

March 21, 2022
6:00 pm

Finance Committee Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street
Agenda

Call to Order - I call the March 21, 2022, Finance Committee Meeting to order.

Please silence or turn off cell phones.

(Councilor Peterson)

1. Danielle Berube, Finance Director will update the Committee on the following:
(Financials attached)
 - Financials for February 2022.
2. The City Council will consider the approval of funding for resurfacing of the concrete floor in the city hangar attached to the terminal with an epoxy surface and painting of hangar walls in the amount not to exceed \$40,000.00 to come from the hangar reserve, account number 09-520-25-5300.

Suggested Motion: Resolved, The City Council hereby approves funding for resurfacing of the concrete floor in the city hangar attached to the terminal with an epoxy surface and painting of hangar walls in the amount not to exceed \$40,000.00 to come from the hangar reserve, account number 09-520-25-5300.

(Councilor Pushor)

Adjournment: Do I have a motion to adjourn? Second-
All in favor - Opposed -

The Finance Committee is composed of Councilors Stan Peterson (Chair), Linda McLeod, Chris Pushor and Council President Tim Folster (ex-officio)

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All Departments Revenue Summary

Department(s): 01 - 60
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Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government	18,776,813.00	343,401.03	17,035,903.68	1,740,909.32	90.73
010 - Property Taxes for General Pur	9,459,810.00	0.00	9,800,148.58	-340,338.58	103.60
4001 - Net Tax Assessment	9,459,810.00	0.00	9,820,491.50	-360,681.50	103.81
4002 - Tax Abatements	0.00	0.00	-20,358.94	20,358.94	----
4003 - Tax Supplements	0.00	0.00	2,228.59	-2,228.59	----
4004 - Council Approved Write off	0.00	0.00	-2,212.57	2,212.57	----
015 - Public Service Taxes	1,510,500.00	87,825.00	937,784.42	572,715.58	62.08
4050 - Motor Vehicle Excise Tax	1,475,000.00	87,704.00	934,842.46	540,157.54	63.38
4070 - Housing Authority PILOT	25,000.00	0.00	1,601.26	23,398.74	6.41
4080 - Boat Excise Tax	5,000.00	121.00	1,340.70	3,659.30	26.81
4090 - Vets Excise Tax Loss	5,500.00	0.00	0.00	5,500.00	0.00
020 - Charge for Services	1,214,756.00	51,269.07	1,110,528.42	104,227.58	91.42
4540 - Tipping Fees	0.00	-7,147.69	0.00	0.00	----
4545 - PAYT Bag Sales	0.00	-52,092.60	0.00	0.00	----
4550 - JRL Tipping Fees	1,150,000.00	109,948.36	1,019,259.42	130,740.58	88.63
4555 - JRL Impact Fee	60,000.00	0.00	65,000.00	-5,000.00	108.33
4565 - Electrical Inspection	4,756.00	561.00	26,269.00	-21,513.00	552.33
025 - License, Permits and Fees	119,570.00	3,787.40	47,402.32	72,167.68	39.64
4200 - Vehicle Registration Fee	20,000.00	2,097.00	20,972.00	-972.00	104.86
4205 - Permits	373.00	0.00	0.00	373.00	0.00
4210 - City Clerk Monthly Fees	15,000.00	1,272.40	10,069.60	4,930.40	67.13
4215 - ATV, Boat, Hunt & Fish Fees	2,000.00	58.00	853.25	1,146.75	42.66
4225 - Cable TV Franchise Fee	70,000.00	0.00	1,352.97	68,647.03	1.93
4235 - Plumbing Permit Fees	2,355.00	0.00	3,492.50	-1,137.50	148.30
4240 - Building Permit Fees	9,842.00	360.00	10,662.00	-820.00	108.33
030 - Investment Income	52,000.00	-34,115.67	-57,773.59	109,773.59	-111.10
4600 - Interest on Taxes	28,000.00	693.67	-11,858.45	39,858.45	-42.35
4610 - Investment Income	24,000.00	-34,809.34	-45,915.14	69,915.14	-191.31
035 - Miscellaneous Revenue	198,880.00	56,831.79	211,650.52	-12,770.52	106.42
4735 - Lien Fees	9,000.00	77.02	-5,774.10	14,774.10	-64.16
4775 - Miscellaneous Revenue	10,000.00	-121,762.76	37,927.09	-27,927.09	379.27
4780 - Treasurer Revenue	57,000.00	57,073.97	57,073.97	-73.97	100.13
4781 - YMCA Phone Reimbursement	840.00	70.00	560.00	280.00	66.67
4782 - Rec. Center Phone Reimbursemen	840.00	70.00	560.00	280.00	66.67
4794 - CBP Building Lease	121,200.00	121,303.56	121,303.56	-103.56	100.09
040 - Sale of Cap Assets	25,000.00	0.00	33,099.73	-8,099.73	132.40
4950 - Sale Of Tax Property	25,000.00	0.00	25,792.73	-792.73	103.17
4955 - Sale Of City Owned Property	0.00	0.00	7,307.00	-7,307.00	----
045 - Capital Reserve Transfers In	1,517,758.00	0.00	0.00	1,517,758.00	0.00
4770 - TIF Project Financing	560,908.00	0.00	0.00	560,908.00	0.00
4851 - Fund Balance Transfer	790,000.00	0.00	0.00	790,000.00	0.00
4855 - Economic Development Transfer	166,850.00	0.00	0.00	166,850.00	0.00
060 - Intergovernmental and Grants	4,678,539.00	177,803.44	4,953,063.28	-274,524.28	105.87
4305 - JRL PILOT	350,000.00	0.00	525,197.48	-175,197.48	150.06
4310 - Homestead	325,530.00	0.00	396,650.00	-71,120.00	121.85
4315 - B.E.T.E	2,780,000.00	0.00	2,798,589.00	-18,589.00	100.67
4320 - State Municipal Rev Shann	1,192,862.00	165,624.29	1,192,117.55	744.45	99.94
4325 - Snowmobile State Reimburse	1,500.00	1,416.68	1,416.68	83.32	94.45
4335 - Tree Growth	18,000.00	0.00	25,007.57	-7,007.57	138.93
4345 - General Assistance Reimburse.	10,647.00	500.50	3,823.03	6,823.97	35.91
4435 - MMA Grants	0.00	4,864.97	4,864.97	-4,864.97	----
4440 - Miscellaneous Grants	0.00	5,300.00	5,300.00	-5,300.00	----

