

**Tuesday April 20, 2021**  
**4:00 pm**

**Agenda**  
**Finance Committee Meeting**  
**City Council Chambers, 2<sup>nd</sup> Floor**  
**265 Main Street, Old Town, Maine**

1. **Call to Order** – I call the April 20, 2021 Finance Committee Meeting to order.

Please silence or turn off cell phones.

2. **Finance**

- 2a. Danielle Berube, Finance Director, will update the Committee on the March 2021 financials.

- 2b. The Finance Committee will discuss the 2021- 2022 Municipal Budget with all Department heads.

3. **Adjournment**-Do I have a motion to adjourn?                      Second-  
All in favor-  
Opposed-

The Finance Committee is composed of Councilors Carol May (Chair), Tim Folster, Linda McLeod and Council President Kyle Smart.

**City of Old Town**

**FY 2020-2021 Monthly Notes**

**March 2021**

**Expense Summary**

Manager – Advertising - \$1,484 for quarterly Community Connection

Heavy Equipment - \$34,602 Life Pak 1500, and \$56,760 V-Plow Truck with Bed sander

EMT-Other Contact Services - \$2,000 Medical Director

Public Works – Traffic - \$6,280 Flashing beacons and post for south main street

Parks – Supplies – Flags \$4,306

IT Reserve - \$22,244 Crexendo city phone system

### All Departments Revenue Summary

Department(s): 01 - 60  
March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>01 - General Government</b>	<b>17,128,141.00</b>	<b>427,655.99</b>	<b>17,290,836.24</b>	<b>-162,695.24</b>	<b>100.95</b>
<b>010 - Property Taxes for General Pur</b>	<b>10,026,021.00</b>	<b>0.00</b>	<b>10,011,133.21</b>	<b>14,887.79</b>	<b>99.85</b>
4001 - Net Tax Assessment	10,026,021.00	0.00	10,105,219.61	-79,198.61	100.79
4002 - Tax Abatements	0.00	0.00	-106,920.00	106,920.00	----
4003 - Tax Supplements	0.00	0.00	12,833.60	-12,833.60	----
<b>015 - Public Service Taxes</b>	<b>1,507,500.00</b>	<b>178,257.27</b>	<b>1,184,038.80</b>	<b>323,461.20</b>	<b>78.54</b>
4050 - Motor Vehicle Excise Tax	1,475,000.00	177,992.37	1,177,383.60	297,616.40	79.82
4070 - Housing Authority PILOT	25,000.00	0.00	0.00	25,000.00	0.00
4080 - Boat Excise Tax	2,000.00	264.90	1,865.20	134.80	93.26
4090 - Vets Excise Tax Loss	5,500.00	0.00	4,790.00	710.00	87.09
<b>020 - Charge for Services</b>	<b>1,331,956.00</b>	<b>116,206.65</b>	<b>1,308,844.29</b>	<b>23,111.71</b>	<b>98.26</b>
4540 - Tipping Fees	7,200.00	937.73	10,013.48	-2,813.48	139.08
4545 - PAYT Bag Sales	110,000.00	13,892.00	117,834.50	-7,834.50	107.12
4550 - JRL Tipping Fees	1,150,000.00	100,208.92	1,104,794.31	45,205.69	96.07
4555 - JRL Impact Fee	60,000.00	0.00	65,000.00	-5,000.00	108.33
4565 - Electrical Inspection	4,756.00	1,168.00	11,202.00	-6,446.00	235.53
<b>025 - License, Permits and Fees</b>	<b>114,570.00</b>	<b>46,145.68</b>	<b>91,775.18</b>	<b>22,794.82</b>	<b>80.10</b>
4200 - Vehicle Registration Fee	15,000.00	3,547.00	27,792.00	-12,792.00	185.28
4205 - Permits	373.00	0.00	310.00	63.00	83.11
4210 - City Clerk Monthly Fees	15,000.00	1,519.00	10,457.00	4,543.00	69.71
4215 - ATV, Boat, Hunt & Fish Fees	2,000.00	72.00	1,004.00	996.00	50.20
4225 - Cable TV Franchise Fee	70,000.00	40,751.68	40,751.68	29,248.32	58.22
4235 - Plumbing Permit Fees	2,355.00	30.00	2,342.00	13.00	99.45
4240 - Building Permit Fees	9,842.00	226.00	9,118.50	723.50	92.65
<b>030 - Investment Income</b>	<b>52,000.00</b>	<b>1,498.27</b>	<b>3,325.56</b>	<b>48,674.44</b>	<b>6.40</b>
4600 - Interest on Taxes	28,000.00	8,808.58	-4,381.28	32,381.28	-15.65
4610 - Investment Income	24,000.00	-7,310.31	7,706.84	16,293.16	32.11
<b>035 - Miscellaneous Revenue</b>	<b>197,880.00</b>	<b>736.25</b>	<b>192,561.71</b>	<b>5,318.29</b>	<b>97.31</b>
4735 - Lien Fees	9,000.00	413.30	-6,413.64	15,413.64	-71.26
4760 - Community Garden Rental	0.00	140.00	140.00	-140.00	----
4775 - Miscellaneous Revenue	131,200.00	42.95	140,536.75	-9,336.75	107.12
4780 - Treasurer Revenue	56,000.00	0.00	57,038.60	-1,038.60	101.85
4781 - YMCA Phone Reimbursement	840.00	70.00	630.00	210.00	75.00
4782 - Rec. Center Phone Reimbursemen	840.00	70.00	630.00	210.00	75.00
<b>040 - Sale of Cap Assets</b>	<b>25,000.00</b>	<b>1,500.00</b>	<b>187,877.60</b>	<b>-162,877.60</b>	<b>751.51</b>
4950 - Sale Of Tax Property	25,000.00	135,113.23	155,805.25	-130,805.25	623.22
4955 - Sale Of City Owned Property	0.00	-133,613.23	32,072.35	-32,072.35	----
<b>045 - Capital Reserve Transfers In</b>	<b>599,850.00</b>	<b>0.00</b>	<b>0.00</b>	<b>599,850.00</b>	<b>0.00</b>
4770 - TIF Project Financing	497,000.00	0.00	0.00	497,000.00	0.00
4855 - Economic Development Transfer	102,850.00	0.00	0.00	102,850.00	0.00
<b>060 - Intergovernmental and Grants</b>	<b>3,273,364.00</b>	<b>83,311.87</b>	<b>4,311,279.89</b>	<b>-1,037,915.89</b>	<b>131.71</b>
4305 - JRL PILOT	350,000.00	0.00	559,306.63	-209,306.63	159.80
4310 - Homestead	325,530.00	0.00	516,860.00	-191,330.00	158.77
4315 - B.E.T.E	2,130,000.00	0.00	2,288,325.00	-158,325.00	107.43
4320 - State Municipal Rev Sharin	437,834.00	82,869.77	917,368.36	-479,534.36	209.52
4325 - Snowmobile State Reimburse	1,500.00	0.00	1,436.54	63.46	95.77
4335 - Tree Growth	18,000.00	0.00	20,575.81	-2,575.81	114.31
4345 - General Assistance Reimburse.	10,500.00	442.10	5,476.93	5,023.07	52.16
4435 - MMA Grants	0.00	0.00	1,930.62	-1,930.62	----
<b>02 - Public Safety</b>	<b>888,691.00</b>	<b>58,222.07</b>	<b>848,507.40</b>	<b>40,183.60</b>	<b>95.48</b>
<b>020 - Charge for Services</b>	<b>843,239.00</b>	<b>57,759.07</b>	<b>802,619.90</b>	<b>40,619.10</b>	<b>95.18</b>

