



## City of Old Town

### Economic Development Committee Minutes September 21, 2020

Economic Development Committee members convened September 21, 2020 in the Old Town City Council Chambers, 265 Main Street

Committee members present – Councilor Donna Ketchen (chair), Councilor Timothy Folster, Councilor Carol May and Council President Stan Peterson

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Smith, Danielle Berube, Laura Engstrom and Irene Pehrson

---

Councilor Ketchen called the meeting to order at 6:16 p.m.

-E.J. Roach, Economic Develop Director updated the Council on the Progress of the OTO Fiber installation project and the potential grant funding to install drops to allow residents an advantage in the future for internet service. He explained to the Council about different types of internet, speeds and carriers that we have in the City and surrounding areas. He also stated it would be about \$750.00 per drop to install at a residence.

-EJ Roach gave the Council a review and summary of the feedback received from the Downtown Planning Survey and updated them on the Downtown Committees progress. The survey revealed that people are greatly interested in walking trails, Farmers Markets and Coffee shops.

- EJ Roach talked about planning ahead for the potential State and local adoption of a Commercial Property Assessed Clean Energy Program. (C-Pace)

#### **Adjournment**

Motion made by Councilor Folster, seconded by Council President Peterson moved to adjourn at 7:16 p.m. *Approved, all in favor, 3-0*

Respectfully submitted,

Laura Engstrom  
City Clerk



## City of Old Town

### Finance Committee Minutes September 21, 2020

Finance Committee members convened September 21, 2020 in the Old Town City Council Chambers, 265 Main Street

Committee members present – Councilor Kyle Smart (chair), Councilor Shirley Brissette, Councilor Carol May and President Stan Peterson

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, Irene Pehrson and Dave Smith.

---

Councilor Smart called the meeting to order at 6:00 p.m.

1. Danielle Berube, Finance Director, updated the Committee on the August 2020 financials.
2. Danielle Berube also updated the Council on the annual Audit RFP results. With the Council agreeing to go with the lower bid Audit Firm, Berry Talbot Royer.  
Motion Made by Councilor Peterson, seconded by Councilor Smart, ***Approved all in Favor 4-0***
3. A question was posed by Councilor Kyle Smart asking about checking to see if we were getting the best deal on our company cell phones and Travis Roy is checking on that.

### Adjournment

Motion made by Council President Stan Peterson, seconded by Councilor Shirley Brissette moved to adjourn at 6:15 p.m. ***Approved, all in favor, 4-0***

Respectfully submitted,

Laura Engstrom  
City Clerk



## **City of Old Town**

### **Special Council Meeting Minutes September 21, 2020**

Council convened September 21, 2020 in the Old Town City Council Chambers, 265 Main Street

Councilors present – President Stan Peterson, Shirley Brissette, Donna Ketchen, Tim Folster, Carol May, and Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Smith, Danielle Berube, Laura Engstrom and Irene Pehrson.

---

Council President Stan Peterson called the meeting to order at 7:17 p.m.

#### **Approval of the Minutes**

Resolved, the Old Town City Council hereby approves as presented the September 08, 2020 Regular Council Meeting minutes.

Motion made by Council President Peterson, seconded by Councilor May. *Approved, all in favor, 6-0*

#### **Petitions, Communications, and Citizens' Requests**

#### **Reports**

#### **Council President**

**Standing Committees – Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees**

#### **City Councilor**

#### **City Attorney**

#### **Special Committees**

## **City Manager**

City Manager Bill Mayo stated that Sevee & Mahar is doing CB testing on the CDD landfill. Casella has agreed to take the excavation materials at no cost. Bill Mayo is going to forward to the CES a letter stating what the distribution costs are for the CDD landfill closure.

## **Consent Agenda**

## **Public Hearings and Second Reading of Ordinances**

## **Old Business**

## **New Business**

Resolved, the Old Town City Council hereby approves an application for a Minor Event Permit for St. James Church to hold a Blessing of the Animals to be held at Peace Pole Park in Old Town on October 04, 2020 and to further waive the permit fee.

Motion made by Councilor Ketchen, seconded by Councilor May *Approved, all in favor, 6-0*

## **Adjournment Special Council Meeting**

Motion made by Councilor Smart, seconded by Councilor Brissette, moved to adjourn at 7:25 p.m. *Approved, all in favor, 6-0*

Respectfully submitted,

Laura Engstrom  
City Clerk