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All Departments Revenue Summary

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Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government CONT'D					
4449 - FEMA/MEMA Grant	0.00	97.00	97.00	-97.00	----
02 - Public Safety	957,146.00	163,550.40	722,557.79	234,588.21	75.49
020 - Charge for Services	908,800.00	163,238.40	676,407.78	232,392.22	74.43
4520 - Emergency Vehicle Services	618,000.00	132,594.27	425,438.60	192,561.40	68.84
4525 - Fire Services	73,200.00	71,888.50	72,026.50	1,173.50	98.40
4530 - Police Service	3,000.00	125.00	1,135.00	1,865.00	37.83
4535 - Ambulance Agreements	214,600.00	-41,369.37	177,807.68	36,792.32	82.86
025 - License, Permits and Fees	1,800.00	-50.00	524.00	1,276.00	29.11
4230 - Gun Permits	300.00	-50.00	24.00	276.00	8.00
4250 - Leased Parking	1,500.00	0.00	500.00	1,000.00	33.33
035 - Miscellaneous Revenue	2,300.00	362.00	1,380.01	919.99	60.00
4100 - Traffic Fines	1,500.00	362.00	1,330.01	169.99	88.67
4120 - Court Fees	500.00	0.00	50.00	450.00	10.00
4130 - Court Restitution	300.00	0.00	0.00	300.00	0.00
060 - Intergovernmental and Grants	44,246.00	0.00	44,246.00	0.00	100.00
4410 - DOJ School Officer	44,246.00	0.00	44,246.00	0.00	100.00
03 - Public Works	32,000.00	-9,082.87	15,502.74	16,497.26	48.45
025 - License, Permits and Fees	0.00	-7,322.00	2,730.00	-2,730.00	----
4206 - Street Open Permits	0.00	2,730.00	2,730.00	-2,730.00	----
4245 - Dump Permits	0.00	-10,052.00	0.00	0.00	----
035 - Miscellaneous Revenue	32,000.00	-1,760.87	12,772.74	19,227.26	39.91
4745 - Public Works Miscellaneous	5,000.00	-1,880.87	-2,256.26	7,256.26	-45.13
4750 - Cemetery Income	12,000.00	120.00	15,029.00	-3,029.00	125.24
4755 - Cemetery Fund	15,000.00	0.00	0.00	15,000.00	0.00
04 - Sanitation	134,500.00	101,261.77	101,261.77	33,238.23	75.29
020 - Charge for Services	122,000.00	90,659.77	90,659.77	31,340.23	74.31
4540 - Tipping Fees	12,000.00	8,087.17	8,087.17	3,912.83	67.39
4545 - PAYT Bag Sales	110,000.00	82,572.60	82,572.60	27,427.40	75.07
025 - License, Permits and Fees	12,500.00	10,602.00	10,602.00	1,898.00	84.82
4245 - Dump Permits	12,500.00	10,602.00	10,602.00	1,898.00	84.82
05 - Culture and Recreation	14,300.00	908.70	6,603.57	7,696.43	46.18
020 - Charge for Services	9,600.00	620.00	4,650.00	4,950.00	48.44
4515 - Non-Res Library User Fees	2,800.00	260.00	1,090.00	1,710.00	38.93
4560 - Milford Library Fees	6,800.00	360.00	3,560.00	3,240.00	52.35
035 - Miscellaneous Revenue	4,700.00	288.70	1,953.57	2,746.43	41.57
4110 - Library Fines & Fees	3,200.00	186.70	1,250.95	1,949.05	39.09
4740 - Library Copier Sales	1,500.00	102.00	702.62	797.38	46.84
06 - Airport	318,280.00	1,964.85	148,565.71	169,714.29	46.68
015 - Public Service Taxes	3,900.00	0.00	0.00	3,900.00	0.00
4060 - Airplane Excise Tax	3,900.00	0.00	0.00	3,900.00	0.00
020 - Charge for Services	147,880.00	1,964.85	148,565.71	-685.71	100.46
4500 - Airport Sales	47,380.00	1,964.85	12,008.92	35,371.08	25.35
4510 - Hangar Rentals	100,500.00	0.00	136,056.79	-35,556.79	135.38
4515 - Land Lease	0.00	0.00	500.00	-500.00	----
045 - Capital Reserve Transfers In	166,500.00	0.00	0.00	166,500.00	0.00

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All Departments Revenue Summary

