



City of Old Town

Special Council Meeting Minutes August 19, 2019

Old Town Council convened on August 19, 2019 at 6:00 p.m. in the Old Town City Council Chambers, 265 Main Street.

Councilors present – President Stan Peterson, Donna Ketchen, Jan Klitch, David Mahan, and Carol May

Councilors absent – Shirley Brissette and Kyle Smart

Administration present – Bill Mayo, Danielle Berube, Travis Roy, Irene Pehrson, and Michaëlle Lachance

Others present – Attorney Katie Foster, Attorney Michael Hockenbury, and Jim Dubay

Council President Stan Peterson called the meeting to order at 6:00 p.m.

Approval of the Minutes

Motion made by Councilor Klitch, seconded by Councilor Ketchen,

Resolved, the Old Town City Council hereby approves, as presented, the August 5, 2019 Regular Council Meeting minutes. *Approved, all in favor, 5-0*

Petitions, Communications, and Citizens' Requests

Reports

Council President

Standing Committees – Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees

1. Public Service Committee

The City Council determined the City of Old Town logo review was to be turned back to the Public Service Committee to be discussed at their next meeting.

City Councilor

City Attorney(s)

1. Katie Foster and Michael Hockenbury were present to answer any questions pertaining to the Order of Condemnation for the taking of Land off Nadeau Street.

Resolved, the Old Town City Council hereby approves the Order of Condemnation for the taking of Land off Nadeau Street – more readily identified as Map 031, Lot 189, Old Town, Penobscot County, Maine and referenced in detail in the Order of Condemnation, pages 1-4.

Motion made by Councilor May, seconded by Councilor Mahan. *Approved, all in favor, 5-0*

Special Committees

City Manager

1. Michaëlle Lachance, Deputy City Clerk, communicated the nomination papers for the 2019 expiring elected positions for City Council and RSU #34 School Board Member will be available from the City Clerk on August 26, 2019, with a return date of September 9, 2019, for the Municipal Election and State of Maine Referendum Election dated November 5, 2019 at the Elks Lodge, Old Town.
2. Danielle Berube, Finance Director, presented the monthly notes for July 2019 and included Department Revenue and Expense Summaries.
3. Bill Mayo, City Manager, communicated he had traveled to Portland to meet with the Environmental Protection Agency (EPA) regarding the Brownfield Cleanup Grant. The City of Old Town was awarded grant funds in the amount of \$300,000; the monies are given to all communities that qualify for Brownfield Grants. Travis Roy, City Assessor, and Nick Sabatine, P.G. (Principal/Vice President/Senior Geologist) of Ransom Consulting played a big part in the City obtaining the grant funds. This is the third grant in last six years; this may help the City obtain other Brownfield Cleanup Funds once assessments have been completed on the different properties.
4. Bill Mayo also updated the City Council regarding the vacant Economic Development Director. The candidates interviewed have been narrowed down to two; he would be contacting one of the finalists August 20, 2019 to see if that individual is interested in taking the position.

Consent Agenda – New Business Items 1, 2, 3, 4 & 5

Motion made by Councilor Mahan, seconded by Councilor Donna Ketchen

Resolved, the Old Town City Council hereby approves the Consent Agenda – New Business items 1, 2, 3, 4, & 5 as presented. *Approved, all in favor, 5-0*

Hearings and Second Reading of Ordinances

Public Hearing(s)

1. *Councilor Peterson opened the public hearing on a proposal to amend the language in Section II, Membership, A. (4) of the adopted Planning Board By-Law.*

Resolved, the Old Town City Council hereby approves the amendment of the language in Section II, Membership, A. (4) of the adopted Planning Board By-Laws.

There were no questions or comments from the councilors or the audience. *Councilor Peterson closed the public hearing.*

Motion made by Councilor Ketchen, seconded by Councilor Mahan. ***Approved, all in favor, 5-0***

2. *Councilor Peterson opened the public hearing on a proposal by the Old Town Planning Board to change the Official Zoning Map.*

Resolved, the Old Town City Council hereby approves the proposal by the Old Town Planning Board to change the Official Zoning Map. Specifically, Tax Map 26, Lot 15-A, as shown on Exhibit 1 and further described in Exhibit 2 from C-1, Commercial Business to Limited R-2 General Residence for the rear 2/3rd of the first floor of the structure.

There were no questions or comments from the councilors or the audience. *Councilor Peterson closed the public hearing.*

Motion made by Councilor May, seconded by Councilor Mahan. ***Approved, all in favor, 5-0***

Old Business

New Business

Motion made by Councilor Mahan, seconded by Councilor Ketchen,

1. Resolved, the Old Town City Council hereby approves the Old Town Elks Lodge #1287 Liquor License Renewal. ***Approved, all in favor, 5-0***
2. Resolved, the Old Town City Council hereby approves the Angelo's Family Restaurant Inc. Liquor License renewal. ***Approved, all in favor, 5-0***
3. Resolved, the Old Town City Council hereby approves the re-appointment to the DeWitt Field Advisory Board for Ray Gibouleau, Tim Letourneau, and Steven J. Paul. ***Approved, all in favor, 5-0***

4. Resolved, the Old Town City Council hereby approves the re-appointment to the Economic Development Committee with term expiration of 2022 for Ralph Leonard, David Walker, and Steve Baillargeon. *Approved, all in favor, 5-0*
5. Resolved, the Old Town City Council hereby authorized the Tax Collector to write off the uncollectable taxes owed for City owned property located at 17 Bosworth Street in the amount of \$15,142.70. *Approved, all in favor, 5-0*

Adjournment

Motion made by Councilor Mahan, seconded by Councilor Klitch, moved to adjourn at 6:13 p.m. *Approved, all in favor, 5-0*

Respectfully submitted,

Michaëlle Lachance
Deputy City Clerk