

City of Old Town
FY 2021-2022 Monthly Notes
March 2022

Revenue

Capital Reserve Transfers –carryforward offset accounts set up

Grants - 1st half ARPA funds \$392,871

Expense Summary

Manager – Transfer \$1,450,000 was transferred into the reserves listed below as approved

IT Reserve - \$50,000

Heavy Equipment Reserve - \$500,000

Facilities Reserve - \$500,000

Bond Reserve - \$400,000

Concerts in the park moved from the library department to the Parks department

All Departments Revenue Summary

Department(s): 01 - 60

March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government	20,013,757.94	899,998.15	17,935,901.83	2,077,856.11	89.62
010 - Property Taxes for General Pur	9,459,810.00	-89,879.23	9,710,269.35	-250,459.35	102.65
4001 - Net Tax Assessment	9,459,810.00	0.00	9,820,491.50	-360,681.50	103.81
4002 - Tax Abatements	0.00	-89,879.23	-110,238.17	110,238.17	----
4003 - Tax Supplements	0.00	0.00	2,228.59	-2,228.59	----
4004 - Council Approved Write off	0.00	0.00	-2,212.57	2,212.57	----
015 - Public Service Taxes	1,510,500.00	175,538.23	1,113,322.65	397,177.35	73.71
4050 - Motor Vehicle Excise Tax	1,475,000.00	175,091.73	1,109,934.19	365,065.81	75.25
4070 - Housing Authority PILOT	25,000.00	0.00	1,601.26	23,398.74	6.41
4080 - Boat Excise Tax	5,000.00	446.50	1,787.20	3,212.80	35.74
4090 - Vets Excise Tax Loss	5,500.00	0.00	0.00	5,500.00	0.00
020 - Charge for Services	1,214,756.00	106,879.42	1,217,407.84	-2,651.84	100.22
4540 - Tipping Fees	0.00	0.00	0.00	0.00	----
4545 - PAYT Bag Sales	0.00	0.00	0.00	0.00	----
4550 - JRL Tipping Fees	1,150,000.00	106,546.42	1,125,805.84	24,194.16	97.90
4555 - JRL Impact Fee	60,000.00	0.00	65,000.00	-5,000.00	108.33
4565 - Electrical Inspection	4,756.00	333.00	26,602.00	-21,846.00	559.34
025 - License, Permits and Fees	119,570.00	45,054.09	92,456.41	27,113.59	77.32
4200 - Vehicle Registration Fee	20,000.00	3,410.00	24,382.00	-4,382.00	121.91
4205 - Permits	373.00	0.00	0.00	373.00	0.00
4210 - City Clerk Monthly Fees	15,000.00	1,374.00	11,443.60	3,556.40	76.29
4215 - ATV, Boat, Hunt & Fish Fees	2,000.00	56.00	909.25	1,090.75	45.46
4225 - Cable TV Franchise Fee	70,000.00	38,617.59	39,970.56	30,029.44	57.10
4235 - Plumbing Permit Fees	2,355.00	202.50	3,695.00	-1,340.00	156.90
4240 - Building Permit Fees	9,842.00	1,394.00	12,056.00	-2,214.00	122.50
030 - Investment Income	52,000.00	5,941.07	-51,832.52	103,832.52	-99.68
4600 - Interest on Taxes	28,000.00	3,949.00	-7,909.45	35,909.45	-28.25
4610 - Investment Income	24,000.00	1,992.07	-43,923.07	67,923.07	-183.01
035 - Miscellaneous Revenue	198,880.00	859.45	212,509.97	-13,629.97	106.85
4735 - Lien Fees	9,000.00	552.55	-5,221.55	14,221.55	-58.02
4760 - Community Garden Rental	0.00	140.00	140.00	-140.00	----
4775 - Miscellaneous Revenue	10,000.00	166.90	38,093.99	-28,093.99	380.94
4780 - Treasurer Revenue	57,000.00	0.00	57,073.97	-73.97	100.13
4781 - YMCA Phone Reimbursement	840.00	-70.00	490.00	350.00	58.33
4782 - Rec. Center Phone Reimbursemen	840.00	70.00	630.00	210.00	75.00
4794 - CBP Building Lease	121,200.00	0.00	121,303.56	-103.56	100.09
040 - Sale of Cap Assets	25,000.00	92,358.71	125,458.44	-100,458.44	501.83
4950 - Sale Of Tax Property	25,000.00	92,358.71	118,151.44	-93,151.44	472.61
4955 - Sale Of City Owned Property	0.00	0.00	7,307.00	-7,307.00	----
045 - Capital Reserve Transfers In	2,754,702.94	0.00	0.00	2,754,702.94	0.00
4770 - TIF Project Financing	560,908.00	0.00	0.00	560,908.00	0.00
4849 - Carryforward Reserve	1,236,944.94	0.00	0.00	1,236,944.94	0.00
4851 - Fund Balance Transfer	790,000.00	0.00	0.00	790,000.00	0.00
4855 - Economic Development Transfer	166,850.00	0.00	0.00	166,850.00	0.00
060 - Intergovernmental and Grants	4,678,539.00	563,246.41	5,516,309.69	-837,770.69	117.91
4305 - JRL PILOT	350,000.00	0.00	525,197.48	-175,197.48	150.06
4310 - Homestead	325,530.00	89,445.00	486,095.00	-160,565.00	149.32
4315 - B.E.T.E	2,780,000.00	0.00	2,798,589.00	-18,589.00	100.67
4320 - State Municipal Rev Sharin	1,192,862.00	79,299.05	1,271,416.60	-78,554.60	106.59
4325 - Snowmobile State Reimburse	1,500.00	0.00	1,416.68	83.32	94.45
4335 - Tree Growth	18,000.00	0.00	25,007.57	-7,007.57	138.93
4345 - General Assistance Reimburse.	10,647.00	1,630.93	5,453.96	5,193.04	51.23

