ordinance and comment on it later in the meeting.

B. Standing Committees – Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees

C. City Councilors

D. City Attorney

Ed Bearor, Esq. Read the Ordinance on President Petersons role and participation during special committee meetings. It was asked if the councilors would like to change the Ordinance and it was stated that all the councilors would like to keep it as is.

E. Special Committees

F. City Manager

Consent Agenda

1. Resolved, the Old Town City Council hereby accepts an after-deadline redemption on foreclosed property for Robert Gotay for payment of \$987.34 on account # 1612 for 2017-2018 sewer fees. This amount includes lien cost of \$125.03, interest of \$107.60. The City Council further authorizes the City Manager to execute a Municipal Quit-Claim Deed.

*Motion made by Councilor May and Seconded by Councilor Folster
Approved, all in favor, 6-0*

Public Hearings and Second Reading of Ordinances

1. Resolved, the Old Town City Council hereby approves dispensing with the first reading of the Order on the issuance of bonds and notes in amounts not to exceed \$1,000,000.00 for the purpose of financing all or a portion of the cost of any or all (1) rehabilitation and renovation of City roads, City streets and other City paved surfaces and related ditch and drainage structures, and (2) facilities, equipment or both functionally related and subordinate to the foregoing.

Comments open to the public at 6:50, no comments, closed at 6:51

*Motion made by Councilor Brissette, seconded by Councilor Smart
Approved, all in favor, 6-0*

2. Resolved, the Old Town City Council hereby approves scheduling for July 20, 2020 a Second Reading, and a discussion of final approval, of the Order approving the issuance of bonds and notes in amounts not to exceed \$1,000,000.00 for the purpose of financing all or a portion of the cost of any or all (1) rehabilitation and renovation of City roads,

City streets and other City paved surfaces and related ditch and drainage structures, and (2) facilities, equipment or both functionally related and subordinate to the foregoing.

*Motion made by Councilor Smart, seconded by Councilor Brissette
Approved, all in favor, 6-0*

Old Business

1. Resolved, the Old Town City Council hereby approves the amended FY 2020-2021 Municipal, County and School Budget. The budget calls for City expenditures of \$11,700,086, Penobscot County Taxes of \$656,950 and RSU #34 expenditures of \$ 5,369,013 for a total City, County and RSU #34 Budget of \$ 18,227,412 with total City revenue and reserve transfers of \$ 8,201,391 for a net property tax requirement of \$10,026,021.

*Motion Made by Councilor Ketchen, seconded by Councilor May
Approved, all in favor, 6-0*

2. Resolved, the Old Town City Council hereby approves the amended FY 2020-2021 Pollution Control Budget containing gross appropriations of \$1,913,999, user fee revenue of \$1,421,930, debt redemption of \$407,353 and anticipated transfers from reserve accounts of \$84,716 with a net appropriation from Fund Balance of \$0.

*Motion made by Councilor Folster, seconded by Councilor May
Approved, all in favor, 6-0*

New Business

1. Resolved, Whereas Brandon Ryder, d.b.a. EZ Ryder, LLC, Gifts a .37-acre piece of land located off Howard to the City of Old Town, the City Council hereby directs the City Manager to take all steps necessary to accept a .37-acre piece of land off Howard Street being gifted by Brandon Ryder, d.b.a. EZ Ryder, LLC, to the City of Old Town. Assessor's Tax Map 31, Lot 14, and to transfer the property in the City's records to City ownership for assessment and other purposes.

*Motion made by Councilor Folster, seconded by Councilor Ketchen
Approved, all in favor, 6-0*

2. Resolved, the Old Town City Council hereby abates Personal Property taxes for Acct. # 476, Caterpillar Financial Services in the amount of \$1061.63. Abatement is for taxes assessed in error.

*Motion made by Councilor Smart, seconded by Councilor May
Approved, all in favor, 6-0*

3. Resolved, the Old Town City Council hereby approves issuance of a Warrant for the District Budget Meeting Regional School Unit # 34 for the July 14, 2020 Primary/Special Referendum Election.

*Motion made by Councilor Brissette, seconded by Councilor Folster
Approved, all in favor, 6-0*

4. Resolved, the Old Town City Council hereby approves the Registrar of Voters hours for the July 14, 2020, Primary/ Special Referendum Election, pursuant to Title 21A, M.R.S.A. §101(6) as presented.

*Motion made by Councilor May, seconded by Councilor Brissette
Approved, all in favor, 6-0*

5. Resolved, the Old Town City Council hereby authorized the Finance Director to write off the uncollectable real estate taxes, interest and lien cost owed for mobile homes moved unknowing as listed.

Taxpayer	Acct	Year(s)	Principal	Interest	Lien Cost	Total
(Prior Owner) 11 Martha's Way	3869	2018	295.02	25.38	57.67	378.07
Steven Lamarre	3670	2019	132.59	12.24	60.80	205.63

*Motion made by Councilor Smart, seconded by Councilor Folster
Approved, all in favor, 6-0*

6. Resolved, the Old Town City Council hereby authorized the Finance Director to write off the uncollectable real estate taxes, interest and lien cost owed for uninhabitable mobile homes as listed below.

Tax Payer	Acct	Year(s)	Principal	Interest	Lien Cost	Total
James Burrill 37 Martha's Way	3620	2017-2020	1,254.06	178.40	246.73	1,679.19
Bethany Osnoe 93 Martha's Way	1277	2018-2020	488.27	66.93	128.27	683.47
Jennifer Gallant 40 Karen Circle	2752	2018-2020	878.10	94.75	189.17	1,162.02

*Motion made by Councilor Folster, seconded by Councilor Smart
Approved, all in favor, 6-0*

7. Resolved, the Old Town City Council hereby authorized the Finance Director to write off the uncollectable real estate taxes, interest and lien cost owed for a mobile home destroyed in a fire.

Taxpayer	Acct	Year(s)	Principal	Interest	Lien Cost	Total
Dianne Labree 715 College Ave #19	3595	2015-2016	210.99	75.09	121.42	407.50

8. Resolved, the Old Town City Council hereby authorized the Finance Director to write off the uncollectable real estate taxes, interest and lien cost owed for vacant mobile homes as listed below.

Taxpayer	Acct	Year(s)	Principal	Interest	Lien Cost	Total
Jay Gallaway 16 Karen Circle	3446	2017-2018	431.66	91.80	125.03	648.49
Mason Harlow 49 Lonnie Loop	3818	2017	292.38	72.45	57.56	422.39
Donna Closson- Wescott 20 Lance Court	1217	2018	359.84	63.29	67.47	490.60

*Motion made by Councilor Ketchen, seconded by Councilor Folster
Approved, all in favor, 6-0*

XI. XL. Adjournment

Motion to Adjourn made by President Stan Peterson.
Approved by Councilor Brissette seconded by Councilor May at 7:05 pm.

Approved, all in favor, 6-0

Respectfully submitted,

Laura Engstrom
City Clerk