



## City of Old Town

### Economic Development Committee Minutes February 16, 2021

Economic Development Committee members convened February 16, 2021

Committee members present – Councilors Tim Folster (chair), David Wight, Stan Peterson and Council President Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Smith, Danielle Berube, John Rouleau, Laura Engstrom, Chris Baker and Scott Wilcox

Others present Ed Bearor, City Attorney

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Councilor Folster called the meeting to order at 6:02 p.m.

E.J. Roach, Economic Develop Director updated the Committee on the Downtown Development Plan seeking feedback from the City Council. He presented options for growth in City owned property locations. The City Council is going to review the information E.J. Roach has provided to them and discuss options at the next full Council meeting on 03/01/2021 on items that they would like to move forward on.

#### **Adjournment**

Motion made by Councilor Smart, seconded by Councilor Wight moved to adjourn at 6:43 p.m. *Approved all in favor, 4-0*

Respectfully submitted,

Laura Engstrom  
City Clerk



## City of Old Town

### Finance Committee Minutes February 16, 2021

Finance Committee members convened Feb. 16, 2021 via Zoom

Committee members present – Councilors Carol May, Linda McLeod, Tim Folster and Council President Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, David Smith, Scott Wilcox, John Rouleau, Chris Baker and Laura Engstrom

Others- Ed Bearor, Esq., City Attorney

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Councilor Carol May called the meeting to order at 6:44 p.m.

- A. Danielle Berube, Finance Director, updated the Committee on the January 2021 Financials.
- B. Scott Wilcox presented the Safer Grant update to the Committee. It is a Fema Grant to staff adequately for fire and emergency response.  
Motion made by Councilor McLeod, seconded by Councilor Folster to bring it to full Council on 03/01/2021 to be voted on. (Roll call vote) ***Approved all in favor, 4-0.***  
Motion passes
- C. Travis Roy updated the Committee on the phone system. It is a universal phone system that will connect all the City's departments together so calls can be transferred to any department regardless if it is in another building or not. Travis will be sending out all the information and quotes via email to the councilors for their review before the next Council meeting.  
Motion made by Councilor Folster, seconded by Councilor Brissette to bring it to full council on 03/01/2021 to be voted on and approved. (Roll call vote) ***Approved all in favor, 4-0.*** Motion passes

### Adjournment

Motion made by Councilor McLeod, seconded by Councilor Folster to adjourn at 7:18 p.m. (Roll Call Vote) ***Approved, all in favor, 4-0***

Respectfully submitted,

Laura Engstrom  
City Clerk



## City of Old Town

### Special Council Meeting Minutes February 16, 2021

Council convened February 16, 2021 Via Zoom

Councilors present – Council President Kyle Smart, Councilors Shirley Brissette, Tim Folster, David Wight, Linda McLeod, Carol May and Stan Peterson

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, David Smith, Chris Baker, Scott Wilcox, John Rouleau and Laura Engstrom

Others present – Ed Bearor, Esq., City Attorney

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Council President Kyle Smart called the meeting to order at 7:19 p.m.

#### **Approval of the Minutes**

Resolved, the Old Town City Council hereby approves as presented:

- February 01, 2021 Regular Council meeting minutes.

Motion made by Councilor Peterson, seconded by Councilor Brissette (Roll call vote), *Approved all in favor, 7-0.* Motion passes

#### **Petitions, Communications, and Citizens' Requests**

##### **Reports**

A. Council President

B. Standing Committees -Administrative Services, Economic Development, Finance Services and Public Services.

### C. City Councilors

- Councilor Wight brought up the tie-vote that happened last meeting 02/01/2021 on the item to donate a flagpole to MYFGA to be refurbished and installed at Pickerel Pond. Councilor Stan Peterson was absent for that vote. Discussion was made if they should revisit that agenda item or have the vote stand as a tie-vote, thus failing the motion to pass. The decision from the Council was that the vote stands and no further discussion at this time will be heard.

### D. City Attorney

- Ed Bearer, City Attorney explained to the City Council that the Maine Supreme Court has heard oral arguments on the Experia vs City of Old Town case. A decision on that case should be expected in 3-6 weeks.

### E. City Manager

Bill Mayo, City Manager updated the council on the following items:

- City Hall will be opening their lobby doors to the public starting Monday, Feb 22, 2021 with Covid restrictions.
- The Old Town airport has received \$13,000 in Covid support. A meeting will be taking place with the Airport Director, Finance Director and City Manager to discuss options for dispersing the funds. Possible option is updating the gas pumps to digital.
- Possible funding may be available for the downtown traffic lights project through the Cares Act.

### Consent Agenda

1. Resolved, the Old Town City Council hereby approves the renewal applications for Victualer's license and Special Amusement permit for Main Street Bookstore, d/b/a Kanú, located at 283 Main Street, Old Town.
2. The City Council approves the 2021 Volunteer Fire Assistant Grant (VFA) in the amount of \$2085.38 in grant funds, to be used with an equal share of locale funds to purchase items for the fire station.

Motion made by Councilor Wight, seconded by Councilor Folster to accept the Consent agenda. (Roll Call Vote) *Approved all in favor, 7-0.* Motion passes

**Public Hearings and Second Reading of Ordinances**

**Old Business**

**New Business**

**XL Adjournment 7:37 pm**

Motion made by Councilor Peterson, seconded by Councilor McLeod to adjourn.  
(Roll Call Vote) **Approved, *all in favor, 7-0.***

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Respectfully submitted,

Laura Engstrom  
City Clerk