All Departments Revenue Summary

Department(s): 01 - 60

March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government CONT'D					
4435 - MMA Grants	0.00	0.00	4,864.97	-4,864.97	----
4440 - Miscellaneous Grants	0.00	0.00	5,300.00	-5,300.00	----
4449 - FEMA/MEMA Grant	0.00	392,871.43	392,968.43	-392,968.43	----
02 - Public Safety	957,146.00	-8,976.49	713,581.30	243,564.70	74.55
020 - Charge for Services	908,800.00	-9,189.41	667,218.37	241,581.63	73.42
4520 - Emergency Vehicle Services	618,000.00	-9,309.41	416,129.19	201,870.81	67.33
4525 - Fire Services	73,200.00	0.00	72,026.50	1,173.50	98.40
4530 - Police Service	3,000.00	120.00	1,255.00	1,745.00	41.83
4535 - Ambulance Agreements	214,600.00	0.00	177,807.68	36,792.32	82.86
025 - License, Permits and Fees	1,800.00	55.00	579.00	1,221.00	32.17
4230 - Gun Permits	300.00	55.00	79.00	221.00	26.33
4250 - Leased Parking	1,500.00	0.00	500.00	1,000.00	33.33
035 - Miscellaneous Revenue	2,300.00	157.92	1,537.93	762.07	66.87
4100 - Traffic Fines	1,500.00	96.00	1,426.01	73.99	95.07
4120 - Court Fees	500.00	61.92	111.92	388.08	22.38
4130 - Court Restitution	300.00	0.00	0.00	300.00	0.00
060 - Intergovernmental and Grants	44,246.00	0.00	44,246.00	0.00	100.00
4410 - DOJ School Officer	44,246.00	0.00	44,246.00	0.00	100.00
03 - Public Works	32,000.00	-158.49	15,344.25	16,655.75	47.95
025 - License, Permits and Fees	0.00	0.00	2,730.00	-2,730.00	----
4206 - Street Open Permits	0.00	0.00	2,730.00	-2,730.00	----
4245 - Dump Permits	0.00	0.00	0.00	0.00	----
035 - Miscellaneous Revenue	32,000.00	-158.49	12,614.25	19,385.75	39.42
4745 - Public Works Miscellaneous	5,000.00	-38.49	-2,294.75	7,294.75	-45.90
4750 - Cemetery Income	12,000.00	-120.00	14,909.00	-2,909.00	124.24
4755 - Cemetery Fund	15,000.00	0.00	0.00	15,000.00	0.00
04 - Sanitation	134,500.00	11,734.31	112,996.08	21,503.92	84.01
020 - Charge for Services	122,000.00	10,321.81	100,981.58	21,018.42	82.77
4540 - Tipping Fees	12,000.00	841.71	8,928.88	3,071.12	74.41
4545 - PAYT Bag Sales	110,000.00	9,480.10	92,052.70	17,947.30	83.68
025 - License, Permits and Fees	12,500.00	1,412.50	12,014.50	485.50	96.12
4245 - Dump Permits	12,500.00	1,412.50	12,014.50	485.50	96.12
05 - Culture and Recreation	14,300.00	4,259.07	10,862.64	3,437.36	75.96
020 - Charge for Services	9,600.00	440.00	5,090.00	4,510.00	53.02
4515 - Non-Res Library User Fees	2,800.00	240.00	1,330.00	1,470.00	47.50
4560 - Milford Library Fees	6,800.00	200.00	3,760.00	3,040.00	55.29
035 - Miscellaneous Revenue	4,700.00	319.07	2,272.64	2,427.36	48.35
4110 - Library Fines & Fees	3,200.00	216.11	1,467.06	1,732.94	45.85
4740 - Library Copier Sales	1,500.00	102.96	805.58	694.42	53.71
060 - Intergovernmental and Grants	0.00	3,500.00	3,500.00	-3,500.00	----
4449 - FEMA/MEMA Grants	0.00	3,500.00	3,500.00	-3,500.00	----
06 - Airport	318,280.00	3,858.09	152,423.80	165,856.20	47.89
015 - Public Service Taxes	3,900.00	0.00	0.00	3,900.00	0.00
4060 - Airplane Excise Tax	3,900.00	0.00	0.00	3,900.00	0.00
020 - Charge for Services	147,880.00	3,858.09	152,423.80	-4,543.80	103.07