### All Departments Revenue Summary

Department(s): 01 - 60  
March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>02 - Public Safety CONT'D</b>					
4520 - Emergency Vehicle Services	618,000.00	57,354.07	547,948.43	70,051.57	88.66
4525 - Fire Services	73,200.00	240.00	72,128.50	1,071.50	98.54
4530 - Police Service	3,000.00	165.00	1,304.83	1,695.17	43.49
4535 - Ambulance Agreements	149,039.00	0.00	181,238.14	-32,199.14	121.60
<b>025 - License, Permits and Fees</b>	<b>1,800.00</b>	<b>115.00</b>	<b>2,451.34</b>	<b>-651.34</b>	<b>136.19</b>
4230 - Gun Permits	300.00	115.00	348.00	-48.00	116.00
4250 - Leased Parking	1,500.00	0.00	2,103.34	-603.34	140.22
<b>035 - Miscellaneous Revenue</b>	<b>2,300.00</b>	<b>348.00</b>	<b>2,084.16</b>	<b>215.84</b>	<b>90.62</b>
4100 - Traffic Fines	1,500.00	348.00	1,654.00	-154.00	110.27
4120 - Court Fees	500.00	0.00	430.16	69.84	86.03
4130 - Court Restitution	300.00	0.00	0.00	300.00	0.00
<b>060 - Intergovernmental and Grants</b>	<b>41,352.00</b>	<b>0.00</b>	<b>41,352.00</b>	<b>0.00</b>	<b>100.00</b>
4410 - DOJ School Officer	41,352.00	0.00	41,352.00	0.00	100.00
<b>03 - Public Works</b>	<b>44,500.00</b>	<b>2,650.64</b>	<b>27,647.43</b>	<b>16,852.57</b>	<b>62.13</b>
<b>025 - License, Permits and Fees</b>	<b>12,500.00</b>	<b>1,166.25</b>	<b>11,223.50</b>	<b>1,276.50</b>	<b>89.79</b>
4245 - Dump Permits	12,500.00	1,166.25	11,223.50	1,276.50	89.79
<b>035 - Miscellaneous Revenue</b>	<b>32,000.00</b>	<b>1,484.39</b>	<b>16,423.93</b>	<b>15,576.07</b>	<b>51.32</b>
4745 - Public Works Miscellaneous	5,000.00	282.86	-1,484.60	6,484.60	-29.69
4750 - Cemetery Income	12,000.00	437.00	17,144.00	-5,144.00	142.87
4755 - Cemetery Fund	15,000.00	0.00	0.00	15,000.00	0.00
4785 - Insurance	0.00	764.53	764.53	-764.53	----
<b>05 - Culture and Recreation</b>	<b>14,300.00</b>	<b>797.70</b>	<b>6,052.12</b>	<b>8,247.88</b>	<b>42.32</b>
<b>020 - Charge for Services</b>	<b>9,600.00</b>	<b>600.00</b>	<b>5,020.00</b>	<b>4,580.00</b>	<b>52.29</b>
4515 - Non-Res Library User Fees	2,800.00	120.00	1,140.00	1,660.00	40.71
4560 - Milford Library Fees	6,800.00	480.00	3,880.00	2,920.00	57.06
<b>035 - Miscellaneous Revenue</b>	<b>4,700.00</b>	<b>197.70</b>	<b>1,032.12</b>	<b>3,667.88</b>	<b>21.96</b>
4110 - Library Fines & Fees	3,200.00	128.05	681.30	2,518.70	21.29
4740 - Library Copier Sales	1,500.00	69.65	350.82	1,149.18	23.39
<b>06 - Airport</b>	<b>151,780.00</b>	<b>-7,747.04</b>	<b>169,882.37</b>	<b>-18,102.37</b>	<b>111.93</b>
<b>015 - Public Service Taxes</b>	<b>3,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,900.00</b>	<b>0.00</b>
4060 - Airplane Excise Tax	3,900.00	0.00	0.00	3,900.00	0.00
<b>020 - Charge for Services</b>	<b>147,880.00</b>	<b>-7,747.04</b>	<b>169,882.37</b>	<b>-22,002.37</b>	<b>114.88</b>
4500 - Airport Sales	47,380.00	-45,507.44	33,635.37	13,744.63	70.99
4510 - Hangar Rentals	100,500.00	37,760.40	135,747.00	-35,247.00	135.07
4515 - Land Lease	0.00	0.00	500.00	-500.00	----
<b>09 - Reserve Funds</b>	<b>0.00</b>	<b>1,320.89</b>	<b>132,387.92</b>	<b>-132,387.92</b>	<b>----</b>
<b>030 - Investment Income</b>	<b>0.00</b>	<b>19.01</b>	<b>171.09</b>	<b>-171.09</b>	<b>----</b>
4611 - Economic Development	0.00	14.25	128.25	-128.25	----
4612 - Skateboard Park	0.00	4.76	42.84	-42.84	----
<b>035 - Miscellaneous Revenue</b>	<b>0.00</b>	<b>1,301.88</b>	<b>32,584.83</b>	<b>-32,584.83</b>	<b>----</b>
4776 - Cell Tower Rental	0.00	1,106.88	9,897.44	-9,897.44	----
4779 - Forfeitures	0.00	170.00	7,007.93	-7,007.93	----
4783 - Smoke Detectors	0.00	25.00	25.00	-25.00	----
4784 - Evidence Room	0.00	0.00	15,654.46	-15,654.46	----
<b>045 - Transfers in from Capital Rese</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>-3,000.00</b>	<b>----</b>
4852 - City Facility Reserve	0.00	0.00	3,000.00	-3,000.00	----