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Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
06 - Airport CONT'D					
4850 - Airport Hanger Reserve Transfe	166,500.00	0.00	0.00	166,500.00	0.00
09 - Reserve Funds	0.00	2,183.78	138,251.13	-138,251.13	----
030 - Investment Income	0.00	38.02	152.08	-152.08	----
4611 - Economic Development	0.00	28.50	114.00	-114.00	----
4612 - Skateboard Park	0.00	9.52	38.08	-38.08	----
035 - Miscellaneous Revenue	0.00	2,145.76	31,379.05	-31,379.05	----
4776 - Cell Tower Rental	0.00	1,845.76	6,697.40	-6,697.40	----
4777 - Riverfest	0.00	0.00	300.00	-300.00	----
4779 - Forfeitures	0.00	18,457.00	21,822.00	-21,822.00	----
4783 - Smoke Detectors	0.00	0.00	220.00	-220.00	----
4784 - Evidence Room	0.00	-18,157.00	2,339.65	-2,339.65	----
045 - Transfers in from Capital Rese	0.00	0.00	3,000.00	-3,000.00	----
4852 - City Facility Reserve	0.00	0.00	3,000.00	-3,000.00	----
060 - Intergovernmental and Grants	0.00	0.00	103,720.00	-103,720.00	----
4300 - Highway Block Grant	0.00	0.00	103,720.00	-103,720.00	----
50 - Library Trust	0.00	854.97	5,975.54	-5,975.54	----
035 - Miscellaneous Revenue	0.00	854.97	5,975.54	-5,975.54	----
4741 - Library Grants	0.00	404.97	3,796.17	-3,796.17	----
4742 - Memorial Books	0.00	440.00	2,169.37	-2,169.37	----
4743 - Library Friends	0.00	10.00	10.00	-10.00	----
Final Totals	20,233,039.00	605,042.63	18,174,621.93	2,058,417.07	89.83

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All Departments Expense Summary

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Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government	6,618,295.42	340,943.20	3,780,753.80	2,837,541.62	57.13
100 - Central Services Operations	2,236,444.15	69,091.88	1,599,001.92	637,442.23	71.50
10 - Wages	278,430.00	20,171.02	170,265.30	108,164.70	61.15
15 - Taxes and Benefits	336,638.20	26,880.78	380,971.37	-44,333.17	113.17
20 - Travel and Training	3,650.00	35.00	1,439.79	2,210.21	39.45
25 - Professional Fees and Services	55,482.00	3,936.31	42,176.59	13,305.41	76.02
30 - Supplies	40,019.95	-2,819.79	12,852.42	27,167.53	32.12
35 - Insurances	102,700.00	2,750.00	99,894.00	2,806.00	97.27
40 - Repairs and Maintenance	507.00	0.00	0.00	507.00	0.00
45 - Utilities	6,084.00	574.24	3,615.00	2,469.00	59.42
50 - Advertising and Outreach	20,280.00	1,646.90	7,043.36	13,236.64	34.73
55 - Dues and Subscriptions	1,014.00	0.00	517.00	497.00	50.99
60 - Lease and Capital Equipment	608.00	0.00	0.00	608.00	0.00
65 - Intergovernmental and Grants	0.00	6,559.89	6,559.89	-6,559.89	---
70 - Debt and Interest	1,391,031.00	9,357.53	873,667.20	517,363.80	62.81
110 - City Clerk	147,183.00	9,839.29	76,007.41	71,175.59	51.64
10 - Wages	69,799.00	5,311.05	44,922.90	24,876.10	64.36
15 - Taxes and Benefits	39,323.00	2,775.44	22,366.86	16,956.14	56.88
20 - Travel and Training	5,425.00	60.00	60.00	5,365.00	1.11
25 - Professional Fees and Services	10,881.00	8.32	5,447.08	5,433.92	50.06
30 - Supplies	1,470.00	0.00	94.26	1,375.74	6.41
45 - Utilities	1,217.00	101.48	789.31	427.69	64.86
50 - Advertising and Outreach	18,556.00	1,553.00	2,237.00	16,319.00	12.06
55 - Dues and Subscriptions	512.00	30.00	90.00	422.00	17.58
115 - Elections & Registrations	21,193.00	0.00	3,812.07	17,380.93	17.99
10 - Wages	8,432.00	0.00	2,335.69	6,096.31	27.70
15 - Taxes and Benefits	587.00	0.00	42.02	544.98	7.16
25 - Professional Fees and Services	4,158.00	0.00	1,017.53	3,140.47	24.47
30 - Supplies	608.00	0.00	249.83	358.17	41.09
40 - Repairs and Maintenance	5,000.00	0.00	0.00	5,000.00	0.00
50 - Advertising and Outreach	2,408.00	0.00	167.00	2,241.00	6.94
120 - City Manger	3,235,432.54	210,967.92	1,619,512.44	1,615,920.10	50.06
10 - Wages	174,822.00	12,880.42	110,843.00	63,979.00	63.40
15 - Taxes and Benefits	77,602.00	4,668.62	39,793.09	37,808.91	51.28
20 - Travel and Training	3,721.00	0.00	1,368.82	2,352.18	36.79
25 - Professional Fees and Services	709,147.78	132,695.53	228,485.34	480,662.44	32.22
30 - Supplies	23,992.12	677.94	3,633.21	20,358.91	15.14
45 - Utilities	2,231.00	5,134.07	6,531.82	-4,300.82	292.78
50 - Advertising and Outreach	304.00	1,746.00	3,412.00	-3,108.00	999.99
55 - Dues and Subscriptions	12,240.00	75.00	7,763.02	4,476.98	63.42
60 - Lease and Capital Equipment	1,627,264.62	51,770.34	1,202,119.11	425,145.51	73.87
65 - Intergovernmental and Grants	604,108.02	1,320.00	15,563.03	588,544.99	2.58
125 - Economic Development	486,680.73	7,904.85	174,918.27	311,762.46	35.94
10 - Wages	85,737.00	6,262.40	56,704.52	29,032.48	66.14
15 - Taxes and Benefits	16,566.00	997.06	8,842.59	7,723.41	53.38
20 - Travel and Training	5,425.00	0.00	350.00	5,075.00	6.45
25 - Professional Fees and Services	300,605.73	-4,827.95	75,768.65	224,837.08	25.21
30 - Supplies	4,300.00	0.00	143.72	4,156.28	3.34
40 - Repairs and Maintenance	6,000.00	0.00	88.28	5,911.72	1.47
45 - Utilities	1,217.00	164.21	1,019.00	198.00	83.73
50 - Advertising and Outreach	32,600.00	9.13	9,494.51	23,105.49	29.12
55 - Dues and Subscriptions	3,230.00	0.00	1,900.00	1,330.00	58.82
60 - Lease and Capital Equipment	16,000.00	0.00	0.00	16,000.00	0.00
65 - Intergovernmental and Grants	15,000.00	5,300.00	20,607.00	-5,607.00	137.38