All Departments Revenue Summary

Department(s): 01 - 60
March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
06 - Airport CONT'D					
4500 - Airport Sales	47,380.00	5,608.09	17,617.01	29,762.99	37.18
4510 - Hangar Rentals	100,500.00	-1,750.00	134,306.79	-33,806.79	133.64
4515 - Land Lease	0.00	0.00	500.00	-500.00	----
045 - Capital Reserve Transfers In	166,500.00	0.00	0.00	166,500.00	0.00
4850 - Airport Hanger Reserve Transfe	166,500.00	0.00	0.00	166,500.00	0.00
09 - Reserve Funds	0.00	1,452,190.00	1,590,441.13	-1,590,441.13	----
030 - Investment Income	0.00	0.00	152.08	-152.08	----
4611 - Economic Development	0.00	0.00	114.00	-114.00	----
4612 - Skateboard Park	0.00	0.00	38.08	-38.08	----
035 - Miscellaneous Revenue	0.00	2,190.00	33,569.05	-33,569.05	----
4776 - Cell Tower Rental	0.00	830.00	7,527.40	-7,527.40	----
4777 - Riverfest	0.00	0.00	300.00	-300.00	----
4779 - Forfeitures	0.00	860.00	22,682.00	-22,682.00	----
4783 - Smoke Detectors	0.00	0.00	220.00	-220.00	----
4784 - Evidence Room	0.00	0.00	2,339.65	-2,339.65	----
4787 - Memorial Day Parade	0.00	500.00	500.00	-500.00	----
045 - Transfers in from Capital Rese	0.00	1,450,000.00	1,453,000.00	-1,453,000.00	----
4852 - City Facility Transfer	0.00	500,000.00	503,000.00	-503,000.00	----
4853 - Heavy Equipment Transfer	0.00	500,000.00	500,000.00	-500,000.00	----
4856 - IT Reserve Transfer	0.00	50,000.00	50,000.00	-50,000.00	----
4927 - Debt Redemption Transfer	0.00	400,000.00	400,000.00	-400,000.00	----
060 - Intergovernmental and Grants	0.00	0.00	103,720.00	-103,720.00	----
4300 - Highway Block Grant	0.00	0.00	103,720.00	-103,720.00	----
50 - Library Trust	0.00	263.09	6,238.63	-6,238.63	----
035 - Miscellaneous Revenue	0.00	263.09	6,238.63	-6,238.63	----
4741 - Library Grants	0.00	136.14	3,932.31	-3,932.31	----
4742 - Memorial Books	0.00	116.95	2,286.32	-2,286.32	----
4743 - Library Friends	0.00	10.00	20.00	-20.00	----
Final Totals	21,469,983.94	2,363,167.73	20,537,789.66	932,194.28	95.66

Department(s): 01 - 60

March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government	6,618,295.42	1,745,366.20	5,536,031.42	1,082,264.00	83.65
100 - Central Services Operations	2,236,444.15	104,729.54	1,713,201.46	523,242.69	76.60
10 - Wages	278,430.00	23,186.17	193,451.47	84,978.53	69.48
15 - Taxes and Benefits	336,638.20	27,665.75	418,107.12	-81,468.92	124.20
20 - Travel and Training	3,650.00	25.00	1,393.75	2,256.25	38.18
25 - Professional Fees and Services	55,482.00	1,718.61	43,895.20	11,586.80	79.12
30 - Supplies	40,019.95	802.95	13,726.41	26,293.54	34.30
35 - Insurances	102,700.00	1,000.00	100,894.00	1,806.00	98.24
40 - Repairs and Maintenance	507.00	0.00	0.00	507.00	0.00
45 - Utilities	6,084.00	1,270.85	4,718.85	1,365.15	77.56
50 - Advertising and Outreach	20,280.00	516.00	7,726.36	12,553.64	38.10
55 - Dues and Subscriptions	1,014.00	275.00	792.00	222.00	78.11
60 - Lease and Capital Equipment	608.00	0.00	0.00	608.00	0.00
65 - Intergovernmental and Grants	0.00	0.00	6,559.89	-6,559.89	----
70 - Debt and Interest	1,391,031.00	48,269.21	921,936.41	469,094.59	66.28
110 - City Clerk	147,183.00	8,511.45	84,518.86	62,664.14	57.42
10 - Wages	69,799.00	5,295.20	50,218.10	19,580.90	71.95
15 - Taxes and Benefits	39,323.00	2,883.86	25,250.72	14,072.28	64.21
20 - Travel and Training	5,425.00	0.00	60.00	5,365.00	1.11
25 - Professional Fees and Services	10,881.00	0.00	5,447.08	5,433.92	50.06
30 - Supplies	1,470.00	0.00	94.26	1,375.74	6.41
45 - Utilities	1,217.00	332.39	1,121.70	95.30	92.17
50 - Advertising and Outreach	18,556.00	0.00	2,237.00	16,319.00	12.06
55 - Dues and Subscriptions	512.00	0.00	90.00	422.00	17.58
115 - Elections & Registrations	21,193.00	18.37	3,830.44	17,362.56	18.07
10 - Wages	8,432.00	0.00	2,335.69	6,096.31	27.70
15 - Taxes and Benefits	587.00	0.00	42.02	544.98	7.16
25 - Professional Fees and Services	4,158.00	18.37	1,035.90	3,122.10	24.91
30 - Supplies	608.00	0.00	249.83	358.17	41.09
40 - Repairs and Maintenance	5,000.00	0.00	0.00	5,000.00	0.00
50 - Advertising and Outreach	2,408.00	0.00	167.00	2,241.00	6.94
120 - City Manger	3,235,432.54	1,578,433.47	3,200,814.61	34,617.93	98.93
10 - Wages	174,822.00	13,739.10	124,582.10	50,239.90	71.26
15 - Taxes and Benefits	77,602.00	4,752.09	44,545.18	33,056.82	57.40
20 - Travel and Training	3,721.00	0.00	1,368.82	2,352.18	36.79
25 - Professional Fees and Services	709,147.78	18,299.72	246,785.06	462,362.72	34.80
30 - Supplies	23,992.12	1,105.37	4,712.58	19,279.54	19.64
45 - Utilities	2,231.00	-6,313.45	218.37	2,012.63	9.79
50 - Advertising and Outreach	304.00	0.00	3,412.00	-3,108.00	999.99
55 - Dues and Subscriptions	12,240.00	0.00	7,763.02	4,476.98	63.42
60 - Lease and Capital Equipment	1,627,264.62	96,850.64	1,301,864.45	325,400.17	80.00
65 - Intergovernmental and Grants	604,108.02	1,450,000.00	1,465,563.03	-861,455.01	242.60
125 - Economic Development	486,680.73	11,237.70	186,067.69	300,613.04	38.23
10 - Wages	85,737.00	6,262.40	62,966.92	22,770.08	73.44
15 - Taxes and Benefits	16,566.00	997.06	9,839.65	6,726.35	59.40
20 - Travel and Training	5,425.00	25.00	541.40	4,883.60	9.98
25 - Professional Fees and Services	300,605.73	19.05	75,621.30	224,984.43	25.16
30 - Supplies	4,300.00	53.95	197.67	4,102.33	4.60
40 - Repairs and Maintenance	6,000.00	52.50	52.50	5,947.50	0.88
45 - Utilities	1,217.00	327.20	1,346.20	-129.20	110.62
50 - Advertising and Outreach	32,600.00	3,460.00	12,954.51	19,645.49	39.74
55 - Dues and Subscriptions	3,230.00	40.54	1,940.54	1,289.46	60.08
60 - Lease and Capital Equipment	16,000.00	0.00	0.00	16,000.00	0.00
65 - Intergovernmental and Grants	15,000.00	0.00	20,607.00	-5,607.00	137.38