### All Departments Revenue Summary

Department(s): 01 - 60

March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>09 - Reserve Funds CONT'D</b>					
<b>060 - Intergovernmental and Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>96,632.00</b>	<b>-96,632.00</b>	<b>----</b>
4300 - Highway Block Grant	0.00	0.00	96,632.00	-96,632.00	----
<b>50 - Library Trust</b>	<b>0.00</b>	<b>950.89</b>	<b>16,190.34</b>	<b>-16,190.34</b>	<b>----</b>
<b>035 - Miscellaneous Revenue</b>	<b>0.00</b>	<b>950.89</b>	<b>16,190.34</b>	<b>-16,190.34</b>	<b>----</b>
4741 - Library Grants	0.00	916.90	5,426.78	-5,426.78	----
4742 - Memorial Books	0.00	33.99	10,763.56	-10,763.56	----
<b>Final Totals</b>	<b>18,227,412.00</b>	<b>483,851.14</b>	<b>18,491,503.82</b>	<b>-264,091.82</b>	<b>101.45</b>

### All Departments Expense Summary

Department(s): 01 - 60

March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>01 - General Government</b>	<b>5,456,100.13</b>	<b>637,318.43</b>	<b>3,464,663.77</b>	<b>1,991,436.36</b>	<b>63.50</b>
<b>100 - Central Services Operations</b>	<b>1,678,741.47</b>	<b>106,148.26</b>	<b>1,457,325.18</b>	<b>221,416.29</b>	<b>86.81</b>
10 - Wages	279,827.00	20,267.77	190,621.17	89,205.83	68.12
15 - Taxes and Benefits	300,955.53	69,826.70	310,016.77	-9,061.24	103.01
20 - Travel and Training	3,600.00	150.00	2,164.99	1,435.01	60.14
25 - Professional Fees and Services	52,250.00	1,415.27	40,206.54	12,043.46	76.95
30 - Supplies	42,809.94	2,709.23	34,774.16	8,035.78	81.23
35 - Insurances	113,550.00	0.00	94,648.00	18,902.00	83.35
40 - Repairs and Maintenance	500.00	0.00	0.00	500.00	0.00
45 - Utilities	6,000.00	515.73	4,578.52	1,421.48	76.31
50 - Advertising and Outreach	20,000.00	1,780.78	12,474.93	7,525.07	62.37
55 - Dues and Subscriptions	1,000.00	275.00	767.00	233.00	76.70
60 - Lease and Capital Equipment	600.00	0.00	0.00	600.00	0.00
70 - Debt and Interest	857,649.00	9,207.78	767,073.10	90,575.90	89.44
<b>110 - City Clerk</b>	<b>149,185.00</b>	<b>6,862.95</b>	<b>65,570.06</b>	<b>83,614.94</b>	<b>43.95</b>
10 - Wages	76,280.00	3,803.20	37,231.44	39,048.56	48.81
15 - Taxes and Benefits	40,300.00	2,047.54	20,332.65	19,967.35	50.45
20 - Travel and Training	5,350.00	120.00	175.00	5,175.00	3.27
25 - Professional Fees and Services	5,800.00	392.06	3,352.94	2,447.06	57.81
30 - Supplies	1,450.00	81.42	802.32	647.68	55.33
45 - Utilities	1,200.00	93.13	1,235.11	-35.11	102.93
50 - Advertising and Outreach	18,300.00	325.60	2,380.60	15,919.40	13.01
55 - Dues and Subscriptions	505.00	0.00	60.00	445.00	11.88
<b>115 - Elections &amp; Registrations</b>	<b>20,420.00</b>	<b>500.00</b>	<b>8,343.47</b>	<b>12,076.53</b>	<b>40.86</b>
10 - Wages	10,698.00	0.00	4,685.94	6,012.06	43.80
15 - Taxes and Benefits	147.00	0.00	78.57	68.43	53.45
25 - Professional Fees and Services	4,100.00	500.00	2,932.15	1,167.85	71.52
30 - Supplies	600.00	0.00	447.18	152.82	74.53
40 - Repairs and Maintenance	2,500.00	0.00	118.66	2,381.34	4.75
50 - Advertising and Outreach	2,375.00	0.00	80.97	2,294.03	3.41
<b>120 - City Manger</b>	<b>2,784,172.39</b>	<b>478,988.67</b>	<b>1,542,165.15</b>	<b>1,242,007.24</b>	<b>55.39</b>
10 - Wages	164,516.00	11,973.17	116,044.83	48,471.17	70.54
15 - Taxes and Benefits	75,191.00	5,214.42	50,156.56	25,034.44	66.71
20 - Travel and Training	2,700.00	0.00	90.00	2,610.00	3.33
25 - Professional Fees and Services	627,769.25	9,426.56	138,299.90	489,469.35	22.03
30 - Supplies	24,893.76	1,220.04	10,544.48	14,349.28	42.36
45 - Utilities	2,200.00	103.13	858.10	1,341.90	39.00
50 - Advertising and Outreach	300.00	1,484.00	1,562.96	-1,262.96	520.99
55 - Dues and Subscriptions	12,200.00	0.00	7,464.27	4,735.73	61.18
60 - Lease and Capital Equipment	1,353,931.36	449,567.35	1,141,239.23	212,692.13	84.29
65 - Intergovernmental and Grants	520,471.02	0.00	75,904.82	444,566.20	14.58
<b>125 - Economic Development</b>	<b>315,405.27</b>	<b>8,159.86</b>	<b>78,222.09</b>	<b>237,183.18</b>	<b>24.80</b>
10 - Wages	82,849.00	6,040.00	61,820.50	21,028.50	74.62
15 - Taxes and Benefits	15,680.00	935.70	9,199.23	6,480.77	58.67
20 - Travel and Training	5,350.00	0.00	300.00	5,050.00	5.61
25 - Professional Fees and Services	149,791.27	325.98	2,061.36	147,729.91	1.38
30 - Supplies	4,300.00	0.00	126.01	4,173.99	2.93
40 - Repairs and Maintenance	6,000.00	0.00	0.00	6,000.00	0.00
45 - Utilities	1,200.00	68.18	541.32	658.68	45.11
50 - Advertising and Outreach	32,600.00	0.00	809.00	31,791.00	2.48
55 - Dues and Subscriptions	2,635.00	790.00	3,364.67	-729.67	127.69
65 - Intergovernmental and Grants	15,000.00	0.00	0.00	15,000.00	0.00
<b>130 - Code Enforcement</b>	<b>117,268.00</b>	<b>7,717.74</b>	<b>72,452.26</b>	<b>44,815.74</b>	<b>61.78</b>
10 - Wages	71,221.00	5,475.20	51,462.88	19,758.12	72.26

