



**City of Old Town
Financial Services Committee Minutes
March 21, 2022**

Finance Committee members convened March 21, 2022, in the Old Town City Hall Council Chambers, 265 Main Street

Committee members present: Councilors, Linda Mcleod, Stan Peterson, Chris Pushor and Council President Tim Folster

Other Councilors present: David Wight, Mike May, and Carol May

Administration present: Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, John Rouleau, Lance Farrar, Cassandra Pool, Scott Wilcox, and David Smith

Others present: Tim Pease (City Attorney) and John Milligan (business owner in Old Town)

Councilor Peterson called the meeting to order at 6:00 p.m.

1. Danielle Berube, Finance Director, updated the Finance Committee on the February 2022 financials and told them the FY 2022-2023 budget meetings are underway with the City Departments.
2. The Finance Committee recommends moving the following motion to the next full Council Meeting for review and a vote.

The City Council will consider funding for a project that includes resurfacing of the concrete floor in the City hangar that is attached to the terminal buildings with an epoxy surface and painting of hangar walls in the amount not to exceed \$40,000.00, to come from the hangar reserve, account number 09-520-25-5300.

Motion made by Councilor Pushor, seconded by Councilor Mcleod,
Approved, all-in favor, 4-0 (passed)

Adjournment

Motion made by Councilor Pushor, seconded by Councilor Mcleod, moved to adjourn at 6:15 p.m. **Approved, all-in favor, 4-0 (passed)**

Respectfully submitted,

Laura Engstrom
City Clerk



**City of Old Town
Special Council Meeting Minutes
March 21, 2022**

Council convened March 21, 2022, in the City Hall Council Chambers, 265 Main Street

Councilor's present: Council President Tim Folster, David Wight, Chris Pushor, Linda McLeod, Stan Peterson, Carol May and Mike May

Administration present: Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, John Rouleau, Lance Farrar, Cassandra Pool, Scott Wilcox, and David Smith.

Others present: Tim Pease (City Attorney) and John Milligan (business owner in Old Town)

Council President Tim Folster called the meeting to order at 6:15 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

March 07, 2022, Regular Council meeting minutes.

Motion made by Councilor Peterson, seconded by Councilor Pushor.

Approved all in Favor, 7-0 (passed)

Petitions, Communications, and Citizens' Requests

Reports

A. Council President

No Report

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

No Report

C. City Councilors

- Councilor Carol May reported she had visited the Caring Community Cupboard Food Pantry run by Linda Bryant. She said the food pantry was running excellent and there were many volunteers helping out.
- Councilor Wight asked about the Jefferson Street school progress. Three councilors will go and tour the facility again.

D. City Attorney
No Report

E. Special Committees
No Report

F. City Manager

Bill Mayo, City Manager updated the council on the following items:

- Possibility to apply for a \$15,000 grant from the Maine Development Foundation that would be utilized for Downtown projects.
- Spring Clean up will be from June 6 – 17, with Public Works picking up “white” goods and bulky furniture. June 11th will be Hazardous waste drop off from 8 am – 12 pm at the Transfer Station on Gilman Falls Ave.

Consent Agenda

Public Hearings and Second Reading of Ordinances

Old Business: items 1, 2

1. Resolved, the Old Town City Council hereby agrees to sell a piece of a property as shown on Assessor's Map 23, Lot 30-A to Milligan's Landing LLC in an amount to be determined by the City Assessor in accordance with past practice. This parcel contains approximately .79 acres. (34,412.4 sq. ft.) Actual dimensions have been verified in the field by a licensed surveyor and reflected accurately within the Real Property Description.

Milligan's Landing LLC will be responsible for the surveying of the property, deed description, the recording of the deed, any legal expenses and for any and all other cost associated with this transaction. The Council further authorizes the City Manager to execute said sale.

Motion made by Councilor Wight, seconded by Councilor Carol May.

Approved all in Favor, 7-0 (motion passed)

2. Resolved, The City Council hereby approves the purchase of a 2022 Bobcat Compact Track Loader for the City of Old Town Public Works Department in the total purchase price of \$54,926.59, monies for purchase to come out of Heavy Equipment Reserve account # 01-120-60-6530.

Motion made by Councilor Mike May, seconded by Councilor Carol Wight.

Approved all in Favor, 7-0 (motion passed)

New Business: items 1, 2 (Addendum)

1. Resolved, the Old Town City Council hereby appoints David Thibodeau to the Old Town Housing Authority Board of Commissioners term to expire December 31st, 2026.

Motion made by Councilor McLeod, seconded by Councilor Carol Pushor.

Approved all in Favor, 7-0 (motion passed)

2. Addendum item:
Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A., §405(6)(A) for the purpose of discussing the City Manager’s annual performance evaluation.

Motion made by Councilor Wight, seconded by Councilor McLeod to go into Executive Session at 6:22 pm.

Approved all in Favor, 7-0 (motion passed)

Motion made by Councilor Peterson, seconded by Councilor Carol May to come out of Executive Session at 7:30 pm.

Approved all in Favor, 7-0 (motion passed)

Adjournment

Motion made by Councilor Peterson to adjourn at 7:30 pm, seconded by Councilor McLeod. ***Approved all in favor, 7-0 (passed)***

Respectfully submitted,

Laura Engstrom
City Clerk