All Departments Expense Summary

Department(s): 01 - 60

March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government CONT'D					
130 - Code Enforcement	121,519.00	9,020.22	73,378.39	48,140.61	60.38
10 - Wages	74,354.00	5,716.80	53,452.94	20,901.06	71.89
15 - Taxes and Benefits	22,690.00	1,637.42	15,230.44	7,459.56	67.12
20 - Travel and Training	4,512.00	240.43	1,369.85	3,142.15	30.36
25 - Professional Fees and Services	17,682.00	1,200.00	2,173.58	15,508.42	12.29
30 - Supplies	507.00	0.00	186.60	320.40	36.80
45 - Utilities	1,115.00	225.57	964.98	150.02	86.55
50 - Advertising and Outreach	355.00	0.00	0.00	355.00	0.00
55 - Dues and Subscriptions	304.00	0.00	0.00	304.00	0.00
140 - Assessor	177,933.00	11,837.05	127,284.98	50,648.02	71.54
10 - Wages	118,717.00	9,450.27	80,591.44	38,125.56	67.89
15 - Taxes and Benefits	20,314.00	1,718.12	15,245.87	5,068.13	75.05
20 - Travel and Training	6,084.00	297.53	1,548.42	4,535.58	25.45
25 - Professional Fees and Services	26,918.00	23.75	27,736.59	-818.59	103.04
30 - Supplies	1,400.00	0.00	302.97	1,097.03	21.64
40 - Repairs and Maintenance	608.00	0.00	12.99	595.01	2.14
45 - Utilities	1,521.00	332.38	1,076.70	444.30	70.79
50 - Advertising and Outreach	507.00	0.00	0.00	507.00	0.00
55 - Dues and Subscriptions	850.00	15.00	770.00	80.00	90.59
60 - Lease and Capital Equipment	1,014.00	0.00	0.00	1,014.00	0.00
330 - Municipal Buildings Operations	191,910.00	21,578.40	146,934.99	44,975.01	76.56
25 - Professional Fees and Services	63,731.00	5,421.03	49,659.06	14,071.94	77.92
30 - Supplies	8,720.00	39.94	6,736.07	1,983.93	77.25
40 - Repairs and Maintenance	73,718.00	8,489.15	57,642.13	16,075.87	78.19
45 - Utilities	45,741.00	7,628.28	32,897.73	12,843.27	71.92
02 - Public Safety	5,164,554.00	382,967.12	3,389,809.94	1,774,744.06	65.64
200 - Police Operations	1,979,751.00	146,440.02	1,315,017.23	664,733.77	66.42
10 - Wages	1,296,166.00	91,362.59	873,095.86	423,070.14	67.36
15 - Taxes and Benefits	435,033.00	31,351.71	271,139.01	163,893.99	62.33
20 - Travel and Training	39,039.00	2,138.41	12,655.46	26,383.54	32.42
25 - Professional Fees and Services	45,186.00	2,025.78	44,224.06	961.94	97.87
30 - Supplies	56,784.00	2,096.22	41,872.30	14,911.70	73.74
40 - Repairs and Maintenance	58,263.00	12,482.21	44,276.94	13,986.06	75.99
45 - Utilities	45,427.00	4,745.10	23,801.60	21,625.40	52.40
50 - Advertising and Outreach	1,318.00	163.00	2,165.00	-847.00	164.26
55 - Dues and Subscriptions	2,535.00	75.00	1,787.00	748.00	70.49
210 - Fire Operations	1,715,630.00	114,675.47	1,109,126.99	606,503.01	64.65
10 - Wages	886,227.00	70,147.33	614,330.17	271,896.83	69.32
15 - Taxes and Benefits	305,020.00	21,446.24	175,058.88	129,961.12	57.39
20 - Travel and Training	18,252.00	3,159.80	11,643.40	6,608.60	63.79
25 - Professional Fees and Services	15,311.00	6,519.77	17,652.17	-2,341.17	115.29
30 - Supplies	60,333.00	1,021.71	24,148.03	36,184.97	40.02
40 - Repairs and Maintenance	44,109.00	7,891.74	63,697.61	-19,588.61	144.41
45 - Utilities	25,350.00	4,488.88	21,355.52	3,994.48	84.24
50 - Advertising and Outreach	2,535.00	0.00	120.00	2,415.00	4.73
55 - Dues and Subscriptions	4,056.00	0.00	2,687.93	1,368.07	66.27
60 - Lease and Capital Equipment	354,437.00	0.00	178,433.28	176,003.72	50.34
220 - Ambulance Operations	1,351,357.00	111,460.86	900,241.24	451,115.76	66.62
10 - Wages	886,227.00	69,431.97	604,436.77	281,790.23	68.20
15 - Taxes and Benefits	305,020.00	20,914.69	171,485.47	133,534.53	56.22
20 - Travel and Training	31,434.00	4,025.12	8,584.18	22,849.82	27.31
25 - Professional Fees and Services	11,154.00	4,624.76	12,779.34	-1,625.34	114.57
30 - Supplies	50,395.00	5,066.86	53,834.26	-3,439.26	106.82