# All Departments Expense Summary

Department(s): 01 - 60

March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>01 - General Government CONT'D</b>					
15 - Taxes and Benefits	21,847.00	1,548.40	14,587.00	7,260.00	66.77
20 - Travel and Training	4,450.00	582.96	2,349.94	2,100.06	52.81
25 - Professional Fees and Services	17,500.00	43.00	3,310.18	14,189.82	18.92
30 - Supplies	500.00	0.00	50.00	450.00	10.00
45 - Utilities	1,100.00	68.18	542.26	557.74	49.30
50 - Advertising and Outreach	350.00	0.00	0.00	350.00	0.00
55 - Dues and Subscriptions	300.00	0.00	150.00	150.00	50.00
<b>140 - Assessor</b>	<b>172,808.00</b>	<b>11,307.62</b>	<b>111,483.41</b>	<b>61,324.59</b>	<b>64.51</b>
10 - Wages	115,489.00	8,589.80	78,174.78	37,314.22	67.69
15 - Taxes and Benefits	19,819.00	1,583.19	14,674.00	5,145.00	74.04
20 - Travel and Training	6,000.00	150.00	1,607.97	4,392.03	26.80
25 - Professional Fees and Services	26,550.00	834.65	14,471.78	12,078.22	54.51
30 - Supplies	600.00	0.00	554.19	45.81	92.37
40 - Repairs and Maintenance	600.00	0.00	78.10	521.90	13.02
45 - Utilities	1,500.00	68.18	841.68	658.32	56.11
50 - Advertising and Outreach	500.00	81.80	285.91	214.09	57.18
55 - Dues and Subscriptions	750.00	0.00	795.00	-45.00	106.00
60 - Lease and Capital Equipment	1,000.00	0.00	0.00	1,000.00	0.00
<b>330 - Municipal Buildings Operations</b>	<b>218,100.00</b>	<b>17,633.33</b>	<b>129,102.15</b>	<b>88,997.85</b>	<b>59.19</b>
25 - Professional Fees and Services	62,851.00	6,288.46	40,598.84	22,252.16	64.60
30 - Supplies	37,440.00	570.01	5,703.63	31,736.37	15.23
40 - Repairs and Maintenance	72,700.00	7,151.07	61,768.96	10,931.04	84.96
45 - Utilities	45,109.00	3,623.79	21,030.72	24,078.28	46.62
<b>02 - Public Safety</b>	<b>4,441,366.00</b>	<b>296,183.98</b>	<b>3,003,259.87</b>	<b>1,438,106.13</b>	<b>67.62</b>
<b>200 - Police Operations</b>	<b>1,876,173.00</b>	<b>134,133.72</b>	<b>1,251,513.91</b>	<b>624,659.09</b>	<b>66.71</b>
10 - Wages	1,239,365.00	89,698.98	853,164.08	386,200.92	68.84
15 - Taxes and Benefits	400,508.00	28,571.88	257,206.09	143,301.91	64.22
20 - Travel and Training	38,500.00	1,194.50	5,155.86	33,344.14	13.39
25 - Professional Fees and Services	38,700.00	3,965.83	36,456.22	2,243.78	94.20
30 - Supplies	56,000.00	927.29	28,308.01	27,691.99	50.55
40 - Repairs and Maintenance	54,500.00	7,922.86	51,739.00	2,761.00	94.93
45 - Utilities	44,800.00	1,852.38	16,703.90	28,096.10	37.29
50 - Advertising and Outreach	1,300.00	0.00	1,280.00	20.00	98.46
55 - Dues and Subscriptions	2,500.00	0.00	1,500.75	999.25	60.03
<b>210 - Fire Operations</b>	<b>1,403,835.00</b>	<b>75,076.99</b>	<b>923,785.73</b>	<b>480,049.27</b>	<b>65.80</b>
10 - Wages	665,111.00	48,270.07	519,359.37	145,751.63	78.09
15 - Taxes and Benefits	222,157.00	14,546.12	138,509.39	83,647.61	62.35
20 - Travel and Training	18,000.00	33.75	3,084.99	14,915.01	17.14
25 - Professional Fees and Services	15,100.00	3,237.72	10,520.18	4,579.82	69.67
30 - Supplies	59,500.00	1,898.83	12,177.31	47,322.69	20.47
40 - Repairs and Maintenance	43,500.00	4,926.73	48,281.99	-4,781.99	110.99
45 - Utilities	25,000.00	2,371.58	18,046.17	6,953.83	72.18
50 - Advertising and Outreach	2,500.00	0.00	120.00	2,380.00	4.80
55 - Dues and Subscriptions	4,000.00	-207.81	2,724.41	1,275.59	68.11
60 - Lease and Capital Equipment	348,967.00	0.00	170,961.92	178,005.08	48.99
<b>220 - Ambulance Operations</b>	<b>1,045,168.00</b>	<b>80,096.27</b>	<b>766,506.63</b>	<b>278,661.37</b>	<b>73.34</b>
10 - Wages	665,111.00	48,722.85	518,337.95	146,773.05	77.93
15 - Taxes and Benefits	222,157.00	14,644.95	137,228.01	84,928.99	61.77
20 - Travel and Training	31,000.00	33.75	4,651.89	26,348.11	15.01
25 - Professional Fees and Services	11,000.00	5,236.77	18,319.95	-7,319.95	166.55
30 - Supplies	49,700.00	6,531.24	44,516.21	5,183.79	89.57
40 - Repairs and Maintenance	27,000.00	2,356.93	25,081.42	1,918.58	92.89
45 - Utilities	24,000.00	2,371.60	17,825.69	6,174.31	74.27

