

**Library Director
Old Town Public Library**

The City of Old Town is seeking a creative, energetic and dynamic individual to serve as Director of the Old Town Public Library. The position of Director requires knowledge of public organization, administrative practices; proficiency with technology; experience with budget administration and grant writing; the ability to plan and coordinate the work of others and to work well with public officials and community organizations. Enthusiasm, flexibility, self-motivation and a commitment to public service are essential.

QUALIFICATIONS:

A Master's Degree in Library and Information Science or related field with five (5) to seven (7) years of progressively, responsible experience in professional library work in a similar or larger library, including at least three (3) years experience in administrative and supervisory responsibility at a public library is preferred. Similar combinations of comparable education and experience will be considered. The City is looking for a candidate who has knowledge of library organization, budgeting, strategic planning, and a broad understanding of library services; administrative experience, and familiarity with automated library management systems; demonstrated ability to train and supervise personnel, both professional and volunteer; good interpersonal skills; understanding of current trends and developments, including innovations in information technology; and ability to foster positive community relations and collaborate with other community departments and agencies.

A complete job description can be found at:

<http://www.old-town.org/2013/09/city-employment-opportunities.html>

Salary is competitive with an excellent benefits schedule. Submit a letter of interest, resume, and contact information for three professional references to: **William Mayo, City Manager, City of Old Town, 265 Main Street, Old Town, Maine 04468** or bmayo@old-town.org. Electronic submissions are welcomed.

E-mail bmayo@old-town.org for additional information and job description.

Application deadline: 4:00 p.m. Monday, March 23, 2015.
The City of Old Town is an Equal Opportunity Employer