Department(s): 01 - 60

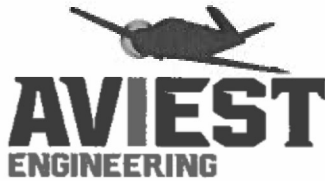
March to March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
02 - Public Safety CONT'D					
40 - Repairs and Maintenance	27,378.00	2,908.55	27,973.07	-595.07	102.17
45 - Utilities	24,336.00	4,488.91	20,879.65	3,456.35	85.80
55 - Dues and Subscriptions	1,724.00	0.00	268.50	1,455.50	15.57
60 - Lease and Capital Equipment	13,689.00	0.00	0.00	13,689.00	0.00
300 - Public Works Operations	117,816.00	10,390.77	65,424.48	52,391.52	55.53
40 - Repairs and Maintenance	24,762.00	3,000.00	11,395.93	13,366.07	46.02
60 - Lease and Capital Equipment	93,054.00	7,390.77	54,028.55	39,025.45	58.06
03 - Public Works	1,901,762.00	168,277.08	1,194,845.40	706,916.60	62.83
300 - Public Works Operations	1,901,762.00	168,277.08	1,194,845.40	706,916.60	62.83
10 - Wages	761,074.00	60,155.67	554,139.12	206,934.88	72.81
15 - Taxes and Benefits	344,989.00	24,308.67	222,236.40	122,752.60	64.42
20 - Travel and Training	2,715.00	0.00	1,430.53	1,284.47	52.69
25 - Professional Fees and Services	65,303.00	16,496.17	55,715.63	9,587.37	85.32
30 - Supplies	223,327.00	35,794.53	153,792.30	69,534.70	68.86
40 - Repairs and Maintenance	474,821.00	25,504.80	177,723.92	297,097.08	37.43
45 - Utilities	27,704.00	6,017.24	29,077.50	-1,373.50	104.96
60 - Lease and Capital Equipment	1,829.00	0.00	730.00	1,099.00	39.91
04 - Sanitation	538,780.00	76,783.94	357,478.88	181,301.12	66.35
120 - City Manager	538,780.00	76,783.94	357,478.88	181,301.12	66.35
25 - Professional Fees and Services	538,780.00	76,783.94	357,478.88	181,301.12	66.35
05 - Culture and Recreation	782,364.52	55,905.50	460,151.31	322,213.21	58.82
310 - Park Maintenance Operations	323,341.52	30,388.23	159,542.38	163,799.14	49.34
10 - Wages	80,800.00	93.50	31,839.50	48,960.50	39.41
15 - Taxes and Benefits	6,181.00	7.16	2,435.75	3,745.25	39.41
25 - Professional Fees and Services	114,955.00	20,987.00	69,692.77	45,262.23	60.63
30 - Supplies	77,534.52	9,133.48	48,217.33	29,317.19	62.19
40 - Repairs and Maintenance	6,939.00	0.00	2,232.97	4,706.03	32.18
45 - Utilities	14,100.00	167.09	5,124.06	8,975.94	36.34
50 - Advertising and Outreach	2,500.00	0.00	0.00	2,500.00	0.00
60 - Lease and Capital Equipment	20,332.00	0.00	0.00	20,332.00	0.00
400 - Library Operations	459,023.00	25,517.27	300,608.93	158,414.07	65.49
10 - Wages	298,769.00	19,916.07	206,976.87	91,792.13	69.28
15 - Taxes and Benefits	72,037.00	2,773.61	31,018.18	41,018.82	43.06
20 - Travel and Training	2,332.00	0.00	0.00	2,332.00	0.00
25 - Professional Fees and Services	11,255.00	0.00	6,700.33	4,554.67	59.53
30 - Supplies	45,123.00	-5,211.71	29,239.75	15,883.25	64.80
40 - Repairs and Maintenance	507.00	0.00	740.00	-233.00	145.96
45 - Utilities	28,493.00	4,539.30	22,182.80	6,310.20	77.85
55 - Dues and Subscriptions	507.00	0.00	251.00	256.00	49.51
65 - Intergovernmental and Grants	0.00	3,500.00	3,500.00	-3,500.00	----
06 - Airport	468,218.00	48,816.54	469,603.47	-1,385.47	100.30
150 - Airport Operations	468,218.00	48,816.54	469,603.47	-1,385.47	100.30
10 - Wages	136,411.00	8,692.40	95,871.97	40,539.03	70.28
15 - Taxes and Benefits	12,284.00	960.51	10,250.25	2,033.75	83.44
20 - Travel and Training	0.00	0.00	164.00	-164.00	----
25 - Professional Fees and Services	61,601.00	25,299.61	77,286.87	-15,685.87	125.46
30 - Supplies	9,126.00	419.89	4,033.76	5,092.24	44.20
35 - Insurances	5,000.00	0.00	3,500.00	1,500.00	70.00
40 - Repairs and Maintenance	53,032.00	6,967.24	56,686.75	-3,654.75	106.89
45 - Utilities	23,250.00	6,476.89	21,618.37	1,631.63	92.98
50 - Advertising and Outreach	456.00	0.00	1,976.50	-1,520.50	433.44
55 - Dues and Subscriptions	558.00	0.00	1,005.00	-447.00	180.11