### All Departments Expense Summary

Department(s): 01 - 60  
March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>02 - Public Safety CONT'D</b>					
55 - Dues and Subscriptions	1,700.00	198.18	545.51	1,154.49	32.09
60 - Lease and Capital Equipment	13,500.00	0.00	0.00	13,500.00	0.00
<b>300 - Public Works Operations</b>	<b>116,190.00</b>	<b>6,877.00</b>	<b>61,453.60</b>	<b>54,736.40</b>	<b>52.89</b>
40 - Repairs and Maintenance	24,420.00	459.26	8,566.54	15,853.46	35.08
60 - Lease and Capital Equipment	91,770.00	6,417.74	52,887.06	38,882.94	57.63
<b>03 - Public Works</b>	<b>1,783,821.00</b>	<b>120,228.96</b>	<b>1,016,525.44</b>	<b>767,295.56</b>	<b>56.99</b>
<b>300 - Public Works Operations</b>	<b>1,783,821.00</b>	<b>120,228.96</b>	<b>1,016,525.44</b>	<b>767,295.56</b>	<b>56.99</b>
10 - Wages	713,326.00	49,595.33	486,790.56	226,535.44	68.24
15 - Taxes and Benefits	338,048.00	21,207.15	197,899.31	140,148.69	58.54
20 - Travel and Training	2,678.00	45.00	994.00	1,684.00	37.12
25 - Professional Fees and Services	86,098.00	3,982.82	58,981.42	27,116.58	68.50
30 - Supplies	220,244.00	15,878.15	124,831.75	95,412.25	56.68
40 - Repairs and Maintenance	394,301.00	26,068.93	127,901.23	266,399.77	32.44
45 - Utilities	27,322.00	3,051.58	17,712.17	9,609.83	64.83
55 - Dues and Subscriptions	0.00	0.00	75.00	-75.00	----
60 - Lease and Capital Equipment	1,804.00	400.00	1,340.00	464.00	74.28
<b>04 - Sanitation</b>	<b>528,910.00</b>	<b>47,461.66</b>	<b>359,061.74</b>	<b>169,848.26</b>	<b>67.89</b>
<b>120 - City Manager</b>	<b>528,910.00</b>	<b>47,461.66</b>	<b>359,061.74</b>	<b>169,848.26</b>	<b>67.89</b>
25 - Professional Fees and Services	528,910.00	47,461.66	359,061.74	169,848.26	67.89
<b>05 - Culture and Recreation</b>	<b>696,345.52</b>	<b>35,724.57</b>	<b>337,612.24</b>	<b>358,733.28</b>	<b>48.48</b>
<b>310 - Park Maintenance Operations</b>	<b>244,282.00</b>	<b>5,233.03</b>	<b>64,779.33</b>	<b>179,502.67</b>	<b>26.52</b>
10 - Wages	63,654.00	0.00	14,032.00	49,622.00	22.04
15 - Taxes and Benefits	4,870.00	0.00	1,073.41	3,796.59	22.04
25 - Professional Fees and Services	101,329.00	366.88	33,418.48	67,910.52	32.98
30 - Supplies	33,630.00	4,647.60	10,062.53	23,567.47	29.92
40 - Repairs and Maintenance	6,843.00	99.02	4,436.62	2,406.38	64.83
45 - Utilities	13,905.00	119.53	1,756.29	12,148.71	12.63
60 - Lease and Capital Equipment	20,051.00	0.00	0.00	20,051.00	0.00
<b>400 - Library Operations</b>	<b>452,063.52</b>	<b>30,491.54</b>	<b>272,832.91</b>	<b>179,230.61</b>	<b>60.35</b>
10 - Wages	286,791.00	19,228.50	185,877.71	100,913.29	64.81
15 - Taxes and Benefits	63,396.00	4,142.46	39,262.11	24,133.89	61.93
20 - Travel and Training	2,300.00	0.00	107.92	2,192.08	4.69
25 - Professional Fees and Services	11,100.00	626.50	7,554.85	3,545.15	68.06
30 - Supplies	59,376.52	3,792.90	25,540.03	33,836.49	43.01
40 - Repairs and Maintenance	500.00	0.00	49.98	450.02	10.00
45 - Utilities	28,100.00	2,701.18	14,192.31	13,907.69	50.51
55 - Dues and Subscriptions	500.00	0.00	248.00	252.00	49.60
<b>06 - Airport</b>	<b>254,961.00</b>	<b>39,185.47</b>	<b>213,648.44</b>	<b>41,312.56</b>	<b>83.80</b>
<b>150 - Airport Operations</b>	<b>254,961.00</b>	<b>39,185.47</b>	<b>213,648.44</b>	<b>41,312.56</b>	<b>83.80</b>
10 - Wages	98,990.00	6,758.62	72,364.95	26,625.05	73.10
15 - Taxes and Benefits	9,362.00	667.97	6,488.25	2,873.75	69.30
25 - Professional Fees and Services	58,700.00	18,897.51	62,562.52	-3,862.52	106.58
30 - Supplies	9,000.00	1,751.91	5,647.31	3,352.69	62.75
35 - Insurances	2,680.00	0.00	3,939.00	-1,259.00	146.98
40 - Repairs and Maintenance	52,300.00	5,693.27	48,511.35	3,788.65	92.76
45 - Utilities	22,929.00	5,289.83	14,008.70	8,920.30	61.10
50 - Advertising and Outreach	450.00	126.36	126.36	323.64	28.08
55 - Dues and Subscriptions	550.00	0.00	0.00	550.00	0.00
<b>07 - Education</b>	<b>5,369,013.00</b>	<b>0.00</b>	<b>4,474,177.40</b>	<b>894,835.60</b>	<b>83.33</b>
<b>120 - City Manager</b>	<b>5,369,013.00</b>	<b>0.00</b>	<b>4,474,177.40</b>	<b>894,835.60</b>	<b>83.33</b>
65 - Intergovernmental and Grants	5,369,013.00	0.00	4,474,177.40	894,835.60	83.33
<b>08 - County Tax</b>	<b>656,950.00</b>	<b>0.00</b>	<b>656,950.00</b>	<b>0.00</b>	<b>100.00</b>



