

Building Permits

What information is required to obtain a building permit?

The information required to obtain a building permit depends upon the complexity of the project. Enough information is required so that we can review the project for compliance with adopted regulations and codes. Some of the requirements are:

1. Application for building permit – obtained from the Code Enforcement Officer.
2. Site Plan for any new structure, expansion or alteration of exterior of existing structure. Site Plan shall show:
 - a. Shape, size and location of the lot to be built upon.
 - b. The shape, size height and locations of the buildings to be erected, altered or removed.
 - c. Any buildings already on the lot.
 - d. Setback lines of building on the lot.
 - e. Buildings or adjoining lots which are close to subject property.
3. Floor plans and information on how any new structure or renovations will be used.
4. Any other information needed by the building inspector, planning board or board of appeals to determine whether the provision of our ordinances are being observed.