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Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government CONT'D					
130 - Code Enforcement	121,519.00	8,310.22	64,358.17	57,160.83	52.96
10 - Wages	74,354.00	5,716.80	47,736.14	26,617.86	64.20
15 - Taxes and Benefits	22,690.00	1,637.42	13,593.02	9,096.98	59.91
20 - Travel and Training	4,512.00	398.97	1,129.42	3,382.58	25.03
25 - Professional Fees and Services	17,682.00	455.55	973.58	16,708.42	5.51
30 - Supplies	507.00	0.00	186.60	320.40	36.80
45 - Utilities	1,115.00	101.48	739.41	375.59	66.31
50 - Advertising and Outreach	355.00	0.00	0.00	355.00	0.00
55 - Dues and Subscriptions	304.00	0.00	0.00	304.00	0.00
140 - Assessor	177,933.00	11,100.48	115,447.93	62,485.07	64.88
10 - Wages	118,717.00	8,513.49	71,141.17	47,575.83	59.93
15 - Taxes and Benefits	20,314.00	1,644.84	13,527.75	6,786.25	66.59
20 - Travel and Training	6,084.00	299.99	1,250.89	4,833.11	20.56
25 - Professional Fees and Services	26,918.00	120.69	27,712.84	-794.84	102.95
30 - Supplies	1,400.00	0.00	302.97	1,097.03	21.64
40 - Repairs and Maintenance	608.00	0.00	12.99	595.01	2.14
45 - Utilities	1,521.00	101.47	744.32	776.68	48.94
50 - Advertising and Outreach	507.00	0.00	0.00	507.00	0.00
55 - Dues and Subscriptions	850.00	420.00	755.00	95.00	88.82
60 - Lease and Capital Equipment	1,014.00	0.00	0.00	1,014.00	0.00
330 - Municipal Buildings Operations	191,910.00	23,728.56	127,695.59	64,214.41	66.54
25 - Professional Fees and Services	63,731.00	7,936.43	46,577.03	17,153.97	73.08
30 - Supplies	8,720.00	1,440.87	6,696.13	2,023.87	76.79
40 - Repairs and Maintenance	73,718.00	6,421.94	49,152.98	24,565.02	66.68
45 - Utilities	45,741.00	7,929.32	25,269.45	20,471.55	55.24
02 - Public Safety					
200 - Police Operations	5,164,554.00	362,003.34	3,019,582.52	2,144,971.48	58.47
200 - Police Operations	1,979,751.00	132,247.32	1,168,577.21	811,173.79	59.03
10 - Wages	1,296,166.00	86,752.91	781,733.27	514,432.73	60.31
15 - Taxes and Benefits	435,033.00	28,035.45	239,292.30	195,740.70	55.01
20 - Travel and Training	39,039.00	2,979.79	15,244.06	23,794.94	39.05
25 - Professional Fees and Services	45,186.00	101.76	37,080.85	8,105.15	82.06
30 - Supplies	56,784.00	2,262.30	39,776.08	17,007.92	70.05
40 - Repairs and Maintenance	58,263.00	6,118.96	31,794.73	26,468.27	54.57
45 - Utilities	45,427.00	4,204.23	19,056.50	26,370.50	41.95
50 - Advertising and Outreach	1,318.00	49.50	2,002.00	-684.00	151.90
55 - Dues and Subscriptions	2,535.00	1,742.42	2,597.42	-62.42	102.46
210 - Fire Operations	1,715,630.00	107,230.64	995,972.79	719,657.21	58.05
10 - Wages	886,227.00	71,140.62	544,182.84	342,044.16	61.40
15 - Taxes and Benefits	305,020.00	21,322.35	152,087.14	152,932.86	49.86
20 - Travel and Training	18,252.00	61.75	8,731.10	9,520.90	47.84
25 - Professional Fees and Services	15,311.00	2,877.87	12,410.40	2,900.60	81.06
30 - Supplies	60,333.00	2,187.81	22,961.06	37,371.94	38.06
40 - Repairs and Maintenance	44,109.00	5,913.44	57,490.67	-13,381.67	130.34
45 - Utilities	25,350.00	3,726.80	16,795.32	8,554.68	66.25
50 - Advertising and Outreach	2,535.00	0.00	120.00	2,415.00	4.73
55 - Dues and Subscriptions	4,056.00	0.00	2,760.98	1,295.02	68.07
60 - Lease and Capital Equipment	354,437.00	0.00	178,433.28	176,003.72	50.34
220 - Ambulance Operations	1,351,357.00	114,091.44	799,623.81	551,733.19	59.17
10 - Wages	886,227.00	69,937.19	535,004.80	351,222.20	60.37
15 - Taxes and Benefits	305,020.00	20,852.02	149,045.28	155,974.72	48.86
20 - Travel and Training	31,434.00	10,009.16	14,276.56	17,157.44	45.42
25 - Professional Fees and Services	11,154.00	1,312.66	9,432.58	1,721.42	84.57
30 - Supplies	50,395.00	5,431.94	48,602.15	1,792.85	96.44

