



## City of Old Town

### Regular Council Meeting Minutes April 05, 2021

Council convened April 05, 2021 in the Old Town City Council Chambers, 265 Main Street.

Councilors present – President Kyle Smart, Councilors: Shirley Brissette, Tim Folster, David Wight, Carol May, Stan Peterson, and Linda McLeod.

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Russell, Danielle Berube, Laura Engstrom, Irene Pehrson, John Rouleau, David Smith and Scott Wilcox

Others present – Steve Wagner, City Attorney

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Councilor President Kyle Smart called the meeting to order at 6:00 p.m.

#### **Approval of the Minutes:**

Resolved, the Old Town City Council hereby approves as presented the March 15, 2021, Administrative, Public Services, Finance and Special Committee Council Meeting minutes. Motion made by Councilor Folster, seconded by Wight. *Approved, all in favor, 7-0 (motion passes)*

#### **Petitions, Communications, and Citizens' Requests**

#### **Reports**

##### A. Council President

Council President Smart presented the City Council with a display of flags that the RSU 34 flag community has designed. Copies of them are displayed at City hall to be viewed. Feedback in the form of voting can be given by the community for the month of April. A selection will be presented to the City Council in May for a final decision on the design and a vote to approve it.

##### B. Standing Committees

Finance, Public, Administrative & Economic Services  
Landfill, Legislative, Sewer, Airport & Housing sub-committees

C. City Councilors

D. City Attorney

E. Special Committees

F. City Manager

City Manager Bill Mayo updated the City Council on the following items:

1. RSU 34 flag project. Examples of flags are displayed at City Hall and can be voted on by the public either by QR codes or by handwritten votes.
2. John Rouleau, Public Works Director has received the rest of the paving bids from contactors for spring paving projects and the Council will be discussing those bids during the Budget meeting on April 06, 2021.
3. RMS 4 has updated its Storm Water Permit and Public Works has been able to start some spring cleanup jobs.
4. The Maine Development Foundation may potentially be doing a housing study in Old Town.
5. Contacted Brookfield Power about signage on Gilman Falls for the entrances to keep traffic moving smoothly.
6. April 26, 2021, Penobscot Community Health Center will be holding a vaccination clinic for City Employees and their families to get Covid shots.
7. Councilor Wight asked about the BACTS project and Bill stated it is ongoing and financing about the project is still being worked on.

### **Consent Agenda, items 1-3**

1. Resolved, the Old Town City Council hereby accepts criminal forfeiture monies in the amount of \$2503.00 in the case of the State of Maine vs. Tyrell Monroe as the Old Town Police Department made a substantial contribution to this investigation.
2. Resolved, the Old Town City Council accepts the funding request of \$25,450 for improvements to City property located at 160 Center Street. Improvements to this building will accommodate the next phase of bringing fiber internet to the City. Funds will come from Account # 01-125- 25-5410.

3. Resolved, the Old Town City Council accepts the sale of a piece of a property as shown on Assessor's Map 26, Lot 242-A to Jolene, Harry & Devin Maynard of 61 Fifth Street in the amount of \$7700.00. The Maynard's will be responsible for the surveying, deed description, the recording of the deed, any legal expenses and for any and all other cost associated with this transaction. The City Council further authorizes the City Manager to take all steps necessary to complete the sale.  
Motion made by Councilor Folster to accept all Consent items on the agenda, seconded by Councilor Mcleod. ***Approved all in favor, 7-0 (motion passes)***

## **Public Hearings and Second Reading of Ordinances**

### **Old Business**

### **New Business, items 1-5**

1. Resolved, the Old Town City Council hereby agrees to sell a piece of a property as shown on Assessor's Map 21, Lot 133-A, being a portion of Lincoln Street Road Right-Of-Way to McPike, LLC, new owners of 151 Perkins Ave, 24 Wilson & vacant lot on Lincoln Street in the amount of four-thousand, one-hundred and eighty-four dollars and sixty-three cents (\$4,184.63) as determined by the City Assessor in accordance with past practice. This parcel will consist of 5,297 square feet. (.12 acres). (Exhibit A) The entirety of this lot must be granted as a maintenance easement to the City of Old Town. McPike, LLC will be responsible for the surveying of the property, deed description, the recording of the property, any legal expenses and for any and all other cost associated with this transaction The City Council further authorizes the City Manager to execute said sale.  
Motion made by Councilor Brissette, seconded by Councilor May. ***Approved all in favor, 7-0 (motion passes)***
2. Resolved, the Old Town City Council hereby authorizes the Finance Director to open an ICS/checking account with Androscoggin Bank not to exceed \$1,000,000.  
Motion made by Councilor May, seconded by Councilor Wight. ***Approved all in favor, 7-0 (motion passes)***
3. Resolved, the Old Town City Council hereby authorizes the Finance Director to open an ICS/checking account with Camden National Bank not to exceed \$1,000,000.  
Motion made by Councilor Wight, seconded by Councilor Brissette. ***Approved all in favor, 7-0 (motion passes)***

4. Resolved, the Old Town City Council hereby accepts the MEMA 50% match grant in the amount of \$22,206 for COVID-19 expenses. Motion made by Councilor McLeod, seconded by Councilor May. ***Approved all in favor, 7-0 (motion passes)***
  
5. Resolved, the Old Town City Council hereby authorizes the Finance Director to prepare a Request for Proposal for financing an infrastructure bond for FY 2021-2022. Motion made by Councilor May, seconded by Councilor McLeod. ***Approved all in favor, 7-0 (motion passes)***

### **Adjournment**

Motion made by Councilor Brissette, seconded by Councilor McLeod to adjourn at 6:38 p.m. ***Approved, all in favor, 7-0***

Respectfully submitted,

Laura Engstrom  
City Clerk