### All Departments Expense Summary

Department(s): 01 - 60

March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>08 - County Tax CONT'D</b>					
<b>120 - City Manager</b>	<b>656,950.00</b>	<b>0.00</b>	<b>656,950.00</b>	<b>0.00</b>	<b>100.00</b>
65 - Intergovernmental and Grants	656,950.00	0.00	656,950.00	0.00	100.00
<b>09 - Reserve Funds</b>	<b>0.00</b>	<b>23,368.26</b>	<b>146,405.46</b>	<b>-146,405.46</b>	<b>----</b>
<b>520 - Airport Hangar Reserve</b>	<b>0.00</b>	<b>673.76</b>	<b>115,362.65</b>	<b>-115,362.65</b>	<b>----</b>
25 - Professional Fees and Services	0.00	673.76	1,684.40	-1,684.40	----
65 - Intergovernmental and Grants	0.00	0.00	113,678.25	-113,678.25	----
<b>526 - Tech Equipment Replacement Res</b>	<b>0.00</b>	<b>22,244.50</b>	<b>22,244.50</b>	<b>-22,244.50</b>	<b>----</b>
60 - Lease and Capital Equipment	0.00	22,244.50	22,244.50	-22,244.50	----
<b>530 - Community Festival</b>	<b>0.00</b>	<b>0.00</b>	<b>242.00</b>	<b>-242.00</b>	<b>----</b>
30 - Supplies	0.00	0.00	242.00	-242.00	----
<b>540 - Forfeitures - D.A.R.E</b>	<b>0.00</b>	<b>450.00</b>	<b>1,434.64</b>	<b>-1,434.64</b>	<b>----</b>
30 - Supplies	0.00	450.00	1,434.64	-1,434.64	----
<b>541 - Police Evidence</b>	<b>0.00</b>	<b>0.00</b>	<b>4,847.93</b>	<b>-4,847.93</b>	<b>----</b>
30 - Supplies	0.00	0.00	4,847.93	-4,847.93	----
<b>545 - Garford</b>	<b>0.00</b>	<b>0.00</b>	<b>2,190.14</b>	<b>-2,190.14</b>	<b>----</b>
30 - Supplies	0.00	0.00	2,190.14	-2,190.14	----
<b>546 - Smoke and CO Detectors</b>	<b>0.00</b>	<b>0.00</b>	<b>83.60</b>	<b>-83.60</b>	<b>----</b>
30 - Supplies	0.00	0.00	83.60	-83.60	----
<b>50 - Library Trust</b>	<b>0.00</b>	<b>863.00</b>	<b>12,369.23</b>	<b>-12,369.23</b>	<b>----</b>
<b>550 - Library Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>284.35</b>	<b>-284.35</b>	<b>----</b>
30 - Supplies	0.00	0.00	284.35	-284.35	----
<b>551 - Memorial Books</b>	<b>0.00</b>	<b>0.00</b>	<b>5,535.45</b>	<b>-5,535.45</b>	<b>----</b>
30 - Supplies	0.00	0.00	5,535.45	-5,535.45	----
<b>553 - O.T. Pub Lib Endowment Fund</b>	<b>0.00</b>	<b>863.00</b>	<b>6,549.43</b>	<b>-6,549.43</b>	<b>----</b>
30 - Supplies	0.00	863.00	6,549.43	-6,549.43	----
<b>Final Totals</b>	<b>19,187,466.65</b>	<b>1,200,334.33</b>	<b>13,684,673.59</b>	<b>5,502,793.06</b>	<b>71.32</b>

### All Departments Revenue Summary

Department(s): 80 - 80  
March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>80 - Proprietary Funds</b>	<b>1,913,999.00</b>	<b>62,104.42</b>	<b>790,141.58</b>	<b>1,123,857.42</b>	<b>41.28</b>
<b>020 - Charge for Services</b>	<b>1,396,031.00</b>	<b>60,046.21</b>	<b>775,569.75</b>	<b>620,461.25</b>	<b>55.56</b>
4570 - Old Town User Fees	1,290,015.00	10,032.95	737,730.13	552,284.87	57.19
4571 - Milford User Fees	106,016.00	50,197.38	50,197.38	55,818.62	47.35
4572 - User Fee Abatements	0.00	-184.12	-12,357.76	12,357.76	----
<b>030 - Investment Income</b>	<b>10,000.00</b>	<b>148.37</b>	<b>1,256.71</b>	<b>8,743.29</b>	<b>12.57</b>
4610 - Investment Income	10,000.00	148.37	1,256.71	8,743.29	12.57
<b>035 - Miscellaneous Revenue</b>	<b>15,900.00</b>	<b>1,909.84</b>	<b>13,315.12</b>	<b>2,584.88</b>	<b>83.74</b>
4205 - Permits	100.00	0.00	130.00	-30.00	130.00
4601 - Interest on User Fees	6,000.00	1,042.39	10,390.31	-4,390.31	173.17
4735 - Lien Fees	7,000.00	867.45	383.64	6,616.36	5.48
4775 - Miscellaneous Revenues	2,800.00	0.00	2,411.17	388.83	86.11
<b>045 - Capital Reserve Transfers In</b>	<b>492,068.00</b>	<b>0.00</b>	<b>0.00</b>	<b>492,068.00</b>	<b>0.00</b>
4927 - Debt Redemption Reserve	407,352.00	0.00	0.00	407,352.00	0.00
4928 - Short Lived Assets Reserve	84,716.00	0.00	0.00	84,716.00	0.00
<b>Final Totals</b>	<b>1,913,999.00</b>	<b>62,104.42</b>	<b>790,141.58</b>	<b>1,123,857.42</b>	<b>41.28</b>