Old Town
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All Departments Expense Summary

Department(s): 01 - 60
February to February

03/18/2022
Page 3

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
02 - Public Safety CONT'D					
40 - Repairs and Maintenance	27,378.00	2,821.67	26,749.30	628.70	97.70
45 - Utilities	24,336.00	3,726.80	16,171.59	8,164.41	66.45
55 - Dues and Subscriptions	1,724.00	0.00	341.55	1,382.45	19.81
60 - Lease and Capital Equipment	13,689.00	0.00	0.00	13,689.00	0.00
300 - Public Works Operations	117,816.00	8,433.94	55,408.71	62,407.29	47.03
40 - Repairs and Maintenance	24,762.00	375.00	8,770.93	15,991.07	35.42
60 - Lease and Capital Equipment	93,054.00	8,058.94	46,637.78	46,416.22	50.12
03 - Public Works	1,901,762.00	198,699.00	1,022,893.32	878,868.68	53.79
300 - Public Works Operations	1,901,762.00	198,699.00	1,022,893.32	878,868.68	53.79
10 - Wages	761,074.00	60,450.98	493,983.45	267,090.55	64.91
15 - Taxes and Benefits	344,989.00	24,915.83	197,927.73	147,061.27	57.37
20 - Travel and Training	2,715.00	0.00	1,430.53	1,284.47	52.69
25 - Professional Fees and Services	65,303.00	15,355.73	33,719.46	31,583.54	51.64
30 - Supplies	223,327.00	64,218.09	117,997.77	105,329.23	52.84
40 - Repairs and Maintenance	474,821.00	28,083.23	154,044.12	320,776.88	32.44
45 - Utilities	27,704.00	5,675.14	23,060.26	4,643.74	83.24
60 - Lease and Capital Equipment	1,829.00	0.00	730.00	1,099.00	39.91
04 - Sanitation	538,780.00	40,886.11	280,694.94	258,085.06	52.10
120 - City Manager	538,780.00	40,886.11	280,694.94	258,085.06	52.10
25 - Professional Fees and Services	538,780.00	40,886.11	280,694.94	258,085.06	52.10
05 - Culture and Recreation	782,364.52	37,883.59	405,092.53	377,271.99	51.28
310 - Park Maintenance Operations	294,665.00	8,352.05	130,089.15	164,575.85	44.15
10 - Wages	80,800.00	6,706.50	31,746.00	49,054.00	39.29
15 - Taxes and Benefits	6,181.00	513.04	2,428.59	3,752.41	39.29
25 - Professional Fees and Services	114,955.00	200.00	48,705.77	66,249.23	42.37
30 - Supplies	48,858.00	753.27	40,018.85	8,839.15	81.91
40 - Repairs and Maintenance	6,939.00	0.00	2,232.97	4,706.03	32.18
45 - Utilities	14,100.00	179.24	4,956.97	9,143.03	35.16
50 - Advertising and Outreach	2,500.00	0.00	0.00	2,500.00	0.00
60 - Lease and Capital Equipment	20,332.00	0.00	0.00	20,332.00	0.00
400 - Library Operations	487,699.52	29,531.54	275,003.38	212,696.14	56.39
10 - Wages	298,769.00	19,936.81	187,060.80	111,708.20	62.61
15 - Taxes and Benefits	72,037.00	2,735.30	28,244.57	43,792.43	39.21
20 - Travel and Training	2,332.00	0.00	0.00	2,332.00	0.00
25 - Professional Fees and Services	11,255.00	3.19	6,700.33	4,554.67	59.53
30 - Supplies	73,799.52	3,468.55	34,363.18	39,436.34	46.56
40 - Repairs and Maintenance	507.00	0.00	740.00	-233.00	145.96
45 - Utilities	28,493.00	3,387.69	17,643.50	10,849.50	61.92
55 - Dues and Subscriptions	507.00	0.00	251.00	256.00	49.51
06 - Airport	468,218.00	39,291.02	423,331.78	44,886.22	90.41
150 - Airport Operations	468,218.00	39,291.02	423,331.78	44,886.22	90.41
10 - Wages	136,411.00	8,606.40	87,179.57	49,231.43	63.91
15 - Taxes and Benefits	12,284.00	952.16	9,289.74	2,994.26	75.62
20 - Travel and Training	0.00	0.00	164.00	-164.00	----
25 - Professional Fees and Services	61,601.00	18,040.21	54,532.11	7,068.89	88.52
30 - Supplies	9,126.00	0.00	3,613.87	5,512.13	39.60
35 - Insurances	5,000.00	0.00	3,500.00	1,500.00	70.00
40 - Repairs and Maintenance	53,032.00	5,597.90	49,719.51	3,312.49	93.75
45 - Utilities	23,250.00	5,507.35	15,141.48	8,108.52	65.12
50 - Advertising and Outreach	456.00	527.00	1,976.50	-1,520.50	433.44
55 - Dues and Subscriptions	558.00	60.00	1,005.00	-447.00	180.11
60 - Lease and Capital Equipment	166,500.00	0.00	197,210.00	-30,710.00	118.44

Old Town
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All Departments Expense Summary