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
06 - Airport CONT'D					
60 - Lease and Capital Equipment	166,500.00	0.00	197,210.00	-30,710.00	118.44
07 - Education	5,262,440.00	438,536.63	3,946,829.66	1,315,610.34	75.00
120 - City Manager	5,262,440.00	438,536.63	3,946,829.66	1,315,610.34	75.00
65 - Intergovernmental and Grants	5,262,440.00	438,536.63	3,946,829.66	1,315,610.34	75.00
08 - County Tax	733,570.00	0.00	733,570.00	0.00	100.00
120 - City Manager	733,570.00	0.00	733,570.00	0.00	100.00
65 - Intergovernmental and Grants	733,570.00	0.00	733,570.00	0.00	100.00
09 - Reserve Funds	0.00	589.05	62,898.44	-62,898.44	----
520 - Airport Hangar Reserve	0.00	589.05	60,600.89	-60,600.89	----
25 - Professional Fees and Services	0.00	589.05	19,261.89	-19,261.89	----
65 - Intergovernmental and Grants	0.00	0.00	41,339.00	-41,339.00	----
540 - Forfeitures - D.A.R.E	0.00	0.00	2,297.55	-2,297.55	----
30 - Supplies	0.00	0.00	2,297.55	-2,297.55	----
50 - Library Trust	0.00	419.56	7,379.78	-7,379.78	----
550 - Library Grants	0.00	0.00	50.00	-50.00	----
30 - Supplies	0.00	0.00	50.00	-50.00	----
551 - Memorial Books	0.00	31.76	98.75	-98.75	----
30 - Supplies	0.00	31.76	98.75	-98.75	----
553 - O.T. Pub Lib Endowment Fund	0.00	387.80	7,231.03	-7,231.03	----
30 - Supplies	0.00	387.80	7,231.03	-7,231.03	----
Final Totals	21,469,983.94	2,917,661.62	16,158,598.30	5,311,385.64	75.26

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
80 - Proprietary Funds	2,995,757.10	1,673.83	814,895.92	2,180,861.18	27.20
020 - Charge for Services	1,576,715.00	-195.32	803,231.35	773,483.65	50.94
4570 - Old Town User Fees	1,460,030.00	0.00	752,648.58	707,381.42	51.55
4571 - Milford User Fees	116,685.00	0.00	59,602.76	57,082.24	51.08
4572 - User Fee Abatements	0.00	-195.32	-9,019.99	9,019.99	----
030 - Investment Income	5,000.00	158.86	1,367.30	3,632.70	27.35
4610 - Investment Income	5,000.00	158.86	1,367.30	3,632.70	27.35
035 - Miscellaneous Revenue	15,900.00	1,710.29	10,297.27	5,602.73	64.76
4205 - Permits	100.00	0.00	0.00	100.00	0.00
4601 - Interest on User Fees	6,000.00	760.12	4,166.37	1,833.63	69.44
4735 - Lien Fees	7,000.00	950.17	4,862.25	2,137.75	69.46
4775 - Miscellaneous Revenues	2,800.00	0.00	1,268.65	1,531.35	45.31
045 - Capital Reserve Transfers In	1,398,142.10	0.00	0.00	1,398,142.10	0.00
4849 - Carryforward Reserve	1,127,980.10	0.00	0.00	1,127,980.10	0.00
4927 - Debt Redemption Reserve	270,162.00	0.00	0.00	270,162.00	0.00
Final Totals	2,995,757.10	1,673.83	814,895.92	2,180,861.18	27.20