## All Departments Expense Summary

Department(s): 80 - 80

March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>80 - Proprietary Funds</b>	<b>2,953,989.13</b>	<b>260,993.71</b>	<b>1,236,446.11</b>	<b>1,717,543.02</b>	<b>41.86</b>
<b>800 - Administration</b>	<b>2,510,539.13</b>	<b>235,366.60</b>	<b>955,074.91</b>	<b>1,555,464.22</b>	<b>38.04</b>
10 - Wages	362,194.00	23,569.02	237,938.95	124,255.05	65.69
15 - Taxes and Benefits	142,737.00	8,790.89	93,071.23	49,665.77	65.20
20 - Travel and Training	4,000.00	550.00	1,175.00	2,825.00	29.38
25 - Professional Fees and Services	106,600.00	1,432.27	66,221.71	40,378.29	62.12
30 - Supplies	6,900.00	73.64	1,418.26	5,481.74	20.55
35 - Insurances	32,500.00	0.00	25,833.00	6,667.00	79.49
40 - Repairs and Maintenance	14,800.00	1,052.49	6,167.84	8,632.16	41.67
50 - Advertising and Outreach	6,750.00	77.00	2,980.08	3,769.92	44.15
55 - Dues and Subscriptions	7,000.00	0.00	1,888.00	5,112.00	26.97
60 - Lease and Capital Equipment	1,284,706.13	414.30	15,326.50	1,269,379.63	1.19
70 - Debt and Interest	542,352.00	199,406.99	502,264.12	40,087.88	92.61
80 - Administration	0.00	0.00	790.22	-790.22	----
<b>802 - Maintenance</b>	<b>176,000.00</b>	<b>3,774.72</b>	<b>127,274.80</b>	<b>48,725.20</b>	<b>72.32</b>
25 - Professional Fees and Services	26,500.00	0.00	30,000.00	-3,500.00	113.21
30 - Supplies	28,500.00	0.00	21,822.43	6,677.57	76.57
40 - Repairs and Maintenance	77,500.00	507.60	50,590.83	26,909.17	65.28
45 - Utilities	33,500.00	3,267.12	24,190.04	9,309.96	72.21
60 - Lease and Capital Equipment	10,000.00	0.00	671.50	9,328.50	6.72
<b>804 - Wastewater Treatment Facility</b>	<b>197,500.00</b>	<b>15,886.21</b>	<b>112,370.74</b>	<b>85,129.26</b>	<b>56.90</b>
25 - Professional Fees and Services	10,000.00	922.68	16,107.77	-6,107.77	161.08
30 - Supplies	31,500.00	566.77	9,097.93	22,402.07	28.88
40 - Repairs and Maintenance	10,500.00	3,148.21	17,955.43	-7,455.43	171.00
45 - Utilities	95,500.00	11,248.55	55,096.61	40,403.39	57.69
60 - Lease and Capital Equipment	50,000.00	0.00	14,113.00	35,887.00	28.23
<b>806 - Sludge Disposal</b>	<b>69,950.00</b>	<b>5,966.18</b>	<b>41,725.66</b>	<b>28,224.34</b>	<b>59.65</b>
25 - Professional Fees and Services	65,000.00	5,466.14	39,449.01	25,550.99	60.69
40 - Repairs and Maintenance	1,500.00	0.00	450.80	1,049.20	30.05
45 - Utilities	3,450.00	500.04	1,825.85	1,624.15	52.92
<b>Final Totals</b>	<b>2,953,989.13</b>	<b>260,993.71</b>	<b>1,236,446.11</b>	<b>1,717,543.02</b>	<b>41.86</b>

**April 20, 2021**

- **Immediately following the Finance Committee meeting**

**Agenda**  
**Administrative Services Committee Meeting**  
**City of Old Town**

**1. Call to Order**

Please silence or turn off cell phones.

**2. Discussion about establishing a Community Award for Jan Klitch.**

- 3. Travis Roy, Asst Manager/Assessor will update the council on a request from Habitat for Humanity of the Greater Bangor area for a donation of the lot at 614 West Old Town Road for the purposes of building a new single family home. The lot was acquired pursuant to a mature tax lien. This 1.25 acre lot has been put out to bid by the City and we received no bids for the property. The lot currently has a 1976 uninhabitable mobile home on it.**

Adjournment -Do I have a motion to adjourn?

The Administrative Services Committee is composed Council President Kyle Smart and Councilors Stan Peterson (Chair), Shirley Brissette, and Linda McLeod.

**April 20, 2021**

- **Immediately following the Administrative Services meeting**

**Agenda**  
**Economic Development Committee**  
**City Hall-Council Chambers, 2<sup>nd</sup> Floor**  
**265 Main Street, Old Town, Maine**

1. Call to Order - I call the April 20, 2021 Economic Development Committee Meeting to order.

Please silence or turn off cell phones.

2. EJ Roach, the Economic Development Director will update the Committee on Fiber and other Economic Development items.

3. **Adjournment-** Do I have a motion to adjourn?      Second-  
All in favor-  
Opposed-

The Economic Development Committee is composed of Councilors Tim Folster (Chair), David Wight, Stan Peterson and Council President Kyle Smart.

**April 20, 2021**

**-immediately following the Economic Services Committee meeting**

**Agenda**  
**Special Council Meeting**  
**City Council Chambers, 2<sup>nd</sup> Floor**  
**265 Main Street, Old Town, Maine**

**I. Call to Order**

Please turn off or silence cell phones.

**II. Flag Salute**

**III. Roll Call**

**IV. Approval of the Minutes**

April 05, 2021 Regular Council Meeting

**V. Petitions, Communications, and Citizens' Requests**

**VI. Reports**

**A. Council President**

**B. Standing Committees –**

**Administrative, Economic, Finance and Public Services**

**C. City Councilors**

**D. City Attorney**

**E. Special Committees**

**F. City Manager**

**VII. Consent Agenda: items 1-6**

1. The City Council will consider approval of an application from Frank Mirmina and Stephanie Hendrickson for a Minor Special Event Permit for a Wedding Ceremony at Riverfront Park on May 15, 2021 at 2:30 PM, reception following will be held elsewhere.

**Suggested motion:** Resolved, The City Council approves the application from Frank Mirmina and Stephanie Hendrickson for a Minor Special Event Permit for a Wedding Ceremony at Riverfront Park on May 15, 2021 at 2:30 PM, with reception being held elsewhere. The \$25.00 fee has been paid.

2. The City Council will consider approval of an application from Girl Scouts of Maine for a Minor Special Event Permit for a New Membership enrollment event at Riverfront Park on May 13, 2021 from 5:30 – 7:00 PM and to further waive the permit fee.

**Suggested motion:** Resolved, The City Council approves the application from Girl Scouts of Maine for a Minor Special Event Permit for a New Membership enrollment event at Riverfront Park on May 13, 2021 from 6 pm – 7 pm and to waive the permit for for this event.

3. The City Council will consider approval of an application from the Rotary Club of Old Town for a Major Special Event Permit for the Rotary Quarter Mile fundraiser at Riverfront Park on May 22, 2021 from 9 am – 1 pm and to further waive the permit fee.

**Suggested motion:** Resolved, The City Council approves the application from the Rotary Club of Old Town for a Major Special Event Permit for the Rotary Quarter Mile fundraiser at Riverfront Park on May 22, 2021 from 9 am - 1 pm and to waive the permit for this event.

4. The Old Town City Council will consider accepting an after-deadline redemption on foreclosed property for Geraldine T. Dorsey located at 20 Whistle Way for payment of the 2019 Taxes in the total amount of \$34,644.96.

**Suggested motion:** Resolved, the Old Town City Council hereby accepts an after-deadline redemption on foreclosed property, Account #712, for Geraldine T. Dorsey located at 20 Whistle Way for payment of the 2019 Taxes in the amount of \$34,644.96. Total amount includes the \$150.00 late redemption fee. The Old Town City Council further authorizes the City Manager to execute a Municipal Quit-Claim Deed.