Department(s): 01 - 60
February to February

03/18/2022
Page 4

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
07 - Education CONT'D					
07 - Education	5,262,440.00	0.00	3,508,293.03	1,754,146.97	66.67
120 - City Manager	5,262,440.00	0.00	3,508,293.03	1,754,146.97	66.67
65 - Intergovernmental and Grants	5,262,440.00	0.00	3,508,293.03	1,754,146.97	66.67
08 - County Tax	733,570.00	0.00	733,570.00	0.00	100.00
120 - City Manager	733,570.00	0.00	733,570.00	0.00	100.00
65 - Intergovernmental and Grants	733,570.00	0.00	733,570.00	0.00	100.00
09 - Reserve Funds	0.00	127.41	59,764.54	-59,764.54	----
520 - Airport Hangar Reserve	0.00	0.00	57,466.99	-57,466.99	----
25 - Professional Fees and Services	0.00	0.00	16,127.99	-16,127.99	----
65 - Intergovernmental and Grants	0.00	0.00	41,339.00	-41,339.00	----
540 - Forfeitures - D.A.R.E	0.00	127.41	2,297.55	-2,297.55	----
30 - Supplies	0.00	127.41	2,297.55	-2,297.55	----
50 - Library Trust	0.00	466.99	6,960.22	-6,960.22	----
550 - Library Grants	0.00	0.00	50.00	-50.00	----
30 - Supplies	0.00	0.00	50.00	-50.00	----
551 - Memorial Books	0.00	0.00	66.99	-66.99	----
30 - Supplies	0.00	0.00	66.99	-66.99	----
553 - O.T. Pub Lib Endowment Fund	0.00	466.99	6,843.23	-6,843.23	----
30 - Supplies	0.00	466.99	6,843.23	-6,843.23	----
Final Totals	21,469,983.94	1,020,300.66	13,240,936.68	8,229,047.26	61.67

Old Town
2:59 PM

All Departments Revenue Summary

Department(s): 80 - 80
February to February

03/18/2022
Page 1

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
80 - Proprietary Funds	1,867,777.00	28,777.85	813,222.09	1,054,554.91	43.54
020 - Charge for Services	1,576,715.00	27,547.92	803,426.67	773,288.33	50.96
4570 - Old Town User Fees	1,460,030.00	0.00	752,648.58	707,381.42	51.55
4571 - Milford User Fees	116,685.00	29,104.16	59,602.76	57,082.24	51.08
4572 - User Fee Abatements	0.00	-1,556.24	-8,824.67	8,824.67	----
030 - Investment Income	5,000.00	158.41	1,208.44	3,791.56	24.17
4610 - Investment Income	5,000.00	158.41	1,208.44	3,791.56	24.17
035 - Miscellaneous Revenue	15,900.00	1,071.52	8,586.98	7,313.02	54.01
4205 - Permits	100.00	0.00	0.00	100.00	0.00
4601 - Interest on User Fees	6,000.00	-704.43	3,406.25	2,593.75	56.77
4735 - Lien Fees	7,000.00	1,697.30	3,912.08	3,087.92	55.89
4775 - Miscellaneous Revenues	2,800.00	78.65	1,268.65	1,531.35	45.31
045 - Capital Reserve Transfers In	270,162.00	0.00	0.00	270,162.00	0.00
4927 - Debt Redemption Reserve	270,162.00	0.00	0.00	270,162.00	0.00
Final Totals	1,867,777.00	28,777.85	813,222.09	1,054,554.91	43.54

Old Town
3:00 PM

All Departments Expense Summary

Department(s): 80 - 80
February to February

03/18/2022
Page 1

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
80 - Proprietary Funds	2,995,757.10	132,605.53	963,855.12	2,031,901.98	32.17
800 - Administration	2,579,307.10	102,114.57	778,421.06	1,800,886.04	30.18
10 - Wages	391,341.00	29,974.66	257,282.29	134,058.71	65.74
15 - Taxes and Benefits	151,418.00	9,018.51	84,436.49	66,981.51	55.76
20 - Travel and Training	4,000.00	0.00	740.00	3,260.00	18.50
25 - Professional Fees and Services	109,600.00	60,793.02	65,416.30	44,183.70	59.69
30 - Supplies	6,900.00	273.50	2,326.66	4,573.34	33.72
35 - Insurances	27,200.00	0.00	26,192.00	1,008.00	96.29
40 - Repairs and Maintenance	14,800.00	996.24	7,374.38	7,425.62	49.83
50 - Advertising and Outreach	7,000.00	718.64	1,423.32	5,576.68	20.33
55 - Dues and Subscriptions	7,000.00	0.00	1,655.00	5,345.00	23.64
60 - Lease and Capital Equipment	1,317,696.10	340.00	35,555.39	1,282,140.71	2.70
70 - Debt and Interest	542,352.00	0.00	296,019.23	246,332.77	54.58
802 - Maintenance	133,200.00	4,386.67	44,080.76	89,119.24	33.09
25 - Professional Fees and Services	30,000.00	0.00	6,162.88	23,837.12	20.54
30 - Supplies	29,000.00	0.00	3,824.55	25,175.45	13.19
40 - Repairs and Maintenance	27,500.00	163.48	11,915.59	15,584.41	43.33
45 - Utilities	36,700.00	4,223.19	22,177.74	14,522.26	60.43
60 - Lease and Capital Equipment	10,000.00	0.00	0.00	10,000.00	0.00
804 - Wastewater Treatment Facility	209,500.00	18,798.69	99,535.42	109,964.58	47.51
25 - Professional Fees and Services	20,000.00	836.77	9,688.89	10,311.11	48.44
30 - Supplies	27,500.00	790.34	10,125.76	17,374.24	36.82
40 - Repairs and Maintenance	16,500.00	1,486.16	17,592.25	-1,092.25	106.62
45 - Utilities	95,500.00	15,685.42	62,128.52	33,371.48	65.06
60 - Lease and Capital Equipment	50,000.00	0.00	0.00	50,000.00	0.00
806 - Sludge Disposal	73,750.00	7,305.60	41,817.88	31,932.12	56.70
25 - Professional Fees and Services	67,500.00	5,706.50	37,972.51	29,527.49	56.26
40 - Repairs and Maintenance	1,500.00	0.00	274.60	1,225.40	18.31
45 - Utilities	4,750.00	1,599.10	3,570.77	1,179.23	75.17
Final Totals	2,995,757.10	132,605.53	963,855.12	2,031,901.98	32.17

March 21 , 2022

-immediately following the Finance Services Committee meeting

**Special Council Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street
Agenda**

I. Call to Order - I call the March 21, 2022, Special Council Meeting to order.

Please turn off or silence cell phones.