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
80 - Proprietary Funds	2,995,757.10	310,605.49	1,274,460.61	1,721,296.49	42.54
800 - Administration	2,579,307.10	244,333.31	1,022,754.37	1,556,552.73	39.65
10 - Wages	391,341.00	29,781.08	287,063.37	104,277.63	73.35
15 - Taxes and Benefits	151,418.00	9,267.93	93,704.42	57,713.58	61.88
20 - Travel and Training	4,000.00	75.00	815.00	3,185.00	20.38
25 - Professional Fees and Services	109,600.00	711.99	64,472.79	45,127.21	58.83
30 - Supplies	6,900.00	308.45	2,635.11	4,264.89	38.19
35 - Insurances	27,200.00	0.00	26,192.00	1,008.00	96.29
40 - Repairs and Maintenance	14,800.00	1,017.14	8,391.52	6,408.48	56.70
50 - Advertising and Outreach	7,000.00	0.00	1,423.32	5,576.68	20.33
55 - Dues and Subscriptions	7,000.00	0.00	1,655.00	5,345.00	23.64
60 - Lease and Capital Equipment	1,317,696.10	6,513.66	43,724.55	1,273,971.55	3.32
70 - Debt and Interest	542,352.00	196,658.06	492,677.29	49,674.71	90.84
802 - Maintenance	133,200.00	7,738.48	51,819.24	81,380.76	38.90
25 - Professional Fees and Services	30,000.00	0.00	6,162.88	23,837.12	20.54
30 - Supplies	29,000.00	7.63	3,832.18	25,167.82	13.21
40 - Repairs and Maintenance	27,500.00	1,738.33	13,653.92	13,846.08	49.65
45 - Utilities	36,700.00	5,992.52	28,170.26	8,529.74	76.76
60 - Lease and Capital Equipment	10,000.00	0.00	0.00	10,000.00	0.00
804 - Wastewater Treatment Facility	209,500.00	52,921.92	152,457.34	57,042.66	72.77
25 - Professional Fees and Services	20,000.00	3,724.77	13,413.66	6,586.34	67.07
30 - Supplies	27,500.00	5,377.83	15,503.59	11,996.41	56.38
40 - Repairs and Maintenance	16,500.00	3,425.27	21,017.52	-4,517.52	127.38
45 - Utilities	95,500.00	16,949.23	79,077.75	16,422.25	82.80
60 - Lease and Capital Equipment	50,000.00	23,444.82	23,444.82	26,555.18	46.89
806 - Sludge Disposal	73,750.00	5,611.78	47,429.66	26,320.34	64.31
25 - Professional Fees and Services	67,500.00	4,314.69	42,287.20	25,212.80	62.65
40 - Repairs and Maintenance	1,500.00	0.00	274.60	1,225.40	18.31
45 - Utilities	4,750.00	1,297.09	4,867.86	-117.86	102.48
Final Totals	2,995,757.10	310,605.49	1,274,460.61	1,721,296.49	42.54



Aviest Engineering
 120 Rabbit Ridge Rd.
 Woodland, ME 04736

April 4, 2022

Mr. John Rouleau, Public Works Director
 City of Old Town
 265 Main Street
 Old Town, Maine 04468

Dear Mr. Rouleau,

**Reference: Bid Proposal Analysis & Recommendation
 Drainage Improvements for St. Josephs and Lawndale Cemeteries
 Old Town, Maine**

As you are aware, the City of Old Town received seven bids for the above referenced project on March 24, 2022. The bidders were: Street's Landscape of Old Town; Maine Earth of Hampden, CCC Construction of Augusta, Reinzo Excavating of Milford, Sitewerx of Caramel, Maine Construction Solutions of Old Town, and Eastwood Contractors of Brewer.

Aviest Engineering, performed a thorough review of the proposal documents from all seven bidders. Below is a summary of the review findings with any irregularities, errors or omissions noted:

1. All seven proposals acknowledged the issuance of Addenda No. 1 in the space provided on page P-2.
2. The table below summarizes the "Schedule of Prices" for all seven proposals.

	Engineers Cost Opinion	Street's Landscape	Maine Earth	CCC Construction	Reinzo Excavating	Sitewerx	Maine Construction Solutions	Eastwood Contractors
Lawndale Cemetery	\$96,865	\$91,970	\$99,378	\$100,838	\$115,655	\$170,330	\$102,765	\$144,960
St. Josephs Cemetery	\$222,685	\$209,530	\$226,342	\$220,421	\$266,045	\$393,770	\$232,585	\$316,497
Grand Total	\$319,550	\$301,500	\$325,720	\$321,260	\$381,700	\$564,100	\$335,350	\$461,457

3. The proposals were analyzed for completeness and to verify the math calculations of the seven bidders. CCC Construction had an addition error which changed their final bid price from \$321,500.50 to \$321,260.00. This minor change had no effect on their standing as the second lowest bid.

**Reference: Bid Proposal Analysis & Recommendation
Drainage Improvements for St. Josephs and Lawndale Cemeteries
Old Town, Maine**

4. All seven proposals acknowledged the "Contractor's Qualifications and Certification", pages P-4 through P-7.
5. All seven proposals acknowledged the relevant "Acknowledgement of Principal", page P-10.
6. Four proposals included the "Insurance Requirements", page P-11. Sitewerx, Maine Earth and CCC Construction did not include the certificate for liability insurance. This omission is a curable defect, however, does not revise the outcome of the bid tally.

In summary, no uncurable irregularities, errors or omissions were found in any of the seven proposals.

The lowest responding bidder in good standing is Street's Landscape and we have therefore focused our remaining analysis on that specific bidder. We reviewed the work references as submitted in the "Contractor's Qualifications and Certification" section of the bid proposal. In addition, we contacted Mr. Jeff Street and discussed the project with him in where no concerns were determined. Based on this review, it appears that the contractor has the material resources, and technical and financial ability to perform the proposed work satisfactorily.

Aviest recommends that the construction contract for Drainage Improvements for St Josephs and Lawndale Cemeteries be awarded to Street's Landscape of Old Town, Maine.