5. The City Council will consider approval of a renewal application for a Liquor License for Kyle Lemieux, d/b/a OTO.

**Suggested motion:** Resolved, the Old Town City Council hereby approves a renewal application for a Malt, Spirituous & Vinous Liquor License for Kyle Lemieux, d/b/a OTO (Outta the Ordinary) 296 Main Street contingent upon final inspection.

6. The City Council will consider accepting a grant in the amount of \$13,816.83 from Federal Emergency Management Agency (FEMA) for COVID-19 expenses.

**Suggested motion:** Resolved, the Old Town City Council hereby accepts the FEMA grant in the amount of \$13,816.83 for COVID-19 expenses.

*Councilor Wight*

## **VIII. Hearings and Second Reading of Ordinances**

### **IX. Old Business**

### **X. New Business**

### **XI. Adjournment**





## City of Old Town

### Regular Council Meeting Minutes April 05, 2021

Council convened April 05, 2021 in the Old Town City Council Chambers, 265 Main Street.

Councilors present – President Kyle Smart, Councilors: Shirley Brissette, Tim Folster, David Wight, Carol May, Stan Peterson, and Linda McLeod.

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Russell, Danielle Berube, Laura Engstrom, Irene Pehrson, John Rouleau, David Smith and Scott Wilcox

Others present – Steve Wagner, City Attorney

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Councilor President Kyle Smart called the meeting to order at 6:00 p.m.

#### **Approval of the Minutes:**

Resolved, the Old Town City Council hereby approves as presented the March 15, 2021, Administrative, Public Services, Finance and Special Committee Council Meeting minutes. Motion made by Councilor Folster, seconded by Wight. *Approved, all in favor, 7-0 (motion passes)*

#### **Petitions, Communications, and Citizens' Requests**

#### **Reports**

##### **A. Council President**

Council President Smart presented the City Council with a display of flags that the RSU 34 flag community has designed. Copies of them are displayed at City hall to be viewed. Feedback in the form of voting can be given by the community for the month of April. A selection will be presented to the City Council in May for a final decision on the design and a vote to approve it.

##### **B. Standing Committees**

Finance, Public, Administrative & Economic Services  
Landfill, Legislative, Sewer, Airport & Housing sub-committees

C. City Councilors

D. City Attorney

E. Special Committees

F. City Manager

City Manager Bill Mayo updated the City Council on the following items:

1. RSU 34 flag project. Examples of flags are displayed at City Hall and can be voted on by the public either by QR codes or by handwritten votes.
2. John Rouleau, Public Works Director has received the rest of the paving bids from contactors for spring paving projects and the Council will be discussing those bids during the Budget meeting on April 06, 2021.
3. RMS 4 has updated its Storm Water Permit and Public Works has been able to start some spring cleanup jobs.
4. The Maine Development Foundation may potentially be doing a housing study in Old Town.
5. Contacted Brookfield Power about signage on Gilman Falls for the entrances to keep traffic moving smoothly.
6. April 26, 2021, Penobscot Community Health Center will be holding a vaccination clinic for City Employees and their families to get Covid shots.
7. Councilor Wight asked about the BACTS project and Bill stated it is ongoing and financing about the project is still being worked on.

**Consent Agenda, items 1-3**

1. Resolved, the Old Town City Council hereby accepts criminal forfeiture monies in the amount of \$2503.00 in the case of the State of Maine vs. Tyrell Monroe as the Old Town Police Department made a substantial contribution to this investigation.
2. Resolved, the Old Town City Council accepts the funding request of \$25,450 for improvements to City property located at 160 Center Street. Improvements to this building will accommodate the next phase of bringing fiber internet to the City. Funds will come from Account # 01-125- 25-5410.

3. Resolved, the Old Town City Council accepts the sale of a piece of a property as shown on Assessor's Map 26, Lot 242-A to Jolene, Harry & Devin Maynard of 61 Fifth Street in the amount of \$7700.00. The Maynard's will be responsible for the surveying, deed description, the recording of the deed, any legal expenses and for any and all other cost associated with this transaction. The City Council further authorizes the City Manager to take all steps necessary to complete the sale.

Motion made by Councilor Folster to accept all Consent items on the agenda, seconded by Councilor Mcleod. *Approved all in favor, 7-0 (motion passes)*

## **Public Hearings and Second Reading of Ordinances**

### **Old Business**

#### **New Business, items 1-5**

1. Resolved, the Old Town City Council hereby agrees to sell a piece of a property as shown on Assessor's Map 21, Lot 133-A, being a portion of Lincoln Street Road Right-Of-Way to McPike, LLC, new owners of 151 Perkins Ave, 24 Wilson & vacant lot on Lincoln Street in the amount of four-thousand, one-hundred and eighty-four dollars and sixty-three cents (\$4,184.63) as determined by the City Assessor in accordance with past practice. This parcel will consist of 5,297 square feet. (.12 acres). (Exhibit A) The entirety of this lot must be granted as a maintenance easement to the City of Old Town. McPike, LLC will be responsible for the surveying of the property, deed description, the recording of the property, any legal expenses and for any and all other cost associated with this transaction. The City Council further authorizes the City Manager to execute said sale.

Motion made by Councilor Brissette, seconded by Councilor May. *Approved all in favor, 7-0 (motion passes)*

2. Resolved, the Old Town City Council hereby authorizes the Finance Director to open an ICS/checking account with Androscoggin Bank not to exceed \$1,000,000.

Motion made by Councilor May, seconded by Councilor Wight. *Approved all in favor, 7-0 (motion passes)*

3. Resolved, the Old Town City Council hereby authorizes the Finance Director to open an ICS/checking account with Camden National Bank not to exceed \$1,000,000.

Motion made by Councilor Wight, seconded by Councilor Brissette. *Approved all in favor, 7-0 (motion passes)*

4. Resolved, the Old Town City Council hereby accepts the MEMA 50% match grant in the amount of \$22,206 for COVID-19 expenses.  
Motion made by Councilor McLeod, seconded by Councilor May. *Approved all in favor, 7-0 (motion passes)*
  
5. Resolved, the Old Town City Council hereby authorizes the Finance Director to prepare a Request for Proposal for financing an infrastructure bond for FY 2021-2022.  
Motion made by Councilor May, seconded by Councilor McLeod. *Approved all in favor, 7-0 (motion passes)*

### **Adjournment**

Motion made by Councilor Brissette, seconded by Councilor McLeod to adjourn at 6:38 p.m.  
*Approved, all in favor, 7-0*

Respectfully submitted,

Laura Engstrom  
City Clerk