(Council President Folster)

II. Flag Salute

III. Roll Call

IV. Approval of the Minutes

March 7, 2022, Regular Council meeting minutes.

V. Petitions, Communications, and Citizens' Requests

VI. Reports

A. Council President

B. Standing Committees

Administrative, Economic, Finance and Public Services

C. City Councilors

D. City Attorney

E. Special Committees

F. City Manager

VII. Consent Agenda

VIII. Hearings and Second Reading of Ordinance

IX. Old Business

1. The City Council will consider the sale of a piece of a property as shown on Assessor's Map 23, Lot 30-A, currently owned by the City of Old Town to Milligan's Landing LLC. The Milligan's will be responsible for the surveying of the property, deed description, the recording of the property, any legal expenses and for any and all other cost associated with this transaction. (See exhibits A & B).

Suggested Motion: Resolved, the Old Town City Council hereby agrees to sell a piece of a property as shown on Assessor's Map 23, Lot 30-A to Milligan's Landing LLC in an amount to be determined by the City Assessor in accordance with past practice. This parcel contains approximately .79 acres. (34,412.4 sq. ft.) Actual dimensions have been verified in the field by a licensed surveyor and reflected accurately within the Real Property Description.

Milligan's Landing LLC will be responsible for the surveying of the property, deed description, the recording of the deed, any legal expenses and for any and all other cost associated with this transaction. The Council further authorizes the City Manager to execute said sale.

(Councilor Wight)

2. The City Council will consider the purchase of a 2022 Bobcat Compact Track Loader for the City of Old Town Public Works Department.

Suggested Motion: The City Council hereby approves the purchase of a 2022 Bobcat Compact Track Loader for the City of Old Town Public Works Department in the total purchase price of \$54,926.59, monies for purchase to come out of Heavy Equipment Reserve account # 01-120-60-6530.

(Councilor Mike May)

X. New Business

1. The City Council will consider appointing David Thibodeau to the Old Town Housing Authority Board of Commissioners.

Suggested Motion: Resolved, the Old Town City Council hereby appoints David Thibodeau to the Old Town Housing Authority Board of Commissioners, term to expire December 31st, 2026.

(Councilor McLeod)

Adjournment: Do I have a motion to adjourn?

Second-

All in favor-

Opposed-

Real Property Description

EXHIBIT **A**

Gilman Falls Avenue / North Fourth Street
Old Town, Maine

A certain lot or parcel of land with the improvements thereon situate in the Town of Old Town, County of Penobscot, State of Maine, more particularly described as follows:

beginning at an iron rod set in the northwesterly corner of land now or formerly of Milligan's Landing, LLC, as described in a deed recorded in Book 15513, Page 159;

thence S 31° 16' 20" E by and along said land of Milligan's Landing, LLC, a distance of 220.2 feet to an iron rod set;

Thence S 58° 43' 40" W, a distance of 40.0 feet to an iron rod set;

Thence N 78° 32' 20" W, a distance of 287.3 feet to a #6 rebar found;

Thence continuing N 78° 32' 20" W, a distance of 4.5 feet to an iron rod set in the easterly line of land now or formerly of Patrick and Lisa Moynihan as described in a deed recorded in Book 14533, Page 300;

Thence N 11° 34' 20" W by and along said land of Moynihan, a distance of 19.4 feet to a 1" bolt found 0.3 feet below grade in the southwesterly corner of land now or formerly of the Elks Lodge #1287 BPOE, as described in a deed recorded in Book 2525, Page 267;

Thence N 57° 49' 10" E by and along said land of the Elks Lodge, a distance of 247.81 feet to the point of beginning;

containing 0.79 acres;

Iron rods set are three-quarter inch reinforcing rods with a cap marked "Plisga & Day PLS 2383".

Bearings referenced herein are oriented to Grid North referencing the Maine Coordinate System of 1983, East Zone, as determined by a survey conducted by Plisga & Day, Land Surveyors in 2010.

Grantor's source of title reference is made to a deed to the City of Old Town, recorded in the Penobscot County Registry of Deeds Book 15371, Page 283.

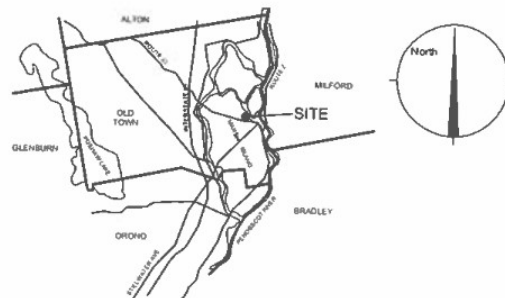
Documents referenced in this description are recorded in the Penobscot County Registry of Deeds unless otherwise noted.

Reference is made to a survey plan by Plisga & Day Land Surveyors titled, "Survey Plan of a portion of the City of Old Town", dated March 9, 2022.