We hope this information will assist you in awarding the contract. Please feel free to contact us if you have any questions or if we can be of further assistance. A bid summary has been included for your reference.

Regards,

Aviest Engineering



Shane McDougall, P.E.
Project Manager / Engineer
Phone: (207) 227-1057
smcdougall@aviestme.com

Attachment: Bid Summary



BID SUMMARY
 Drainage Improvements for
 St. Josephs and Lawndale Cemeteries
 Bids Opened: March 24, 2022

Pay Item		Description of Item		Unit		Estimated Quantity		Unit Price		Total Price		Actual Quantity		Unit Price		Total Price		
Lawndale Cemetery																		
M-659-2.1			Mobilization	LS	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00	\$8,000.00	\$8,000.00	1	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
D-701-5.2			Pipe, Stormdrain, HDPE, 6"	LF	40	\$50.00	\$2,000.00	\$70.00	\$2,800.00	\$2,800.00	\$2,800.00	40	\$70.00	\$2,800.00	\$90.00	\$3,200.00	\$3,200.00	\$3,920.00
D-705-5.1			Underdrain System, HDPE, 4"	LF	1,859	\$45.00	\$83,655.00	\$70.00	\$130,130.00	\$130,130.00	\$130,130.00	1,859	\$70.00	\$130,130.00	\$35.00	\$65,065.00	\$65,065.00	\$111,540.00
D-751-5.1			Drainage Structure, Precast Concrete, 4-floor Dia.	EA	7	\$3,500.00	\$24,500.00	\$4,200.00	\$29,400.00	\$29,400.00	\$29,400.00	7	\$4,200.00	\$29,400.00	\$3,500.00	\$24,500.00	\$24,500.00	\$24,500.00
							Total		\$115,655.00		\$170,330.00		Total		\$102,765.00		Total	\$144,960.00
St. Josephs Cemetery																		
M-659-2.1			Mobilization	LS	1	\$12,500.00	\$12,500.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	1	\$18,000.00	\$18,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
D-701-5.1			Pipe, Stormdrain, HDPE, 12"	LF	110	\$55.00	\$6,050.00	\$100.00	\$11,000.00	\$11,000.00	\$11,000.00	110	\$100.00	\$11,000.00	\$100.00	\$11,000.00	\$11,000.00	\$11,550.00
D-701-5.2			Pipe, Stormdrain, HDPE, 6"	LF	40	\$50.00	\$2,000.00	\$70.00	\$2,800.00	\$2,800.00	\$2,800.00	40	\$70.00	\$2,800.00	\$80.00	\$3,200.00	\$3,200.00	\$3,920.00
D-705-5.1			Underdrain System, HDPE, 4"	LF	4,211	\$45.00	\$189,495.00	\$70.00	\$294,770.00	\$294,770.00	\$294,770.00	4,211	\$70.00	\$294,770.00	\$35.00	\$147,385.00	\$147,385.00	\$240,027.00
D-751-5.1			Drainage Structure, Precast Concrete, 4-floor Dia.	EA	16	\$3,500.00	\$56,000.00	\$4,200.00	\$67,200.00	\$67,200.00	\$67,200.00	16	\$4,200.00	\$67,200.00	\$3,500.00	\$56,000.00	\$56,000.00	\$56,000.00
							Total		\$266,045.00		\$393,770.00		Total		\$232,585.00		Total	\$316,497.00
GRAND TOTAL											\$664,100.00		Total		\$335,360.00		Total	\$461,467.00

*NOTE: THIS BID SUMMARY DOES NOT CONSTITUTE A NOTICE OF AWARD OR INTENT TO AWARD. IT IS FOR REFERENCE PURPOSES ONLY.

April 19 , 2022

-immediately following the Finance Committee meeting

**Special Council Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street
Agenda**

I. Call to Order - I call the April 19, 2022, Special Council Meeting to order.

Please turn off or silence cell phones.

(Council President Folster)

II. Flag Salute

III. Roll Call

IV. Approval of the Minutes

April 4, 2022, Regular Council meeting minutes.

V. Petitions, Communications, and Citizens' Requests

VI. Reports

A. Council President

B. Standing Committees

Administrative, Economic, Finance and Public Services

C. City Councilors

D. City Attorney

E. Special Committees

F. City Manager

VII. Consent Agenda

VIII. Hearings and Second Reading of Ordinance

IX. Old Business

X. New Business

1. The City Council will consider approval of a Special Amusement Permit for Kosta's Restaurant and Bar, 268 Main Street.

Suggested motion: Resolved, the Old Town City Council hereby approves a new application for a Special Amusement Permit for Kosta's Restaurant and Bar, 268 Main Street. The permit would include open mic night and musical acts to be played on the outside enclosed deck. Pending any inspections.

(Councilor Wight)

2. The City Council will consider going into Executive Session, pursuant to Title 1, M.R.S.A., 405(6)(A), for the purpose of discussing an Economic Development matter.

Suggested motion: Resolved, the City Council hereby approves going into Executive Session, pursuant to Title 1, M.R.S.A., §405(6)(A), for the purpose of discussing an Economic Development matter.

(Councilor Mike May)

3. The City Council will consider going into Executive Session for the purpose of discussing the lease of the Herbert Sargent Community Center.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(D) for the purpose of discussing the lease of the Herbert Sargent Community Center.

(Councilor Peterson)

Adjournment: Do I have a motion to adjourn?
All in favor- Opposed-

Second-