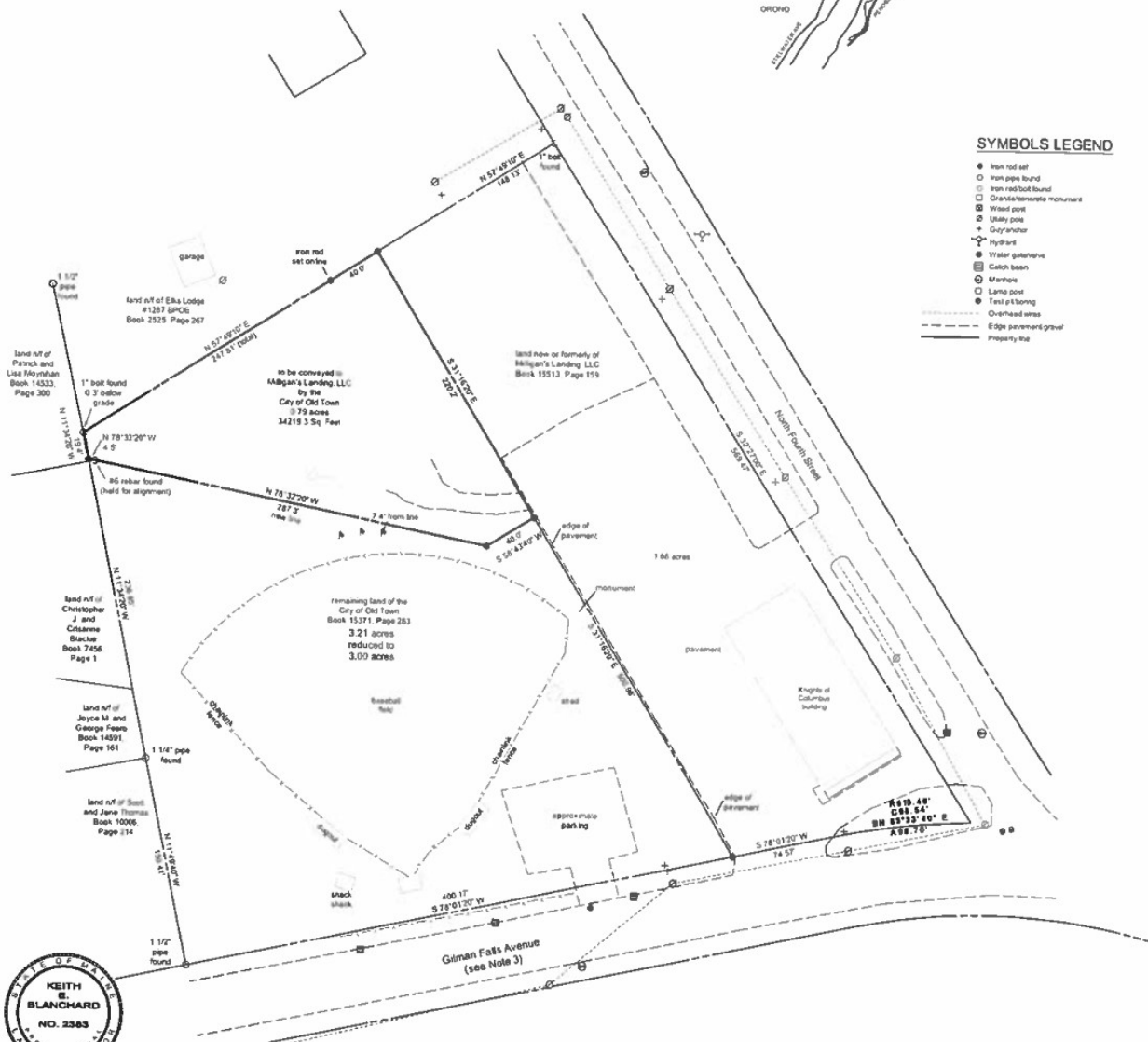
Exhibit B

NOTES:

- (1) Documents referenced on this plan are recorded in the Penobscot County Registry of Deeds unless otherwise noted.
- (2) The subject property is located in the City of Old Town R1 Zone
- (3) Reference is made to the State of Maine Department of Transportation Right of Way Map D O T File No. 10-283
- (4) Reference is made a plan titled "Blueberry Hill Tract", recorded in Map File 21, Page 92.

**SYMBOLS LEGEND**

- Iron rod set
- Iron pipe found
- Iron rod/bolt found
- Granitic/concrete monument
- ⊗ Wood post
- ⊗ Utility pole
- + Guy anchor
- Hydrant
- Water gate/valve
- ⊗ Catch basin
- ⊗ Manhole
- Lamp post
- Test pit/boring
- Overhead wires
- - - Edge pavement/gravel
- Property line

**PLISGA & DAY
LAND SURVEYORS**

72 MAIN STREET
BANGOR, MAINE
DATE: March 17, 2022
PROJ. NO. 19001

Email: info@plisga.com
Phone: (207) 847-6579
Toll-free: 1-800-734-0919

DRAWING FILE:
www.WeMapIt.com

SURVEY STANDARD:

THESE PLANS WERE PREPARED FROM INFORMATION OBTAINED BY A SURVEY CONFORMING SUBSTANTIALLY TO THE REQUIREMENTS OF TECHNICAL STANDARDS CONTAINED IN CHAPTER 80, PART 2, OF THE RULES OF THE BOARD OF LICENSES FOR PROFESSIONAL LAND SURVEYORS, EFFECTIVE APRIL 1, 2007.

Keith E. Blanchard
KEITH E. BLANCHARD, MAINE LICENSED
PROFESSIONAL LAND SURVEYOR, No. 2383

SCALE:

1" = 50'



Survey Plan
of a portion of
the
City of Old Town
Property Book 15371, Page 283
to be conveyed to
Milligan's Landing, LLC
Gilmans Falls Avenue
Old Town Town, Maine

March 21, 2022

Addendum

1. The City Council will consider going into Executive Session for the purpose of discussing the City Manager's annual performance evaluation.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A., §405(6)(A) for the purpose of discussing the City Manager's annual performance evaluation.

(Councilor Wight)